

1. Call to Order

The meeting was called to order by President Gary Grolle at 6:06 p.m.

2. Roll Call

Upon Roll Call the following members were present: Trustees Susan Bernstein, Kevin Conlon, Natalie Alvarez, and President Grolle. Absent: Trustee Dan Aronson. Also Present: Village Attorney Brian Schuk and Interim Clerk Lisa McClure.

3. Pledge of Allegiance

President Grolle led the Pledge of Allegiance.

4. Withdrawal from Agenda, if any:

After a brief discussion of there being no minutes to approve for May 31, 2018 and June 27, 2018; those items were withdrawn.

5. Approval of Agenda

A motion was made by Trustee Bernstein and seconded by Trustee Alvarez to approve the agenda with the withdrawals. A voice vote was unanimous and the motion carried.

6. Minutes for Approval

After a discussion regarding the minutes for July 3, 2018 containing strike-throughs in some sentences, with the attorney explaining why they should be removed; a motion was made by Trustee Bernstein and seconded by Trustee Conlon to approve the minutes for May 14, 2018, June 11, 2018, June 21, 2018, July 3, 2018, July 9, 2018 and July 23, 2018; with just the strike-throughs removed not the sentences content. A voice vote was unanimous; the motion carried.

7. President's Report

The President offered congratulations to all that participated in the successful Lake Fest event.

He informed residents on the reasons Lakeside Beach had been posted with an advisory for bacteria on Friday, August 3rd, then after further testing the beach was closed on Saturday due to bacteria levels. Another test had been performed and the beach was then returned to an advisory status on Monday. President Grolle explained that Pell Lake is not the only waterway having these positives tests and that other municipalities were experiencing the same fluctuations. Trustee Bernstein had questions on posting locales. President Grolle suggested the need for the board to consider standardized posting locations.

He gave an update on a Clover Road property that has had many complaints regarding about safety and unsightliness. The County has opted to not foreclose on the property for unpaid taxes, the owner of the property has made no attempt to sell the property, and the Village does not have the funds to raze the property. The board is aware of the problem and will continue to explore options.

He outlined a plan for the Board, Dept. Heads and committees to "Focus on Finance".

8. Public Comment:

Myra Gallagher asked a question regarding why the County was not pursuing claiming properties for un-paid property taxes. Attorney Schuk explained the possible reasons why the county opted to not foreclose on the Clover Road property, i.e. liability due to the buildings on that property needing to be razed, funding, etc.

Rita Marcinkus congratulated the Board on doing a good job looking into the unsightly property and Chief Cole doing a good job in his added duties as interim administrator.

9. New Business (Discussion and Possible Action):

a. Appointments:

A motion was made by President Grolle and seconded by Trustee Bernstein to appoint Lisa McClure as the interim Village Clerk and to ratify any acts performed by Ms. McClure as of July 30, 2018. A voice vote was unanimous; the motion carried.

A motion was made by President Grolle and seconded by Trustee Bernstein to appoint Constance Colon as the interim Village Treasurer and to ratify any acts performed by Ms. Colon as of July 30, 2018. A voice vote was unanimous; the motion carried.

b. Finance:

- 1) 2017 Audit Presentation: Brian Snyder from Sitzberger CPA's presented just a few "highlights" and comments regarding different areas of the completed audit. President Grolle asked for clarification on why the uninsured / uncollateralized balance is so high and whether it is a risk. Mr. Snyder explained the balance is that high only as of the end of the year due to tax payments coming in December, those payments reflect the high balance, but the tax funds go to the County in January, so the balance mostly reflects the tax balance not actual cash on hand.

Trustee Bernstein asked for an opinion on the overall "health" of the Village audit, Mr. Snyder commented the only area of concern is the loss/depreciation by the utility regarding sewer funds.

A motion was made by Trustee Bernstein, seconded by Trustee Conlon to accept and file the 2017 Village Audit. A voice vote was unanimous; the motion carried.

