

JOB DESCRIPTION

Job Title: Mechanic Wastewater Employee

Department: Village of Bloomfield Utility Department

Reports to: Village of Bloomfield Utility Director

Position Summary

Work involves the general operation and maintenance of the water and waste water treatment facilities. Work includes responsibility for proper operation and maintenance of equipment and testing procedures. Assignments, general and special instructions are received from Utility Director who reviews work methods and results. Must be available for work on rotating weekends, holidays and on call for emergencies.

Essential Duties and Responsibilities

Operates electric pumps, control panels, and other wastewater plant equipment. Performs daily checks on equipment and systems, logs plant operations and records readings and test results. Assists in routine maintenance of buildings/grounds and repairs. Performs routine plant housekeeping chores such as cleaning and painting. Performs other work as required which may include helping highway department with large snow fall events or tree removal in the event of inclement weather.

REQUIRED KNOWLEDGE AND ABILITIES:

Knowledge of basic first aid training. Accelerated knowledge of water and wastewater treatment plant operations and processes involving pumping and filtering, and process control; knowledge of standard methods in water and wastewater treatment tests and test procedures. Knowledge of occupational hazards and safety precautions.

QUALIFICATIONS

High School Diploma or GED.

Possess a valid Wisconsin Driver's license.

Possession of a CDL is preferred or the ability to obtain one within one year if employment.

Essential Abilities and Physical Requirements required for the position

Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions and is regularly exposed to fumes or airborne particles and toxic or caustic chemicals. The employee occasionally works in high, precarious places and is occasionally exposed to wet and/or humid conditions, extreme heat/cold, and vibration.

The noise level in the work environment is usually moderate.

Physical: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and taste or smell. The employee frequently is required to walk; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to stand and climb or balance.

The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

SELECTION GUIDELINES:

Formal Village of Bloomfield application, oral interviews, reference check, police background check, pre-employment physical and drug testing.