

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:34 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the meeting minutes from December 7, 2015. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE:
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to:
 - 1) Disbursements: Approve General Fund Disbursements Report dated 11/30/2015 in the amount of \$67,848.44; and
 - 2) Treasurer's Reports: Receive and file the Treasurer's Report dated 11/30/2015; and
 - 3) Financial Statements: Receive and file the Unaudited Town Financial Statements as of 11/30/2015.The voice vote was unanimous and the motion carried.
 - b. Correspondence to Bloomfield Highland Subdivision
The Board confirmed receipt of the correspondence to Bloomfield Highlands Subdivision property owners from the Town Attorney regarding the roads.
 - c. Re-valuation of Town Properties
Chairman Schoonover reported on the November 30th letter from the State of Wisconsin notifying the Township that they are out of

compliance with the property assessments. He presented the Board with the two options from our current assessor; (1) Exterior Reval Only for \$44,900 or (2) Full Reval for \$57,900. The contracts were forwarded to the Town Attorney.

Discussion ensued about sending out a letter to residents and posting a notice on the website prior to the field work by the assessor this fall.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt RESOLUTION No. 2016-R-01, a Resolution authorizing a Maintenance Agreement, including Option E for a Full Revaluation, subject to clarification of the annual maintenance charge of \$6,000, start date, and pending attorney review. Discussion ensued to split the full reval between fiscal years 2016 and 2017 if possible. Upon voice vote, the motion carried unanimously.

9. Reports & Correspondence – None.

10. Next Meeting Date: February 1, 2016.

11. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adjourn the meeting at 5:55 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by Chairman Dan Schoonover at 3:00 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk Howard, Town Assessor Gerard Gage (Associated Appraisals) and Village President Ken Monroe.

2. New Business (Discussion & Possible Action)

a. Re-valuation of Town Properties

Town Assessor Gerard Gage reported that the Township has a 4-year window regarding the 2015 Notice of Non-Compliance. In 2016, the Township should expect a training notice; however, Mr. Gage takes annual training to comply. In 2017, the Township should expect a Plan Notice of Non-Compliance. These notices are cancelled out one a revaluation agreement is submitted.

The Revaluation Year would be for 2017 and the Board of Review would be pushed back until after the Township receives the Equalized Values from the State in August. The actual field work would start in November 2016 with progress billing that may not be paid until 2017. The maintenance fees will be separate for the Township; the Village will pay their own maintenance fees. An amendment to the Intergovernmental Revenues would be needed beginning in 2016. There will be no maintenance charge during 2017, the revaluation year.

3. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adjourn the meeting at 3:21 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Village President Monroe was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisor Sullivan and Chairman Schoonover. Absent: Supervisor Leedle & Town Clerk Howard. Others present: None.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve the meeting minutes from January 4, 2016 and January 6, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – Dan Johnson announced his candidacy.
8. New Business (Discussion & Possible Action)
 - a. ORDINANCES
 - 1) Chapter 7 Traffic Code
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve **Ordinance No. 2016-O-1115**, an Ordinance amending Chapter 7 Traffic Code to set speed limits on portions of Hwy. H, Wells Street and N. Bloomfield Road as recommended by the Public Works, Safety Committee. The voice vote was unanimous and the motion carried.
 - b. RESOLUTIONS
 - 1) Herman Tonn Lot Line Adjustments
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to adopt **Resolution No. 2016-R-02**, a Resolution approving a Certified Survey Map/Lot Line Adjustment for tax key parcels MB3500002A & MB3500002C,

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a/k/a W820 Herman Tonn Drive & W830 Herman Tonn Drive for Robert & Catena Neumann, as recommended by the Planning & Zoning Commission. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence – None.

