

1. Call to Order and Sign-In Sheet:

Chairman Dan Aronson called the meeting to order at 5:30 p.m. The following committee members were present: Chair Dan Aronson, Frank Oudin, Trustee Kevin Conlon, Jim Leedle. Absent member: Co-Chair Dan Schoonover. Advisory Committee members present: Domenic Alexandroni, Fred Klabunde, and Interim Administrator Steve Cole.

2. Minutes:

A motion was made by Jim Leedle and seconded by Frank Oudin to dispense with the reading of and approve the minutes of the August 27, 2018 committee meeting as written. The voice vote was unanimous, and the motion carried.

3. New Business, Discussion, and Possible Action:

- a. **Joint Safety Subcommittee:** Discussion took place concerning who should be appointed to the proposed Joint Safety Subcommittee. Committee members were in agreement that the Police Chief, Fire Chief, and one other member appointed by the Village President, and one member appointed by the Town Chairman, Trustee Kevin Conlon as Chairman, would be the appropriate members. No motion was made.
- b. **Electric Service – Update:** Jim Leedle did some follow-up investigation. He spoke to Dell McClure, who is familiar with the workings of the operations within the Bloomfield Town Hall building. He felt not upgrading the system would be a mistake, and felt the Village should get someone to do a load study on the system before making any decisions. Jim Leedle felt that possibly Alliant Energy could do this, and was going to find out who at Alliant Energy should be contacted.
- c. **Parking Restrictions, signage, Chapter 7:** Fred Klabunde reported to the committee that a total of 25 sets of signs and posts would be needed for a total cost of \$2,684.59. A motion was made by Trustee Kevin Conlon and seconded by Jim Leedle to recommend this item to the Town and Village Boards. The voice vote was unanimous, and the motion carried.
- d. **Highway Report:** Fred Klabunde reported that the roads have all be shouldered, the salt shed is full and the doors are on, but not completed because they were installed wrong, and he is working on that issue. The Department cleaned up a lot of downed trees, and they started mowing the roadsides. They have been patching roads, filling cracks in Village roads, mowing parks and beaches. They are going to start routine maintenance on plow trucks and D.O.T. inspections. He also reported the 1955 grader has a possible blown head gasket. He also reminded the committee that the signs take 6 weeks for delivery and he wants to order them by October 1 so they can be installed before the ground freezes. He asked for approval to order the signs prior to Board approvals. The Village President and Town Chairman are to discuss and contact Fred by September 28 for approval to pre-order or wait. (Report attached)
- e. **Utility Report:** Domenic Alexandroni reported that the alternator, brakes, and rotors were replaced on the Ford Taurus. New tires were put on the Ford F250. The North clarifier sandblasting and painting was completed, the sand from the blasting was removed from the bottom of clarifier, and the railings were reinstalled on the catwalk. The Wastewater Treatment Plant generator radiator was cleaned and repaired. The water pump on the

**Village of Bloomfield**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**Joint Public Works, Safety, Utility, Building, Et. Al.**  
Meeting Minutes  
September 24, 2018  
Page 2 of 2

Kubota tractor was replaced. The Wastewater Treatment Plant meters were calibrated per DNR requirement. The Phlox Lift Station pump alternation and programing was done. A fire hydrant was hit by a car on Mulberry and was dug up and repaired. Water meter readings were done on September 17 (3<sup>rd</sup> quarter). All 4 Cross Connection Control Assemblies were inspected and tested. At the Public Service Commission meeting on September 20 they approved Bloomfield's request to withdraw the application in increase water rates. (Report attached)

4. Adjournment:

A motion was made by Frank Oudin and seconded by Trustee Kevin Conlon to adjourn the meeting at 5:49 p.m. The voice vote was unanimous, and the motion carried.

Respectfully submitted,

Jill M. Marcanti  
Recording Secretary

**Village of Bloomfield**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**Joint Parks, Lakes & Recreation**  
Meeting Minutes  
September 24, 2018  
Page 1 of 1

1. Call to Order and Sign-In Sheet:

Chairwoman Susan Bernstein called the meeting to order at 5:55 p.m. The following committee members were present: Chairwoman Susan Bernstein, Supervisor Tom Sullivan, and Rita Marcinkus. Absent members: Co-Chair Natalie Alvarez, Richard Olinoski, Mike Brittain.

