

1. Call to Order and Sign-in Sheet:

Chairman Dan Aronson called the meeting to order at 5:45 p.m. The following committee members were present: Town Chairman Dan Schoonover, Chair Dan Aronson, Frank Oudin, Michael Brittain, Jim Leedle. Absent member: Trustee Kevin Conlon. Advisory committee members present: Domenic Alexandroni, Fred Klabunde, and Interim Administrator Steve Cole.

2. Minutes:

There were no minutes available.

3. New Business, Discussion, and Possible Action:

a. Parking Restrictions, signage, Chapter 7: Questions were asked concerning 5a of the parking restrictions, and what subdivisions were excluded, and that maybe it should include all subdivision areas; 6m whether the statutes listed were local or state; and 6k restrictions for parking in parks. Fred Klabunde reported on the price of signs. He believed they would cost approximately \$114.61 per sign with post. The Committee instructed Mr. Klabunde to get a good count as to how many signs are needed, and report back. He also reported there is still time to order them, but they should be ordered after the September meeting. The members tabled this item until the September meeting.

b. Electric Service - Update: Mike Brittain reported that he spoke to the Building Inspector who had him contact a commercial electrical inspector, Terry Welsch. He claims the current wiring is big enough to do what is needed, and suggested the Committee accept the lower bid for the work. The members asked Mike Brittain to contact Current Electric and ask them to put some type of cap on their current estimate of \$4,689.00. The members tabled this item until the September meeting so Mike Brittain could follow up.

c. Highway Report: Fred Klabunde reported the Highway Dept. had mowed roadsides a second time, patched roads around the Village and Township, some shouldering of newly paved roads had been done, but the truck is still acting up and will need more repairs, cleaning of outlet covers on Powers Lake Road and Pell Lake were done, but we have a serious beaver problem, they prepared for Kids Day Out, the salt is scheduled to be delivered after Labor Day, and the salt shed door is to be installed also after Labor Day, and salt prices are \$6.87 per ton higher.

d. Utility Report: Domenic Alexandroni reported that the Phlox Lift Station Generator radiator was repaired, the North Clarifier is being sandblasted and painted, and water service disconnections for non-payment were done on August 23.

e. Goals and Objectives: None at this time.

4. Motion for Adjournment:

A motion was made by Dan Schoonover and seconded by Mike Brittain to adjourn at 6:23 p.m. The voice vote was unanimous, and the motion carried.

Respectfully submitted,

Jill M. Marcanti
Recording Secretary

Village of Bloomfield
N1100 Town Hall Road
P.O. Box 609
Pell Lake, WI 53157

Joint Parks, Lake & Recreation Committee
Meeting Minutes
August 27, 2018
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1. Call to Order & Sign-in Sheet:

Chairwoman Sue Bernstein called the meeting to order at 6:24 p.m. The following committee members were present: Chairwoman Sue Bernstein, Supervisor Tom Sullivan, Michael Brittain, Rita Marcinkus. The following committee members were absent: Trustee Natalie Alvarez, Rich Olenoski.

2. New Business (Discussion and Possible Action):

a. Weed Survey – Update: Chairwoman Sue Bernstein reported that Jim Sharl took 292 samples. The samples did not show a great difference from 2013. He reported that some plants were as much as 11' in depth. The survey cost \$7,435.00, and he suggested that Bloomfield apply for a grant from the WDNR which could possibly pay for up to 75% of that. He wants \$1,500.00 to file for the grant. The survey of residents added \$500.00. The total expense with the \$1,500 would be approximately \$9,000.00. If the grant is awarded the total expense would be approximately \$3,750.00 which would come out of the lake maintenance fund. Harvesting of the weeds has not killed anything, just makes the lake look better. The committee needs to look into seeing if chemicalizing needs to be done in the future. The Committee tabled this item to the September meeting.

b. Future Goals: None at this time.

3. Adjournment:

A motion was made by Supervisor Tom Sullivan and seconded by Mike Brittain to adjourn the meeting at 6:35 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Jill M. Marcanti
Recording Secretary

1. Call to Order:

Chairman Grolle called the meeting to order at 6:37 p.m.

The following committee members were present: Chairman Grolle, Co-Chair Aronson, and Karen Sautbine. The following committee member was absent: Becky Gallagher.