10. Next Meeting Date: MARCH 7, 2016.

11. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adjourn the meeting at 5:40 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:31 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve the meeting minutes from February 1, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. FINANCES
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve by omnibus vote, Finance items a1-a3, as follows:
 - 1) General Fund Disbursements Reports dated 12/31/2015 and 01/31/2016
 - 2) Receive and File the Treasurer's Report dated 12/31/2015
 - 3) Receive and File the Unaudited Town Financial Statements as of 12/31/2015 and 01/31/2016The motion carried.
 - 4) Assign Surplus Funds
Board Action
A motion was made by Supervisor Sullivan seconded by Supervisor Leedle to assign the surplus funds from 2015 in the amount of \$28,356.98 to the Highway Fund, specifically for the

White Pigeon Road Project. The voice vote was unanimous and the motion carried.

b. ORDINANCES

1) Chapter 9 Offenses

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve **Ordinance No. 2016-O-1116**, an Ordinance repealing and recreating Chapter 9 Offenses as recommended by the Village Administrative Committee. Discussion ensued. Clerk Howard reported that the only major change was to allow year-round yard waste burning. Supervisor Leedle stated that as an advocate for recycling, she would encourage residents to use an alternative to burning whenever possible. Upon the conclusion of discussion, the voice vote was unanimous and the motion carried.

2) Section 1.02(6) Collection of Fees

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve **Ordinance No. 2016-1117**, an Ordinance repealing and recreating Section 1.02(6) Collection of Fees, as approved by the Village Board on 12/1/2014. Discussion ensued. Clerk Howard reported that the Village did pass an Ordinance but it was missed on Town agenda. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

c. LICENSES

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve by omnibus vote, Temporary Fireworks Seller Permits, pending police and fire recommendations for License items c1-c3, as follows:

- 1) Black Bull Fireworks
- 2) American Fireworks
- 3) Cornellier Fireworks

Clerk Howard provided the conditions for approval by the fire department which are attached hereto and incorporated into these minutes by reference. Upon voice vote, the motion carried.

9. Reports & Correspondence

Supervisor Leedle reported that the recycling report is due by the end of April. Chairman Schoonover requested that Board of Review alternates be considered on the next agenda.

10. Next Meeting Date: April 11, 2016.

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11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 5:46 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to withdraw agenda items 8a and 8b from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval - None.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. APPOINTMENTS – withdrawn from the agenda
 - b. FINANCES - withdrawn from the agenda
 - c. ORDINANCES
 - 1) Section 1: Clerk Term of Office
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve **Ordinance No. 2016-O-1118**, an Ordinance amending the term of office for the Town Clerk/Treasurer from “by appointment” to “by contract.” Clerk Howard explained the proposal. The voice vote was unanimous and the motion carried.
 - d. RESOLUTIONS
 - 1) Board of Review Testimony
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adopt **Resolution No. 2016-R-03**, a

Resolution regulating the Board of Review Testimony. Discussion ensued. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

2) Recycling Chair
Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt **Resolution No. 2016-R-04**, a Recycling Resolution Appointing Sue Leedle as Chair. The voice vote was unanimous and the motion carried.

e. OTHER

1) Board of Review – Set date & time
Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to publish Board of Review for June 7, 2016 from 10:30 AM – 12:30 PM. The voice vote was unanimous and the motion carried.

f. REPORTS & CORRESPONDENCE.

Supervisor Leedle gave a report on the Annual Recycling Report in coordination with Advanced Disposal. She reported that a previous error had been corrected and the Village and Township are in compliance with the grant. She stated the Town recycled 150.95 tons last year at a cost of \$21.18 per capita. The grant provided the municipalities with over \$4,900. As a reminder, she asked residents to put out their garbage and recycling the evening before pick-up.

e. OTHER – continued

2) RECESS
Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to recess at 5:42 PM. The voice vote was unanimous and the motion carried.

3) RECONVENE IN OPEN SESSION

Upon Roll Call:

Present: Supervisors Leedle, Sullivan, and Chairman Schoonover

Absent: Town Clerk/Treasurer Howard

Supervisor Leedle was appointed recording secretary for the remainder of this meeting.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to reconvene the meeting at 6:32 p.m. The motion carried unanimously.

4) JOINT CLOSED SESSION – Personnel Review, Potential Litigation Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover at 6:33 p.m. to go into Closed Session pursuant to Wis. Stats. 19.85(1)

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

AND

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call the vote was: 3 ayes, 0 nays, the motion carried.

5) Return to Open Session Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to return to Open Session. Upon Roll Call the vote was: 3 ayes, 0 nays, the motion carried at 7:28 p.m.

6) Resolution Authorizing Employee Contract Board Action

A motion was made Supervisor Sullivan and seconded by Chairman Schoonover to direct Village Attorney Schuk to prepare a new contract, with previous contracts combined, for the Town Clerk/Treasurer. The motion carried unanimously.