2. New Business, Discussion and Possible Action:

a. **Pell Lake Plan 2019/ Possible Grant Funding:** Chairwoman Bernstein explained the cost of the plan and the possibility of obtaining a grant to help offset expenses. The total cost of the plan if filing the paperwork for the grant would be \$10,435.00, with the possibility of obtaining a grant that **could** reduce that amount to \$3,750.00. The total cost of the plan without filing for a grant is \$7,435.00. However, a decision needs to be made if a grant should be filed, or not, in order to get the information to Jim Sharl so he can file the grant paperwork in time. A motion was made by Rita Marcinkus and seconded by Supervisor Tom Sullivan to recommend to the Town and Village Board to apply for the grant. The voice vote was unanimous, and the motion carried. (Report attached)

b. **Finance Report for Pell Lake MTX Fund:** Chairwoman Bernstein reported that the general fund has a balance of \$8462.90 and is solvent and will be starting 2019 with a nice credit balance.

3. Adjournment:

A motion was made by Rita Marcinkus and seconded by Supervisor Sullivan to adjourn the meeting at 6:30 p.m.

Respectfully submitted,

Jill M. Marcanti  
Recording Secretary

**Village of Bloomfield**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**Village Administrative Committee**  
Meeting Minutes  
September 24, 2018  
Page 1 of 1

1. Call to Order and Sign-In Sheet:

Chairman Gary Grolle called the meeting to order at 6:05 p.m. The following committee members were present: Chairman Grolle, Co-Chair Dan Aronson, Becky Gallagher, Karen Sautbine, and Interim Administrator Steve Cole. Absent members: Jodi Kelleher.

2. New Business, Discussion and Possible Action:

a. **Village Property/Liability Insurance Update:** Chairman Grolle explained that Department Heads are currently taking inventory of all property owned, hoping to keep better controls on insurance costs once the inventory is complete. He also reported that Workman's Comp claims have been much better lately, and that the Village is currently in a Workman's Comp assigned risk pool. Hopefully the Village can get a better rating and get out of the pool, which would reduce insurance costs. The village currently deals with two insurance companies and the Village may be able to merge everything into one company, which would help reduce costs as well. It could not be determined yet what size of a reduction in costs were possible, but the broker was not anticipating any large increase.

3. Adjournment:

A motion was made by Co-Chair Aronson and seconded by Becky Gallagher to adjourn the meeting at 6:10 p.m. The voice vote was unanimous, and the motion carried.

Respectfully submitted,

Jill M. Marcanti  
Recording Secretary

1. Call to Order and Sign-In Sheet:

Chairwoman Becky Gallagher called the meeting to order at 6:11 p.m. The following committee members were present: Chairwoman Gallagher, Co-Chair Gary Grolle, Trustee Susan Bernstein, Trustee Kevin Conlon and Interim Administrator Steve Cole. Absent member: Jodi Kelleher.

2. Minutes:

There were no minutes available to approve.

3. New Business, Discussion and Possible Action:

- a. **Finance Reports:** Discussion took place questioning whether the financial reports should still be first reviewed by the Finance Committee and then recommended to the Village Board, since 3 of the Finance Committee members are also on the 5 person Village Board. Committee members agreed that the more people that review the reports, the better, in order to catch any discrepancies or irregularities. It was agreed that the reports will still be reviewed by Finance and then recommended to the Village Board for approval. It was agreed that the members wanted to see a report on the sum of bank accounts, a disbursement report, and year-to-date budget comparison.
- b. **Ad-Hoc Finance Education Committee – Update:** Chairwoman Gallagher reported that the referendum survey is nearly complete, and the return mail artwork had been received from the USPS. She was hoping that they would be mailed out the end of this week. They are going to be mailed to about 3,200 residents, all active registered voters in Bloomfield, and property owners with mailing addresses in the local zip codes. Trustee Bernstein questioned what the consultant Baird actually did to assist in the survey. Chairwoman Gallagher explained that Baird did all the extensive research such as evaluate local mill rates compared to where Bloomfield stands, they will be attending final information meetings, and assisted in the evaluating of future mill rate analysis.
- c. **2019 Budgeting Process – Update:** Interim Administrator Cole reported that he is working on it, and will hopefully have information for the committee by the second or third week of October.
- d. **Interim Payables Ordinance Revisions:** Co-Chair Grolle explained that he was looking to get input from the committee members on tightening up some of the items like the \$25,000 emergency expense authorization. Another copy of the current ordinance was requested by some of the committee members.
- e. **Wheel Tax:** Trustee Conlon explained he did more research with the state and their address system is not adequate to handle something like this because residents have addresses with other village and cities in their address. The committee agreed this should be left as an option to explore after the referendum and budget is completed. A motion was made by Co-Chair Grolle and seconded by Trustee Conlon to table this issue until the referendum vote. The voice vote was unanimous, and the motion carried.

4. Adjournment:

A motion was made by Co-Chair Grolle and seconded by Trustee Bernstein to adjourn the meeting at 6:50 p.m.

Respectfully submitted,  
Jill M. Marcanti  
Recording Secretary