2. New Business (Discussion and Possible Action):

a. Interim Administrator – Update: Interim Administrator Cole felt it was too early for an update. He will give an update in September.

b. Reduction of Trustee Compensation: Co-Chair Aronson made a presentation explaining the reduction of \$1,000 per year in pay for Trustees, showing their willingness to help reduce expenses to the Village, but that by law this could not start until after the spring election.

A motion was made by Co-Chair Aronson and seconded by Karen Sautbine to reduce Trustee's pay by \$1,000 per year starting after the spring election. The voice vote was unanimous and the motion carried.

c. Policy and procedure Manual: Becky Gallagher has been working on the Policy and Procedure Manual, as well as the Employment Manual Revision and the Supervisor's Training Manual, however, everything has been put on hold until after the referendum work is completed.

d. Employment Manual Revision – Update: This item is on hold until after the referendum work is completed.

e. Supervisor's Training Manual: This item is on hold until after the referendum work is completed.

f. License/Permits Approval Process: This issue needs to be discussed to try to straighten out some ordinances so that the licensing/permitting process is made more efficient and easier. No action was taken at this time.

g. Goals and Objectives: To figure out ways to make things run faster, simpler, more efficient and hopefully cheaper. Also to rework the fireworks ordinance.

3. Adjournment:

A motion was made by Karen Sautbine and seconded by Co-Chair Aronson to adjourn the meeting at 6:54 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Jill M. Marcanti
Recording Secretary

1. Call to Order and Sign-in Sheet:

Co-Chair Gary Grolle called the meeting to order at 6:55 p.m.

The following committee members were present: Co-Chair Grolle, Trustee Sue Bernstein, and Jodi Kelleher. The following committee members were absent: Chairwoman Becky Gallagher, and Trustee Kevin Conlon.

2. New Business (Discussion and Possible Action):

- a. **Ad-Hoc Finance Education Committee – Update:** Committee members were given a copy of the referendum Frequently Asked Questions and the Survey. The members are to make any changes and/or corrections and give them to Interim Administrator Cole, who will coordinate with Chairwoman Becky Gallagher.
- b. **2019 Budgeting Process:** It was decided that it was a little too early to begin working on the 2019 budget. Trustee Bernstein suggested that this year they work on one item at a time, instead of the entire budget as a whole. Trustee Bernstein would also like a absolute final date when the budget needs to be complete. She would also like a modification of the Intergovernmental Agreement, or to create a new one prior to working on the budget. No action was taken at this time.
- c. **Cooperative Buying:** Interim Administrator Cole reported that as much cooperative buying as possible is already being done.
- d. **Consolidate Services:** Interim Administrator Cole reported that as many services are currently being consolidated as possible.
- e. **Sale of Surplus Village Property:** Co-Chair Grolle wanted to see things like the old fire engine which is no longer being used to be sold and use of alternative marketing tools.
- f. **Interim Payables Ordinance:** Co-Chair Grolle explained the 2012 Interim Payables Ordinance which needs to be reviewed for tighter controls. He also distributed some material which originally formed the basis for the ordinance for the committee members to review. This item was tabled until the September meeting.
- g. **Reduction of Trustee Compensation:** Co-Chair Grolle explained the reduction of Trustee's compensation. Trustee Bernstein voiced her opinion she didn't think that all the Trustees should have to take a 25% reduction in pay. She felt that the pay should be broken up and if a Trustee doesn't show up for meetings or doesn't carry their load of what is expected of them as a Trustee, then there should be a deduction from their pay. She reminded the committee that only 3 member's terms are up in 2019 and only 2 more in 2020.

A motion was made by Trustee Bernstein and seconded by Jodi Kelleher to recommend to the board that Trustee's compensation should be based on each of their physical responsibilities on each of the committees, meaning they need to be a chairperson or co-chair, and should be paid 60% of their normal pay, and 40% should be based on attendance at meetings and extra responsibilities taken on. The voice vote was unanimous and the motion carried.

- h. **Wheel Tax:** This item was tabled until the September meeting as Trustee Conlon was not present to make a presentation.

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Finance Committee
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- i. Goals and Objectives:** Trustee Bernstein voiced her opinion that it would be very helpful if the committee could start getting financial reports in a timely manner. Interim Administrator Cole explained that there are still issues with Workhorse, and the compiling of the financial reports, as well as the amount of time it takes to do payroll. He reported that he is working on the issues, and that it would hopefully be resolved in September.
3. Adjournment:
A motion was made by Jodi Kelleher and Seconded by Trustee Bernstein to adjourn the meeting at 7:40 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Jill M. Marcanti
Recording Secretary