9. Reports & Correspondence

Reports given after item e1 on the agenda.

10. Next Meeting Date: May 2, 2016.

11. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adjourn the meeting at 7:32 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The Annual Town Meeting was called to order by Chairman Dan Schoonover at 7:02 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

A total of four (4) electors attended the meeting (Jim Leedle, Sue Leedle, Dan Schoonover, and Tom Sullivan).

2. Approval of Agenda

Electors Action

A motion was made by Tom Sullivan and seconded by Sue Leedle to approve the agenda. The voice vote was unanimous and the motion carried.

3. Minutes for Approval

Electors Action

A motion was made by Sue Leedle and seconded by Tom Sullivan to approve the minutes of 11/30/2015 Budget Hearing, 11/30/2015 Special Electors Meeting, and 04/21/2015 Annual Town Meeting, as amended. The voice vote was unanimous and the motion carried.

4. Annual Town Financial Report

Town Clerk/Treasurer Howard presented the Financial Statements as of 12/31/2015.

5. Open Floor to Electors

Electors Action

- A motion was made by Jim Leedle and seconded by Tom Sullivan to: Directives or Grants of Authority to Town Board: Raise money. Authorize the Town Board to raise money, including levying taxes, to pay for expenses of the town. The voice vote was unanimous and the motion carried.

Electors Action

- A motion was made by Jim Leedle and seconded by Tom Sullivan to: Directives or Grants of Authority to Town Board: Town buildings. Authorize the Town Board to purchase, lease or construct buildings for the use of the town, to combine for this purpose the town's funds with those of a society or corporation doing business or located in the town and accept contributions of money, labor or space for this purpose. The voice vote was unanimous and the motion carried.

Electors Action

- A motion was made by Jim Leedle and seconded by Sue Leedle to: Directives or Grants of Authority to Town Board: Disposal of property. Authorize the town board to dispose of town real property, other than property donated to and required to be held by the town for a special purpose. The voice vote was unanimous and the motion carried.

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Electors Action

- A motion was made by Jim Leedle and seconded by Sue Leedle to:
Authorization to Town Board to Appropriate Money: Civic functions.
Civic and other functions under Wis. Stats. s.60.23(3). The voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Sue Leedle and seconded by Jim Leedle to adjourn the meeting at 7:15 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to withdraw agenda item 8b2 from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the Town Board Meeting Minutes dated March 7, 2016 and April 11, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. APPOINTMENTS
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to appoint Linda Vance and Larry Kundert as Board of Review Alternate Members. The voice vote was unanimous and the motion carried.
 - b. FINANCES
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve items 8-b-1 and 8-b-3 by omnibus vote, as follows:
 - 1) Disbursement Reports dated February 29, 2016 and March 31, 2016
 - 2) (withdrawn)

- 3) Financial Statements dated February 29, 2016 and March 31, 2016.

The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

White Pigeon Road Culvert Replacement Project

Chairman Schoonover reported on the results of the bid opening which was held by Greg Governatori, Kapur, Town Engineer. He said the range of the bids were from \$66,600 to \$300,000. Chairman Schoonover reported that the Town Engineer had spoken with the low bidder and is comfortable that they understand the project and all bid items.

Public Comment: Susan Bernstein asked if there was a bidders bond.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adopt **Resolution No. 2016-R-05**, a Resolution awarding the contract to RLP Construction, Inc. for the White Pigeon Road Culvert Replacement Project in the amount of \$66,600 for the 2016 Roads Maintenance Program. Discussion ensued about available funding. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

d. OTHER

Clerk Howard announced that the Village and Town of Bloomfield are holding its annual community wide garage sales event on June 3rd and 4th in coordination with Pioneer Estates this year.

Public Comment: Sheryl Cavanaugh reported the Bill Gaede Kid's Fishing Contest would be held on the weekend of the garage sales.

9. Reports & Correspondence

Supervisor Sullivan reported on the July 4th advertising progress. Supervisor Leedle reminded residents to take out their trash the night before pick-up. The Board of Review will meet on June 7th.

10. Next Meeting Date: June 6, 2016.

11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 5:55 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Chairman Schoonover at 5:00 p.m.