- 2) General Fund Disbursements: no report presented
- 3) Utility Fund Disbursements: no report presented
- 4) Payroll Disbursements: no report presented
- 5) Water Rate Application: President Grolle explained that the board members need to actively step into the application process and more meetings are needed. The proposed meetings need to happen as soon as can be scheduled and should include tax referendum and budget process so that all three can be addressed together and a solid plan can be made to move forward to address these issues. He also gave a brief explanation of the Public Service Commission hearing held at the Village Hall and the need to re-evaluate the water rate application before re-submitting it to the PSC.

- 6) Ad-Hoc Finance Education Committee: Becky Gallagher presented the updated findings of the committee regarding the budgeting practices of the municipality. There has not been a balanced budget since 2008 (which is as far as they went back) and the Village has been over-budgeting expenses compared to income since 2009. The borrowing trend (first from reserves then from loans) has continued and the hole has just gotten bigger prompting the need for drastic solutions. The committee wanted to present a survey to the tax payers prior to making a recommendation on a tax referendum, but there is not enough time because any tax referendum question would have to be certified to the County Clerk by August 17, 2018 in order to have the referendum appear on the November ballot. The committee is currently looking into four options.
- 7) 2019 Budgeting Process: President Grolle expressed the need to get started earlier in the year with the budgeting workshops. Top priority for this year is the water rate study, the tax referendum and the budget progress.

10. Ordinances:

- a. Ord. No. 2018-O-09: A motion was made by President Grolle, seconded by Trustee Bernstein to approve Ord. No. 2018-O-09 rezoning 5.17 acres of Tax Key Parcel & B1300007 from A-2 to R-1 as recommended by the Planning & Zoning Commission. A voice vote was unanimous; the motion carried.

11. Resolutions:

- a. Res. No. 2018-R-24: Discussion ensued as to whether a sketch is acceptable or if it needs to be a CSM. Attorney Schuk confirmed it needs to be a CSM. A motion was made by President Grolle, seconded by Trustee Conlon to table the resolution until the next special board meeting; date to be determined, so a CSM could be submitted. A voice vote was unanimous; the motion carried.
- b. Res. No. 2018-R-(): The resolution had inadvertently not been distributed to the board members for review. Trustee Bernstein gave a brief overview of the resolution and its intent. A motion was made Trustee Conlon, seconded by Trustee Alvarez to table the resolution until the next regular board meeting so the board members have time to review it. Trustees Alvarez, Conlon and President Grolle voted aye, Trustee Bernstein voted nay; the motion carried.

12. Licenses and Permits:

- a. A motion was made by President Grolle, seconded by Trustee Conlon to approve an operator's license for David Collett. Trustees Alvarez, Conlon and President Grolle voted aye, Trustee Bernstein voted nay; the motion carried.
- b. A motion was made by President Grolle, seconded by Trustee Bernstein to approve an operator's license for Samantha Schloegl, a voice vote was unanimous; the motion carried.
- c. A motion was made by President Grolle, seconded by Trustee Conlon to approve an operator's license for Corey Toivenon, a voice vote was unanimous; the motion carried.

- d. The Pell Lake Lake Association presented an unsigned Waterway Marker Application; discussion ensued regarding accepting it unsigned or it needing to be signed. A motion was made and withdrawn by President Grolle to table the application. PLLA President, Mike Brittain, signed the application and re-presented it. A motion was made Trustee Bernstein, seconded by Trustee Conlon to approve and authorize President Grolle to sign the application on behalf of the Village so the application may be sent to the Wisconsin Dept. of Natural Resources for approval. A voice vote was unanimous; the motion carried.
13. Committee Reports: none presented. A copy of the Police Department's monthly report is on file with the Clerk's office.
14. Other Reports/Correspondence: Trustee Bernstein reiterated her question regarding posting places of bacteria/water test reports.
15. Next Meeting Date(s): confirmed as follows:
 - a. Special Board Meeting: Thursday, August 9, 2018 at 5:30pm
 - b. Regular Board Meeting: Monday, September 10, 2018 at 6:00pm
16. Adjournment: A motion was made by Trustee Bernstein, seconded by Trustee Conlon to adjourn the meeting at 7:47pm. A voice vote was unanimous; the motion carried.

Respectfully submitted;

Lisa A. McClure
Interim Village Clerk