

TOWN OF BLOOMFIELD

REZONE CHECKLIST

Resident and Zoning

Please Initial as

Completed.

\_\_\_\_\_ \_\_\_\_\_ Fill out Rezone application for the Town, include new Certified Survey Map showing the new rezone, including a check made out to the Town of Bloomfield for the appropriate fee.

\_\_\_\_\_ \_\_\_\_\_ Zoning Administrator places an ad in the local newspaper for Public Hearing.

\_\_\_\_\_ \_\_\_\_\_ Zoning Administrator places the property/resident on the Agenda for the next possible Planning and Zoning Commission meeting for Public Hearing and Rezone.

\_\_\_\_\_ \_\_\_\_\_ Resident attends the Public Hearing and concurrent Planning and Zoning Commission Meeting. (Second Wednesday of the appropriate month)

\_\_\_\_\_ \_\_\_\_\_ If approved, Zoning Administrator has resident put on the agenda for the Full Town Board Meeting. (First Monday of the following Month) If denied, rezone attempts end.

\_\_\_\_\_ \_\_\_\_\_ Resident attends the Full Town Board meeting.

\_\_\_\_\_ \_\_\_\_\_ If approved, Town Clerk provides resident with letter or Resolution approving the rezone. If denied, rezone attempts end.

\_\_\_\_\_ \_\_\_\_\_ If approved by Full Town Board, resident needs to apply to Walworth County for a Rezone application, bringing the letter or Resolution from the Town Clerk to Walworth County, along with the new Certified Survey Map showing the rezone, and a fee for Walworth County.

\_\_\_\_\_ \_\_\_\_\_ Walworth County sets date for a Public Hearing, and Planning and Zoning Commission meeting. Walworth County places an ad in the local newspaper announcing the Public Hearing.

\_\_\_\_\_ \_\_\_\_\_ Resident attends the County Public Hearing and the County Planning and Zoning Commission meeting.

\_\_\_\_\_ \_\_\_\_\_ If approved, resident takes approved Certified Survey Map showing the new rezone to the County Registrar of Deeds and has it registered. If denied, rezone attempt is denied at County level. Property is not rezoned.