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Staff Present: Clerk Howard

Others Present: Village Board of Trustees

2. New Business (Discussion & Possible Action)

a. Closed Session: Employment Contracts & Renewal
Board Action

At 5:02 p.m., a motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to go into Closed Session pursuant to Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call the vote was: 3 ayes, 0 nays, the motion carried.

Town Clerk Howard arrived at 5:09 p.m.

Return to Open Session

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to return to Open Session. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried at 5:34 p.m.

b. Action to be taken from Closed Session Items

It was the consensus of the Village Board to postpone discussion on the Police Chief's contract and to extend a job offer to Jill Murphy for 30 hours per week at \$20 per hour plus benefits to fill a new employee position as Zoning Administrator.

3. Adjournment

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting at 5:35 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:36 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to withdraw agenda item 8a and 8b from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the Town Board Minutes for Special Meeting held on May 2, 2016 and Regular Meeting held on May 2, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. FINANCES
(*withdrawn from agenda*)
 - b. ORDINANCES
(*withdrawn from agenda*)
 - c. RESOLUTIONS
 - 1) Zoning Administrator Contract
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adopt **Resolution No. 2016-R-06**, a Resolution appointing Jill (Murphy) Marcanti, Zoning Administrator/Code Enforcement Officer, by contract, pending

approval by the Village Board. The voice vote was unanimous and the motion carried.

2) Support of County Fire/EMS Study

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adopt **Resolution No. 2016-R-07**, a Resolution supporting a County Fire/EMS Study. The voice vote was unanimous and the motion carried.

3) Vacating South Road

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adopt **Resolution No. 2016-R-08**, a Resolution vacating South Road (previously Williams Road). Discussion ensued and the location near the Route 12 ramp was verified. The voice vote was unanimous and the motion carried.

d. OTHER

1) William Road Access to/from Genoa City Trucking Facility

Chairman Schoonover reported that Town Attorney Colletti was directed to send a letter to the trucking company regarding road responsibilities along Williams Road. Town Chair Schoonover stated that the town would consider weight limits if necessary.

2) Bloomfield Road access to/from new Lake Geneva Subdivision

Chairman Schoonover reported that Kapur Engineers, the Town Engineer and also the engineer for Symphony Bay Lake Geneva, stated that the township should have been contacted about this project in advance. Greg from Kapur is working on the use of Bloomfield Road with the developer.

3) Eastside Road Agreement with Payne & Dolan

Chairman Schoonover reported that a copy of the Eastside Road Agreement was forwarded to the Town Attorney to review, including the bond certificate.

Reports & Correspondence:

Recycling Report: Supervisor Leedle announced the recycling grant awards for the township as \$4,705.76 and the Village as \$10,565.96.

Public Comment: Susan Bernstein inquired about recycling awards being reduced.

July 4th Report: Supervisor Sullivan reported the sales of July 4th advertising as \$4,025 for 2015 and \$4,675 for 2016. He stated that some businesses from Twin Lakes advertised this year and booklets would be available in Twin Lakes businesses.

4) Closed Session: Litigation per 19.85(1) Wis. Stats.
Board Action

At 5:46 p.m., a motion was made by Chairman Schoonover and seconded by Supervisor Leedle, to: Go into Closed Session pursuant to Wis. Stats. 19.85 (1): Litigation. Upon Roll Call, the vote was: 3 ayes, 0 nays. Motion carried.

5) Reconvene in Open Session
Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to reconvene into Open Session. Upon Roll Call, the vote was: 3 ayes, 0 nays. Motion carried.

6) Action to be taken from Closed Session, if any

9. Reports & Correspondence (See Reports after 8d3 above).

10. Next Meeting Date: July 11, 2016.

11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 6:01 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to withdraw agenda item 6 from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to approve the agenda as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
(Withdrawn from agenda)
7. Public Comment
Jim Leedle inquired about the location of South Road, if it were by N. Bloomfield Road. Chairman Schoonover reported no, that it is by Williams Road.

Vince Siegel of American Fireworks made suggestions to the proposed temporary fireworks seller regulations in Chapter 12 on the agenda. They include, NFA guidelines, off premises signage, renewal timeline, collection of administrative fees, designation of shoot site, etc.

Susan Bernstein inquired about the town roads program this year as it pertains to the weather given the problems in Lake Ivanhoe in the past.
8. New Business (Discussion & Possible Action)
 - a. ANNOUNCEMENTS: Cemetery Flag Dedication
Supervisor Sullivan reported that the American Legion and Sons of American Legion were responsible for the flag dedications at the grave sites in Bloomfield Cemetery since the VFW in the area disbanded.

