

# VILLAGE/TOWN OF BLOOMFIELD

VILLAGE: PO BOX 609 – TOWN: PO BOX 704, PELL LAKE, WI 53157  
Planning and Zoning Office (262) 279-6039 Ext. 3 • Fax (262) 279-0196

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## APPLICATION FOR LOT LINE ADJUSTMENT

\_\_\_\_\_ Town                      \_\_\_\_\_ Village

### Fee: See Schedule

This application form is to be used for the approval of all transfers of land between adjoining property owners when the land is of the same zoning district. Attach one of the following prepared by a Wisconsin Registered Land Surveyor:

- \_\_\_ If the lot line adjustment is between subdivision lots in the same subdivision, attach a Plat of Survey.
- \_\_\_ If the lot line adjustment is between metes and bounds parcels, attach a Plat of Survey.
- \_\_\_ If the lot line adjustment changes the exterior boundary of a subdivision, attach a Certified Survey Map (without County signature lines).
- \_\_\_ If the lot line adjustment changes the exterior boundary of a Certified Survey Map, attach a Certified Survey Map (without County signature lines).

\*For all lot line adjustments, the following notation must be included on the Plat of Survey and on the deed:

\*For all lot line adjustments requiring a Certified Survey Map, the following notation shall be included in place of the County signature line:

**NOTE:** THIS LOT LINE ADJUSTMENT IS FOR THE PURPOSE OF A SALE OR EXCHANGE OF LAND BETWEEN ADJOINING LAND OWNERS THAT DOES NOT CREATE ADDITIONAL LOTS, AND THE ORIGINAL PARCELS ARE NOT REDUCED BELOW THE MINIMUM SIZE REQUIRED BY THE VILLAGE/TOWN OF BLOOMFIELD'S MUNICIPAL CODES.

\*\*\*Please Note: A completed application, along with a Plat of Survey or Certified Survey Map, and fees must be received by the Zoning Administrator no later than the last day of any month in order to be put on the Planning and Zoning Commission's next Agenda.\*\*\*

**Date:** \_\_\_\_\_

**Affected Tax Parcel Number(s):** \_\_\_\_\_ & \_\_\_\_\_

**Zoning Districts:** \_\_\_\_\_ & \_\_\_\_\_

**Purpose of Transfer:** \_\_\_\_\_

**Are these Existing Improvements?** \_\_\_\_\_

If yes, are they serviced by:    \_\_\_ Municipal Sewer    \_\_\_ Private Septic\*

\*Please indicate septic system area on plat.

Will this land transfer meet the minimum zoning district requirements of the Village/Town of Bloomfield's Municipal Code for the lot area and setbacks in relation to the applicable zoning districts?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

**Additional requested information/comments:**

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\_\_\_\_\_  
*(Property Owner Name - Printed)*

\_\_\_\_\_  
*(Property Owner Name - Printed)*

\_\_\_\_\_  
*(Property Owner Name - Signature)*

\_\_\_\_\_  
*(Property Owner Name - Signature)*

\_\_\_\_\_  
*(Mailing Address)*

\_\_\_\_\_  
*(Mailing Address)*

\_\_\_\_\_  
*(City, State, Zip)*

\_\_\_\_\_  
*(City, State, Zip)*

\_\_\_\_\_  
*(Phone #)*

\_\_\_\_\_  
*(Phone #)*

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**COST RECOVERY AGREEMENT**

I/We, the undersigned, do hereby understand and agree that as an applicant or petitioner of the Village/Town of Bloomfield, I/We will be responsible for all normal fees payable by an applicant or petitioner (e.g. application fees, engineer fees, attorney fees, etc.). I/We further understand and agree to be responsible for any additional or consequential costs to the municipality as a result of my/our application or petition (i.e. engineering, legal or other professional services). All fees and costs shall be paid within thirty (30) days of invoice and must be paid prior to the issuance of any permit or license. If payment is not made, said fees and costs may be assessed against the real property as a special charge.

\_\_\_\_\_  
*(Property Owner Signature)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Property Owner Signature)*

\_\_\_\_\_  
*(Date)*

**FOR OFFICE USE ONLY**

**\*\*\*This approval is only valid for sixty (60) days. Action must be taken within sixty (60) days to file the necessary deeds in compliance with the approval or this approval is null and void.\*\*\***

**Planning and Zoning Administrator Signature:**

**Date:**

**Approved:**

**Denied:**

**Denial Date and Reason:**