Sue Leedle suggested contacting Walworth County Master Gardeners for designing gardens at the cemetery.

b. PUBLIC HEARING – VACATE SOUTH ROAD

1) Open Public Hearing
Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to open the Public Hearing at 5:43 p.m. The motion carried.

Public Comment: The following individuals were in favor of vacating South Road: Jim Leedle, Vince Siegel, Heather Siegel, and one employee/consultant for American Fireworks.

2) Close Public Hearing
Board Action

A motion was made by Chairman Schoonover and seconded by Superior Leedle to close the Public Hearing at 5:44 p.m. The motion carried.

3) Ratify Resolution
Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to RATIFY RESOLUTION NO. 2016-R-06. The voice vote was unanimous and the motion carried.

c. FINANCES

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve items 8-c-1 through 8-c-3 by omnibus vote, as follows:

- 1) Disbursement Reports dated April 30, 2016, May 31, 2016, and June 30, 2016 in the amounts of \$386,263.26, \$104,383.65, and \$100,646.27; and
- 2) Treasurer's Reports for the months ending in January through June, 2016; and
- 3) Financial Statements dated April 30, 2016, May 31, 2016, and June 30, 2016.

The voice vote was unanimous and the motion carried.

d. ORDINANCES

1) CODE BOOK CHAPTER 10
Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass **ORDINANCE NO. 2016-O-1119**, an Ordinance repealing and recreating Chapter 10, Nuisances of the Bloomfield Municipal Code, pending changes to correct "town/town" to "town". The voice vote was unanimous and the motion carried.

2) CODE BOOK CHAPTER 12
Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to table action on Chapter 12 and send this matter back to committee to consider changes to fireworks and dogs sections.

Discussion ensued. Supervisor Sullivan suggested changes to the section limiting the number of cats and dogs as he disagreed with the proposed limits. Supervisor Leedle suggested we consider the comments made by Vince Siegel to amend the fireworks stands section.

Sgt. Kennedy of the Bloomfield Police Department answered the Board's questions of enforcing the old Chapter 12 for the town and the new Chapter 12 for the village. He stated that it would be easier if they were the same, but they could handle it however the board decides. The voice vote was unanimous and the motion carried.

3) CODE BOOK CHAPTER 19

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass **ORDINANCE NO. 2016-O-1120**, an Ordinance repealing Chapter 20 and creating Chapter 19, Parks and Lakes, of the Bloomfield Municipal Code. The voice vote was unanimous and the motion carried.

e. RESOLUTIONS

1) N1420 White Pigeon Road CSM

Board Action

A motion was made by Supervisor Sullivan to pass the N1420 White Pigeon Resolution. Chairman Schoonover reported that the lot sizes would be substandard less than one acre, therefore he suggested that the Board refer this matter back to the Planning & Zoning Commission. The motion died due to lack of a second.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to reject the Resolution and send this matter back to the Plan Commission. Upon consideration, Supervisor Leedle recused herself. The voice vote was 2 ayes, 1 abstain. The motion carried.

f. OTHER

There was no discussion or action on these items:

- 1) William Road Access to/from Genoa City Trucking Facility
- 2) Bloomfield Road access to/from new Lake Geneva Subdivision
- 3) Eastside Road Agreement with Payne & Dolan

9. Reports & Correspondence – none.

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10. Next Meeting Date: August 1, 2016.

11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 6:07 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:39 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisor Leedle and Chairman Schoonover. Absent: Supervisor Sullivan. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any – None.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to approve the meeting minutes of June 6, 2016 and July 11, 2016, as corrected. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. RESOLUTIONS
 - 1) N1669 White Pigeon Road CSM
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to TABLE consideration of the RESOLUTION regarding N1669 White Pigeon Road. The motion carried.
 - 2) Ridge & Speckman Leedle Roads CSM
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to TABLE consideration of the RESOLUTION regarding the Ridge & Speckman Leedle Roads CSM. The motion carried.
9. Reports & Correspondence – none.
10. Next Meeting Date: August 8, 2016 Special Meeting followed by September 12, 2016 Regular Meeting.

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11. Adjournment

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting at 5:44 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by Chairman Dan Schoonover at 5:32 p.m. Town Clerk Howard was appointed as Recording Secretary.

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.

2. New Business (Discussion & Possible Action)

a. Appointment of Election Officials

Board Action

A motion was made by Supervisor Leedle and seconded Supervisor Sullivan by to appoint Election Officials per list on file in the Office of the Town Clerk. Discussion ensued. Clerk Howard reported that the list between the Village and Town will be the same since the law changed to allow election officials to be appointed so long as they reside in the municipality's county. The motion carried.

b. RESOLUTIONS

1) N1669 White Pigeon Road CSM

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to adopt RESOLUTION No. 2016-R-09, a Resolution approving a Certified Survey Map/Lot Line Adjustment for Tax Key Parcel Numbers MB1700011C & MB1700011, commonly known as N1669 White Pigeon Road, owned by Daniel and Wendy Kundert, for the purpose of removing a row of pine trees from the farmland to the residential parcel, as recommended by the Planning & Zoning Commission on July 13, 2016. Supervisor Leedle abstained from voting. The motion carried.

2) Ridge & Speckman Leedle Roads CSM

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to adopt RESOLUTION No. 2016-R-10, a Resolution approving a Certified Survey Map for Tax Key Parcel Numbers MB3100001 & MB3100001A, commonly known as the parcels at Ridge and Speckman Leedle Roads, N474 Ridge Road, owned by Jacquelyn Leedle Trust for the purpose of enlarging the properties around the pond and gravel pit, as recommended by the Planning & Zoning Commission on July 13, 2016. Supervisor Leedle abstained from voting. The motion carried.

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3. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 5:37 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle and Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any – None.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the meeting minutes of August 1, 2016, as corrected and August 8, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – Phil Olenoski announced the Pell Lake Fall Fest for the coming weekend.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve by omnibus vote Finance items a1-a3 as of 07/31/2016:
 - 1) General Fund Disbursements Report in the amount of \$74,013.98
 - 2) Treasurer's Report
 - 3) Financial StatementsThe motion carried.
 - b. ORDINANCES
 - 1) Chapter 12 Licenses
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass ORDINANCE No. 2016-O-1121, an Ordinance repealing and recreating Chapter 12 Licenses, Bloomfield Municipal Code. Discussion ensued. Clerk Howard

reported that the revision was to strike the maximum number of cats and dogs and replace with consistent with Chapter 12 Zoning Ordinance. Upon the conclusion of such discussion, the motion carried.

2) Chapter 7 Traffic Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass ORDINANCE No. 2016-O-1122, an Ordinance lowering the speed limit on Lange Road to 35 mph, as recommended by the Public Works Committee. The motion carried.

9. Reports & Correspondence

- a. White Pigeon Road: Highway Supervisor Fred Klabunde reported that the railing will go up, followed by blacktopping. Mr. Klabunde stated that he would check with the engineer as to the timing.
- b. Other: Supervisor Leedle reported that the Recycling Grant submittal was completed for both the town and village.

10. Next Meeting Date: October 3, 2016 Regular Meeting.

11. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adjourn the meeting at 5:38 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle and Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any – None.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the meeting minutes of August 1, 2016, as corrected and September 12, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
Board Action
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to approve by omnibus vote Finance items a1-a4 as of 08/31/2016:
 - 1) General Fund Disbursements Report in the amount of \$139,343.08
 - 2) Treasurer's Report
 - 3) Financial Statements
 - 4) 2015 Audit ReportThe motion carried.
 - b. ORDINANCES
 - 1) Chapter 7 Traffic Litchfield Road
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass ORDINANCE No. 2016-O-1123, an Ordinance lowering the speed limit on Litchfield Road to 35

mph, as recommended by the Public Works Committee. The motion carried.

c. SPECIAL EVENTS PERMIT

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the application for a Special Events Permit to Badger High School for the fireworks and road closure on Homecoming. The motion carried.

9. Reports & Correspondence

- a. White Pigeon Road: Chairman Schoonover reported that the road is scheduled for blacktopping this week.
- b. Schedule Budget Workshop: It was the consensus of the Board to wait until the Village finishes their budget review prior to scheduling a town meeting.

10. Next Meeting Date: November 14, 2016 Regular Meeting.

11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 5:56 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by Chairman Dan Schoonover at 5:05 p.m. Town Clerk Howard was appointed as Recording Secretary.

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.

2. New Business (Discussion & Possible Action)

a. 2017 BUDGET WORKSHOP

Clerk-Treasurer reported that the Budget Worksheet was not yet available due to the reconciliation process and prior year's figures.

It was the consensus of the Board to set another meeting to discuss the budget worksheet for Monday, November 7, 2016.

b. Authorize Publication of Budget Hearing

3. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adjourn the meeting at 5:___ p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by Chairman Dan Schoonover at 11:03 a.m. Town Clerk Howard was appointed as Recording Secretary.

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.

2. New Business (Discussion & Possible Action)

a. 2017 BUDGET WORKSHOP

The Town reviewed the budget worksheet as presented dated November 7, 2016, which is attached hereto and incorporated into these minutes by reference.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to entice the Village Board to consider an additional police officer and the Town Board will set aside \$20,000 for said police officer's salary for the 2017 budget year only. The voice vote was unanimous and the motion carried.

Discussion ensued regarding culvert and road work, potential road damage by Peace Construction on Williams Road, and use of recycle funds.

b. Authorize Publication of Budget Hearing

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to authorize the publication of the budget as amended during this meeting. The voice vote was unanimous and the motion carried.

3. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 11:50 a.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisor Sullivan, and Chairman Schoonover. Absent: Supervisor Leedle. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to withdraw items 6 and 8a2 from the agenda. The motion carried.
5. Approval of Agenda
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
(Item withdrawn from agenda.)
7. Public Comment
Myra Gallagher and Rita Marcinkus thanked Clerk Howard for an efficient and smooth Election Day.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve by omnibus vote Finance items a1, a3 as of 09/30/2016:
 - 1) General Fund Disbursements Report in the amount of \$43,526.67
 - 3) Financial StatementsThe motion carried.
9. Reports & Correspondence
Chairman Schoonover reported that White Pigeon Road is now complete. Treasurer Howard reported that Financial Statements do not reflect the transfer of reserve funds in the amount of \$70,000 yet.
10. Next Meeting Date:
 - a. Special Electors & Budget Hearing = November 28, 2016
 - b. Regular Meeting = December 5, 2016

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11. Adjournment

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to adjourn the meeting at 5:36 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 5:01 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

Roll Call

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk Howard. Electors Present: Jim Leedle as well as Town Board listed above.

2. Open Public Hearing

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to open the public hearing. The voice vote was unanimous and the motion carried.

Clerk Howard presented the Budget for consideration, explaining the fixed expenses for Intergovernmental serviced provided by the Village and the proposed mill rate of \$4.14 for the tax levy to balance the budget.

3. Close Public Hearing

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to close the public hearing. The voice vote was unanimous and the motion carried and the hearing was closed at 5:02 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 5:01 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

Roll Call

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk Howard

A total of four (4) town electors were present.

2. Verification of Agenda Posting

Clerk Howard confirmed that the notice was published in compliance with Wis. Stats.

3. 2016 Tax Levy to be Collected in 2017

Action by the Electors

A motion was made by Town Elector Sue Leedle and seconded by Town Elector Tom Sullivan to adopt a Resolution authorizing 2016 Tax Levy to be collected in 2017 for \$471,663. Discussion ensued. The voice vote was unanimous and the motion carried.

4. 2017 Highway Expenditures to Exceed Spending Authority

Action by the Electors

A motion was made by Town Elector Sue Leedle and seconded by Town Elector Tom Sullivan to adopt a Resolution authorizing the 2017 Highway Expenditures and authorizing the Town Board to exceed the Town's Spending Authority. The voice vote was unanimous and the motion carried.

5. Adjournment

A motion was made by Town Elector Tom Sullivan and seconded by Town Elector Sue Leedle to adjourn the meeting. The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:34 p.m. Town Clerk Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk-Treasurer Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the meeting minutes from October 3, 2016 and November 14, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment – None.
8. New Business (Discussion & Possible Action)
 - a. RESOLUTION 2017 TOWN BUDGET
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve Resolution No. 2016-R-11, a Resolution approving the 2017 Town of Bloomfield Budget. Upon Roll Call, the vote was: 3 ayes, 0 nays, the motion carried.
9. Adjournment
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 5:37 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary