

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Grolle, and President Monroe. Absent: Trustee Holder. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Grolle to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval - None
7. Public Comment
  - a. Rich Olenoski representing Modern Woodmen presented Frank Chesen with the Hometown Hero award and a \$100 voucher to the Bloomfield-Genoa City Fire Department (BGCFD). Brandon Coulman and Steven Bellows, members of the BGCFD accepted the voucher. Mr. Chesen gave a speech to the public.
8. New Business (Discussion & Possible Action)
  - a. FINANCE  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Grolle to approve items 9a1 – 9a4 by omnibus vote, as follows:
    - 1) General Fund Disbursements:  
Approve General Fund Disbursements Report dated 11/30/2015 in the amount of \$332,661.06.
    - 2) Utility Fund Disbursements:  
Approve the Utility Fund Disbursements Report dated 11/30/2015 in the amount of \$55,592.52.
    - 3) Treasurer's Reports:  
Receive and file the Treasurer's Report dated 11/30/2015.
    - 4) Financial Statements:  
Receive and file the unaudited Financial Statements as of 11/30/2015.The voice vote was unanimous and the motion carried.

b. RESOLUTIONS

1) CUP Big Toy Storage Billboards

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to Adopt **RESOLUTION No. 2016-R-01**, a Resolution authorizing a Conditional Use Permit to Big Toy Storage as recommended by the Planning & Zoning Commission, subject to certain conditions regarding lighting as provided. The Petitioner, Bruce Sarna, Tom Strickler, WI DOT, and Craig Ransavage presented information to the Village Board. Discussion ensued. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

c. LICENSES:

1) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to approve two (2) Operator Licenses to expire on 06/30/2016, per list on file in the Office of the Village Clerk (Kayla Shulka and Andrea Hehling), as provided, subject to police background checks. The voice vote was unanimous and the motion carried.

d. STREET LIGHT REQUEST: Lakeshore Drive & Clover Road

President Monroe reported that a request was made for the Village Board to consider a street light at the corner of Lakeshore Drive and Clover Road. He stated that Alliant would mount it to the existing pole and the monthly charge for lighting would be minimal.

Board Action

A motion was made by Trustee Alvarez and seconded by Trustee Bauman to forward this matter to the Public Works Committee.

9. Reports & Correspondence - None

10. Next Regular Meeting: February 1, 2016

11. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 6:20 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Grolle, Holder, and President Monroe. Absent: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bauman to approve the January 4, 2016 Board Meeting Minutes. The voice vote was unanimous and the motion carried.  
  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bauman to approve the December 7, 2015 Board Meeting Minutes, as amended. The voice vote was unanimous and the motion carried.
7. Public Comment
  - a. Dan Johnson introduced himself as a candidate for Circuit Court Judge.
  - b. William Radwell addressed the Board.
  - c. Rita Marcinkus questioned the denial of a street light at Clover & Lakeshore Drive.
  - d. Rich Olenoski spoke about the lake.
8. New Business (Discussion & Possible Action)
  - a. Ordinance
    - 1) Chapter 7 Traffic Code  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve **ORDINANCE No. 2016-O-01**, an Ordinance amending Chapter 7 Traffic Code to set speed limits on portions of Hwy. H, Wells Street and N. Bloomfield Road as recommended by the Public Works, Safety Committee. The voice vote was unanimous and the motion carried.

2) Chapter 9 Offenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve **ORDINANCE No. 2016-O-02**, an Ordinance repealing and recreating Chapter 9 Offenses as recommended by the Administrative Committee, subject to attorney review. The voice vote was unanimous and the motion carried.

b. Licenses

1) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Natalie Alvarez to approve TWO(2) Operator License(s) to expire on 06/30/2016, per list on file in the office of the Village Clerk (Julissa Colin & Dayle Zerner), as provided. The voice vote was unanimous and the motion carried.

2) Change in Agent: Pell Lake Inn

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve a request for a Change in Agent for the Pell Lake Inn as recommended by the Administrative Committee. The voice vote was unanimous and the motion carried.

3) Fireworks Seller Permit

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to approve a Fireworks Sellers Permit to Black Bull Fireworks, as provided. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

Trustee Grolle reported on the Finance Committee and upcoming audit.

10. Next Regular Meeting: March 7, 2016

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to adjourn the meeting at 6:10 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Kenneth H. Monroe  
Recording Secretary

Cynthia L. Howard  
Village Clerk

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 6:08 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Grolle, Holder, and President Monroe. Absent: None Staff Present: Village Clerk-Treasurer Howard.

2. New Business (Discussion & Possible Action)

Motion to deviate an agenda was made by Trustee Holder and seconded by Ken Bauman. Motion carried.

b. Ehlers Presentation: Refinance sewer bonds; refinance State Trust Fund Loans; Additional Borrowing to fund Capital Purchases or Improvements

Jim Mann of Ehlers presented the Proposed 2016 Finance Plan, attached hereto and incorporated into these minutes by reference.

Mr. Mann explained that the refinancing the existing water bonds is now allowable and he estimated the interest rate between 1.15% and 2.35%, preliminary savings would be around \$28,000 per year, and overall savings of approximately \$300,000 over the life of the loan.

Mr. Mann explained that existing shortfall loans taken out with the State Trust Fund Loan Program would not be rolled into the bond issue because operating expenses cannot be a purpose of government issued non-taxable bonds.

In addition to the refinancing, Mr. Mann reported that the municipality could borrow monies for capital improvements in conjunction with the refinance borrowing with the majority of the bond counsel, consulting and other associated issue fees to be charged to the utility fund. The capital improvements spending would be authorized over a three-year period provided that the total loan was under \$5 million dollars.

Mr. Mann stated that the utility fund would need to pay down around \$510,000 to accomplish most of the municipality's earmarked projects and come in under \$5 million dollars.

Discussion ensued about the projects being considered for financing through the bond issue, as follows:

- Salt Shed
- Pell Lake Subdivision Roads, Repaving and/or Resurfacing over a 3-year cycle
- Repair roof on Highway Shop
- Repair roof on Fire Station
- Repair roof on existing Police Department, as well as other building renovations
- MS4 Stormwater Program

Discussion ensued about the shortfall loans and the levy limits. Mr. Mann offered to take a look at the municipal worksheets from the past five years to determine if the Department of Revenue was correct in setting the Village's initial levy limit. Mr. Mann stated that levy limits are intended to be enough to cover a municipality's operating expenses. Treasurer Howard reported that the Village has been operating with shortfalls since the incorporation. Discussion ensued. Trustee Bauman suggested a Referendum to increase the levy limit if the municipality cannot get relief from the Department of Revenue.

Consensus: It was the consensus of the Village Board to borrow up to \$2.5 million dollars, refinance the existing water bonds, for a sum not to exceed \$5 million dollars.

Board Action: A motion was made by Trustee Bauman and seconded by Trustee Grolle to return to the agenda order. Motion carried.

a. Employee Health Insurance

Village President Monroe provided the Board with employee health insurance renewal options. He reported that the existing policy would come with a 23% premium increase. He suggested Plan Alternate 3 which is around a 1.1% premium increase.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve the United Health Care Alternate 3 Plan for employees effective April 1, 2016. The voice vote was unanimous and the motion carried.

b. Ehlers Presentation (see action prior to 2a)

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to table items 2c & 2d, as follows:

- c. Capital Improvements Plan
- d. Authorize Issuance of Public Bonds

The motion carried.

c. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adjourn the meeting at 4:21 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Grolle, Holder, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
No action was taken.
7. Public Comment
  - a. Pat Koch, N1154 Mulberry, states that she enjoys the boat races.
  - b. Rodney Austin, N1177 Tombeau Road, stated his opinion about the proposed bond issuance.
  - c. Brian Patyk, Silver Lake, WI, stated his opinion in favor of the boat races, retracting his previous position.
  - d. Myra Gallagher, W1069 Hawthorn, stated her opinion about the oil residue on the shoreline and injured or killed wildlife (turtles, frogs, and fish) as a result of the boat races.
  - e. Kip Trumpulisulis, representative of the boat races, stated that Badger Outboard has been a club for fifty years and has consistently cooperated with the Department of Natural Resources. He reported that participants and spectators purchase from area businesses during the event.
  - f. Todd Olson, representative of the boat races, stated that we should be looking for solutions to any problems caused by the races. Mr. Olson reiterated the revenue to businesses.
  - g. Myra Gallagher, W1069 Hawthorn, asked if the municipality received any revenue from the event.
  - h. Beth Saunders, W1026 Florence, inquired about the lack of a flag and stated her opinion that there is good and bad that comes with the boat races and that we need to accept that.
  - i. Rosemary Badame, N1166 Tombeau, inquired about the refinancing bond issue on the agenda.

8. New Business (Discussion & Possible Action)

a. Resolutions

1) MS4 Stormwater Program

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-02**, a Resolution authorizing an agreement between the Village of Bloomfield and Kapur & Associates for the MS4 Stormwater Program, Task Order, and Expenditures for Same, and an agreement with the State of Wisconsin accepting the grant for the Bloomfield Storm Water Management Plan. The voice vote was unanimous and the motion carried.

2) Raze Orders

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve Resolutions authorizing the razing of structures, as follows:

**RESOLUTION No. 2016-R-03**, W1320 Highland Raze Order;

**RESOLUTION No. 2016-R-04**, W1027 Juneau Raze Order;

**RESOLUTION No. 2016-R-05**, W850 Myrtle Raze Order.

The voice vote was unanimous and the motion carried.

b. Bond Resolutions

Introduction by Jon Cameron, Ehlers.

Mr. Jon Cameron provided the Board with a Pre-Sale Report, which is attached hereto and incorporated into these minutes by reference. Mr. Cameron's presentation explained the refinancing of the existing water bond debt for \$2.935 million dollars with an estimated overall savings of \$900,000, or \$80,000 plus per year over the life of the loan. He stated that two State Trust Fund Loans from 2015 would roll into the debt issue as well as slated projects for 2016-2017 which purposes are provided on separate resolutions. He explained that by combining these loans the municipality minimizes the debt issuance bond expenses. The bonds are going to be issued at a competitive basis. He reported on the maximum debt ratio based on the municipality's equalized value. He reported that the Village's debt is at a healthy 33% with this issuance. The bonds would have a call feature beginning in 2023. The municipality would be issuing an official statement by approval of said resolutions, the purpose, and the corresponding dollar amount of the loan for same. Interest rates are expected to be between 1.15% and 2.3% with a non-rating basis. He explained that a rating feature would cost around \$11,000 and the size of the return may not warrant this expenditure.

Q&A

Trustee Grolle asked a number of questions regarding time to absorb the loan documents, risk of postponing the bond issuance, and costs incurred if the borrowing is not approved. Village Attorney Schuk reported that the municipality would be required to pay for bond



counsel services to date. Mr. Mann stated that Ehlers fee would only be incurred upon approval of a bond issuance.

Public Comment

Susan Bernstein inquired about the repayment of the bonds. Mr. Mann reported that the repayment schedules would be separate between the utility and general funds.

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to approve by omnibus vote Bonds Resolutions agenda items 1-7, as follows:

- 1) **RESOLUTION NO. 2016-R-06:** INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,685,000 FOR STREET IMPROVEMENT PROJECTS
- 2) **RESOLUTION NO. 2016-R-07:** INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$75,000 FOR STORM SEWER PROJECTS
- 3) **RESOLUTION NO. 2016-R-08:** INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$155,000 FOR POLICE FACILITIES
- 4) **RESOLUTION NO. 2016-R-09:** INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$50,000 FOR A HIGHWAY DEPARTMENT BUILDING
- 5) **RESOLUTION NO. 2016-R-10:** INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$100,000 FOR FIRE STATION PROJECT
- 6) **RESOLUTION NO. 2016-R-11:** INITIAL RESOLUTION AUTHORIZING \$2,935,000 GENERAL OBLIGATION REFUNDING BONDS
- 7) **RESOLUTION NO. 2016-R-12:** RESOLUTION PROVIDING FOR THE SALE OF \$5,000,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS

Discussion ensued. Trustee Grolle inquired about tabling this matter for future consideration. Upon conclusion of such discussion, the Roll Call Vote was: 4 AYES (Trustees Alvarez, Bauman, Holder, and President Monroe) and 1 NAY (Trustee Grolle). President Monroe declared the motion carried.

c. Licenses

- 1) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Natalie Alvarez to approve five (5) Operator License(s) to expire on 06/30/2016, per list on file in the office of the Village Clerk (Wendi Gustafson, Bethany Richards, Ann Wright, Jason Zaremba, AND Richard Couture), subject to class certifications, background checks, and employer having

a valid license. The voice vote was unanimous and the motion carried.

2) Uncle Ed's Liquor License

a) Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to Open a Public Hearing regarding a proposed Liquor License for Uncle Ed's. Motion carried.

Public Comment:

No one was against the proposal.

Rosemary Badame was for the proposal.

b) Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to Close the Public Hearing regarding a proposed Liquor License for Uncle Ed's. Motion carried.

c) Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve a Class "B" Beer and a "Class B" Liquor License for Uncle Ed's, N1530 Powers Lake Road. The voice vote was unanimous and the motion carried.

3) Special Event Permits

a) ALA Fight for Air Ride

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve a Special Event Permit issued to ALA Fight for Air Ride on June 10, 11, and 12 per the recommendation of the Parks, Lakes, and Rec Committee. The voice vote was unanimous and the motion carried.

b) Pell Lake Car & Bike Show

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bauman to approve a Special Event Permit issued to Pell Lake Car & Bike Show on July 2 (rain date July 3) per the recommendation of the Parks, Lakes, and Rec Committee. The voice vote was unanimous and the motion carried.

c) Pell Lake Boat Races

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve a Special Event Permit issued to Badger Outboard for Pell Lake

**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Regular Board Meeting**

Meeting Minutes

March 7, 2016

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Boat Races on May 20, 21, 22 and to waive the speed and noise regulations by the DNR, as provided.

Discussion ensued. Kip Trumpulis confirmed that the certificate of insurance has been provided to the Clerk. He also commented that the course markers could be modified to limit negative affects to the lake and that the boats actually launch off the beachfront. Mr. Trumpulis stated that two classes of boats are the nosiest, but the races times only last around six minutes. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence – None.

10. Next Regular Meeting: April 11, 2016

11. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adjourn the meeting at 6:53 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 3:00 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Grolle, Holder, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.

2. New Business (Discussion & Possible Action)

a. Resolutions

1) Bond Counsel Agreement  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-13**, a Resolution authorizing the Engagement Agreement between the Village of Bloomfield and Bond Counsel, subject to attorney review. The voice vote was unanimous and the motion carried.

2) Amend Capital Improvements Plan  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-14**, a Resolution amending the Capital Improvements Plan, not to exceed the represented budgeted dollars. The voice vote was unanimous and the motion carried.

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adjourn the meeting at 3:09 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 3:04 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Grolle, Holder, and President Monroe. Absent: Trustee Bauman. Also Present: Village Clerk-Treasurer Howard and Village Financial Consultant, Jim Mann, Ehlers.

2. New Business (Discussion & Possible Action)

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Holder to amend the agenda order and start with item 2d. The motion and second were withdrawn as the Village's Financial Consultant arrived.

a. Award Sale of Bonds by Resolution

Introduction by Jim Mann, Ehlers.

Mr. Jim Mann provided the Board with a Sale Day Report, which is attached hereto and incorporated into these minutes by reference. Mr. Mann reported that Bankers Bank was the low bidder offering interest rates between 1% and 2.5%. He stated that with this bond issue, the municipality would be saving more than originally expected, coming in around \$976,000 in total savings.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve **RESOLUTION NO. 2016-R-15**: A RESOLUTION AWARDING THE SALE OF \$4,910,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2016. Upon Roll Call, the Vote was: 4 AYES (Trustees Alvarez, Grolle, Holder, and President Monroe) and 1 ABSENT (Trustee Bauman). President Monroe declared the motion carried.

b. Ehlers Contract for Annual Disclosure Reports Resolution

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve **RESOLUTION NO. 2016-R-16**: A RESOLUTION authorizing a contract with Ehlers for Annual Disclosure Reports. Discussion ensued. Clerk Howard reported that fee would be \$2,800 per year during the life the bonds. Mr. Mann verified that in the event that the bonds are prepaid, the contract for these services would cease. The voice vote was unanimous and President Monroe declared the motion carried.

c. Appointment of Election Officials

Board Action

A motion was made by Trustee Alvarez and seconded by Trustee Grolle to appoint the following Election Officials for the remainder the term ending 12/31/2017: Bonnie Gillis, Candace Kinsch, and Angelica Garcia. The voice vote was unanimous and the motion carried.

d. Closed Session Agenda

Board Action

At 3:15 p.m., a motion was made by Trustee Grolle and seconded by Trustee Holder to go into Closed Session pursuant to Wis. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved AND 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call, the Vote was: 4 AYES (Trustees Alvarez, Grolle, Holder, and President Monroe) and 1 ABSENT (Trustee Bauman). President Monroe declared the motion carried.

Board Action

At 4:00 p.m., a motion was made by Trustee Grolle and seconded by Trustee Alvarez to reconvene into open session. Upon Roll Call, the Vote was: 4 AYES (Trustees Alvarez, Grolle, Holder, and President Monroe) and 1 ABSENT (Trustee Bauman). President Monroe declared the motion carried.

e. Action to be taken from Closed Session Items, If Any

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve the items discussed during closed session. The voice vote was unanimous and the motion carried.

3. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to adjourn the meeting at 4:01 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:02 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Grolle, Holder, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
No action was taken.
7. Public Comment
  - a. Sue Leedle reported on the Annual Bloomfield Recycling Report, consisting of approximately 315.87 tons of recycling by the Village at an annual expense around \$23.60 per resident. Supervisor Leedle requested that residents' put out their trash and recycling the evening before a collection day.
  - b. Dan Aronson questioned the lack of fee collected for the meet the candidates' use of the community room by Nippersink candidates. He asked the Board how they could work with Trustee-elect Susan Bernstein after she has defamed others on the Board. He said that he doesn't value her to receive the trustee salary of \$5,000 per year. He stated that she has voted as a past trustee after receiving hand signals from Rosemary Badame in the audience. Overall, he stated that he questions the integrity of the candidate taking former Trustee Bill Holder's seat in office.
  - c. Rita Marcinkus requested that the Board reconsider the street light request at Lakeshore Drive and Clover now that Alliant is working on the new poles.
8. New Business (Discussion & Possible Action)
  - a. Finance  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to refer Finance items 1-4 back to committee for review. The voice vote was unanimous and the motion carried.

b. Ordinances

1) Appointed Officials by Contract

Village Attorney Schuk explained that the amendment would change the Clerk/Treasurer appointment from "by term" to "by contract" consistent with the other appointed offices in that Section.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Alvarez to approve **ORDINANCE No. 2016-O-C6**, an Ordinance amending Section C.02 Appointed Officials Terms of Office. The voice vote was unanimous and the motion carried.

2) Repeal & Recreate Chapter 20, Create Chapter 21

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to approve **ORDINANCE No. 2016-O-03**, an Ordinance repealing and recreating Chapter 20, from Stormwater Management to Chapter 20 Lake Benedict/Lake Tombeau joint Lakes Chapter with Randall Township, as amended by the DNR and creating Chapter 21 Stormwater Management. The voice vote was unanimous and the motion carried.

c. Resolutions

1) Board of Review Testimony

Attorney Brian Schuk gave a brief summary about the rules of Board of Review including new rules for appearing before the board, under oath, by telephone or written statement.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-17**, a Resolution regulating Board of Review Testimony. The voice vote was unanimous and the motion carried.

2) Appoint Sue Leedle, Recycle Representative

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-18**, a Resolution Appointing Sue Leedle as Recycling Representative for the Village of Bloomfield. The voice vote was unanimous and the motion carried.

3) Lot Consolidation: Ratliff, W1142 Pointsetta

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-19**, a



Resolution recommended by the Planning & Zoning Commission to approve Elaine and Christopher Ratliff's petition for a Certified Survey Map to consolidate parcels &PL 01838, &PL 01839, and &PL 01853, commonly known as W1142 Poinsetta Road. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder, to approve by omnibus vote, the following Resolutions:

- 4) Certified Survey Map: Cutler, N1161 Clover Road  
**RESOLUTION No. 2016-R-20**, a Resolution recommended by the Planning & Zoning Commission to approve Brian Cutler's petition for a Certified Survey Map for &PL 00178 and &PL 00173, commonly known as N1161 Clover Road.
- 5) Certified Survey Map: Erdman, Violet & Wisteria properties  
**RESOLUTION No. 2016-R-21**, a Resolution recommended by the Planning & Zoning Commission to approve Diane and Norm Erdman's petition to approve lot line adjustments for &PL 00255 &PL 00256, &PL 0261 for properties commonly known as W809 Violet, W819 Violet, and W824 Wisteria
- 6) Raze Order: W1018 Larkspur  
**RESOLUTION No. 2016-R-22**, a Resolution authorizing the Raze of W1018 Larkspur

The voice vote was unanimous and the motion carried.

d. Licenses

- 1) Special Event Permit: Trinity Lutheran Church Bingo  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Grolle to approve a Special Event Permit issued to Trinity Lutheran Church & the Lions Club on May 1 per the recommendation of the Parks, Lakes, and Rec Committee. The voice vote was unanimous and the motion carried.
- 2) Special Event Permit: Star Center Color-A-Thon  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bauman to approve a Special Event Permit issued to Star Center School on May 5 per the recommendation of the Parks, Lakes, and Rec Committee. The voice vote was unanimous and the motion carried.
- 3) Fireworks Seller Permit: David Laurine Property  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to TABLE consideration of this issue pending more information about the proposed location of the stand.

The voice vote was unanimous and the motion carried.

4) Big House Liquor License

a) Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to Open a Public Hearing regarding a proposed Liquor License for the Big House. Motion carried.

Public Comment:

William Radwell was against the proposal.

Richard Couture and Rita Marcinkus were for the proposal.

b) Board Action

A5 6:28 p.m., a motion was made by Trustee Grolle and seconded by Trustee Bauman to Close the Public Hearing regarding a proposed Liquor License for the Big House. Motion carried.

c) Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve a Class "B" Beer and a "Class B" Liquor License for the Big House, N1320 S Lakeshore Drive. The voice vote was unanimous and the motion carried.

e. Other

1) Board of Review

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to set the Board of Review for June 7, 2016 from 1:00 PM until 3:00 PM. The voice vote was unanimous and the motion carried.

A brief recess was held by the Board and reconvened at 6:30 p.m. President Monroe was unanimously appointed recording secretary for the remainder of the meeting.

2) JOINT CLOSED SESSION – Personnel Review, Potential Litigation

Board Action

At 6:35 p.m., a motion was made by Trustee Holder and seconded by Trustee Grolle at 6:33 p.m. to go into Closed Session pursuant to Wis. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved AND (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has

jurisdiction or exercises responsibility. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried.

3) Return to Open Session

Board Action

At 7:28 p.m., a motion was made by Trustee Holder and seconded by Trustee Grolle to return to Open Session. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried at 7:28 p.m.

4) Resolution Authorizing Employee Contract Renewal

Board Action

A motion was made Trustee Holder and seconded by Trustee Bauman to direct Village Attorney Schuk to prepare a new contract as discussed in Closed Session for the Village Clerk/Treasurer. The motion carried unanimously.

9. Reports & Correspondence – None.

10. Next Regular Meeting: May 2, 2016

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adjourn the meeting at 7:31 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

Kenneth H. Monroe  
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 3:00 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Grolle, Holder, and President Monroe. Absent: Trustee Bauman. Also Present: Village Clerk-Treasurer Howard.

2. New Business (Discussion & Possible Action)

a. Closed Session: Employment Renewal Contracts

Board Action

At 3:03 p.m., a motion was made by Trustee Holder and seconded by Trustee Bauman at 6:33 p.m. to go into Closed Session pursuant to Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried.

Return to Open Session

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to return to Open Session. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried at 3:48 p.m.

b. Action to be taken from Closed Session Items

A motion was made by Trustee Holder and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-23**, a Resolution authorizing an employee contract renewal for the Village Clerk/Treasurer, as amended during Closed Session. The Board further directed the Clerk to forward the changes to the Village Attorney for his records. The voice vote was unanimous and the motion carried.

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 3:51 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 5:15 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None.

2. New Business (Discussion & Possible Action)

a. Appointments:

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to concur with the Village President's Committee Appointments, as provided, to include Karen Sautbine on the Administrative Committee. The voice vote was unanimous and the motion carried.

b. Closed Session: Employment Renewal Contracts

Board Action

At 5:17 p.m., a motion was made by Trustee Grolle and seconded by Trustee Bauman to go into Closed Session pursuant to Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried. Village Clerk Howard was excused from Closed Session.

Return to Open Session

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to return to Open Session. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried at 5:31 p.m.

c. Action to be taken from Closed Session Items - None

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 5:32 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 5:00 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None

Others Present: Town Board of Supervisors

2. New Business (Discussion & Possible Action)

a. Closed Session: Employment Contracts & Renewal

Board Action

At 5:02 p.m., a motion was made by Trustee Bauman and seconded by Trustee Bernstein to go into Closed Session pursuant to Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried.

Village Clerk Howard arrived at 5:09 p.m.

Return to Open Session

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to return to Open Session. Upon Roll Call the vote was: 5 ayes, 0 nays, the motion carried at 5:34 p.m.

b. Action to be taken from Closed Session Items

It was the consensus of the Board to postpone discussion on the Police Chief's contract and to extend a job offer to Jill Murphy for 30 hours per week at \$20 per hour plus benefits to fill a new employee position as Zoning Administrator.

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adjourn the meeting at 5:35 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:04 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Bernstein to withdraw agenda items 8-b-4 and 8-d-3. The motion carried.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to **TABLE** the minutes from the following meetings: February 1, 2016, February 18, 2016, March 7, 2016 and April 4, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment
  - a. Bill Radwell reported that the Knights of Columbus would be available to assist with the food and beer tent for the boat races this month.
8. New Business (Discussion & Possible Action)
  - a. Appointments  
Board Action  
A motion was made by Trustee Bauman seconded by Trustee Alvarez to appoint Dan Mehring to the Police Commission for a term ending in 2021. The motion carried.
  - b. Finance
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Bauman, seconded by Trustee Bernstein to approve the Village's General Fund Disbursements Reports dated February 29, 2016 in the amount of \$2,829,551.57 and March 31, 2016 in the amount of \$1,253,644.52. The voice vote was unanimous and the motion carried.

2) Utility Fund Disbursements

Board Action

A motion was made by Trustee Bauman, seconded by Trustee Alvarez to approve the Utility Fund Disbursements Reports dated February 29, 2016 in the amount of \$65,905.70 and March 31, 2016 in the amount of \$72,623.68. The voice vote was unanimous and the motion carried.

3) Financial Statements

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to receive and file the Financial Statements as of February 29, 2016 and March 31, 2016. The voice vote was unanimous and the motion carried.

4) Treasurer Reports

*(Withdrawn from Agenda – see agenda item #4 above.)*

c. Ordinances

1) Chapter 10 Nuisances

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to approve **ORDINANCE No. 2016-O-04**, an Ordinance repealing and recreating Chapter 10 Nuisances of the Village of Bloomfield Municipal Code, pending Village Attorney approval of final Draft. Discussion ensued regarding the prosecution of an animal problem, enforcement action, citation process and permitting processes, and removal of the word "moral" throughout the ordinance. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

d. Resolutions

1) LGIP Participation

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to adopt **RESOLUTION No. 2016-R-24**, a Resolution approving participation in LGIP (Local Government Investment Pool). Discussion ensued. The authorized users would parallel the depository resolution users. The voice vote was unanimous and the motion carried.

2) North Shore Bank, 457 Deferred Comp Plan

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-25**, a Resolution approving participation in Deferred Compensation Program with North Shore Bank. The voice vote was unanimous and the motion carried.

3) Police Chief Contract

*(Withdrawn from Agenda – see agenda item #4 above.)*



4) July 4<sup>th</sup> Fireworks  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-26**, a Resolution approving a contract with Spielbauer Fireworks for the 2016 Display. The voice vote was unanimous and the motion carried.

5) Certified Survey Map: Schrute Farms, W1612 Litchfield  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bernstein to adopt **RESOLUTION No. 2016-R-27**, a Resolution recommended by the Planning & Zoning Commission to approve a Conditional Use Permit to Schrute Farms for tax keys &B 00010 and &B 000006, commonly known as W1612 Litchfield Road, owned by David and Anne Santee, contingent upon the sale of the property to Schrute Farms, for the purpose of providing for a low intensity, agricultural activity farm that specializes in environment education and the conservation of assorted livestock breeds. Discussion ensued regarding hours of operation (10AM-6PM), vehicle traffic and parking (approximately 40 cars), driveway width (24'), no parking on Litchfield Road and bathroom facilities. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

6) Certified Survey Map: Milicki, N912 Violet  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-28**, a Resolution recommended by the Planning & Zoning Commission to approve a Certified Survey Map for to combine tax keys &RNG 00036 and &RNG 00035A, commonly known as N912 Violet Ave., owned by Nancy Milicki for the purpose of building an accessory structure on the lot that currently does not have a principal residence on it. The voice vote was unanimous and the motion carried.

7) Certified Survey Map: Kaddatz, W633 Hafs Road  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-29**, a Resolution recommended by the Planning & Zoning Commission to approve a Certified Survey Map for lot line adjustments for tax keys &A 412600001 and &B 1100004G, commonly known as W633 Hafs Road, owned by Timothy and Patricia Kaddatz for the purpose of building an accessory structure. The voice vote was unanimous and the motion carried.

8) Clearwater, Pell Lake Weed Harvesting  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-30**, a Resolution authorizing the contract between the Village and

Clearwater for weed harvesting on Pell Lake. Discussion ensued. Trustee Bernstein stated her desire to have the Pell Lake Lake Association take control of the getting bids, preparing a budget, and disburse taxpayer funds. President Monroe reported that it is a DNR requirement that Village oversee taxpayer funds collected through the Utility billing for the maintenance of Pell Lake. Trustee Grolle called the question. Upon voice vote, Trustee Bernstein opposed, the majority voted in favor and the motion carried.

e. Licenses

1) Temporary Class "B" Picnic License – Pell Lake Boat Races  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve a Temporary Class "B" Picnic License issued to Badger State Outboard Association for the Pell Lake Boat Races on May 20-21, pending evidence of insurance. The voice vote was unanimous and the motion carried.

2) Fireworks Seller Permit: David Laurine Property  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve a Fireworks Sellers Permit to Addy & McGrath to operate a temporary stand subject to fire and zoning conditions and approvals for a location at the Hunt Club Highway U property. The voice vote was unanimous and the motion carried.

f. Other

1) Community Wide Garage Sales

Clerk Howard reported that this year's annual community wide garage sales would be in coordination with Pioneer Estates on June 3-4.

9. Reports & Correspondence – None.

10. Next Regular Meeting: June 6, 2016

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bernstein to adjourn the meeting at 6:33 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:05 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Alvarez and seconded by Trustee Grolle to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Grolle to approve the minutes from the following meetings: November 17, 2015, February 1, 2016, February 18, 2016, March 7, 2016, March 10, 2016, April 4, 2016, April 11, 2016, April 14, 2016, April 25, 2016, May 2, 2016 Regular and May 2, 2016 Special Meetings. The voice vote was unanimous and the motion carried.
7. Public Comment
  - a. Rich Olenoski asked if the village tested the lake for E.coli.
  - b. Cheryl Grolle reported that "Operation Weather Alert" needs help identifying individuals that may need assistance with a weather alert radio. Cheryl Grolle reported that the Bloomfield Garden Club has gained tax exempt status and is now working on incorporation and finding natural ways for mosquito control. Cheryl Grolle stated her objection to the dogs and cats restrictions in the ordinance. She stated that she is a pet sitter. Mrs. Grolle stated that Bloomfield has a feral cat population and that cats help contain the mouse population on local farms.
  - c. Bill Radwell thanked the Board for allowing the Boat Races of which the Knights of Columbus raised monies for Union Grove vets and their desire to assist the area schools.
8. New Business (Discussion & Possible Action)
  - a. Appointments  
Board Action  
A motion was made by Trustee Bauman seconded by Trustee Alvarez to concur with the Village President's appointments to the Zoning Board of Appeals, as follows: Richard Torhorst (Chair), Karen Sautbine, Bill Holder, John Danno, and Bill Henry. Discussion ensued. The voice vote unanimous and the motion carried.

b. Finance

1) General Fund Disbursements

Board Action

A motion was made by Trustee Bauman, seconded by Trustee Bernstein to approve the Village's General Fund Disbursements Reports dated January 31, 2016 in the amount of \$2,769,256.42. The voice vote was unanimous and the motion carried.

2) Utility Fund Disbursements

Board Action

A motion was made by Trustee Bauman, seconded by Trustee Bernstein to approve the Utility Fund Disbursements Report dated January 31, 2016 in the amount of \$409,050.24. The voice vote was unanimous and the motion carried.

3) Financial Statements

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to receive and file the Financial Statements as of January 31, 2016. The voice vote was unanimous and the motion carried.

4) Treasurer Reports

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to receive and file the Treasurer's Reports as of January 31, 2016, February 28, 2016 and March 31, 2016. The voice vote was unanimous and the motion carried.

c. Ordinances

1) Chapter 12 Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to approve **ORDINANCE No. 2016-O-05**, an Ordinance repealing and recreating Chapter 12 Licenses of the Village of Bloomfield Municipal Code. Discussion ensued. Trustee Grolle cited his concerns over the zoning ordinance and limitation of household pets to 3 dogs or 3 cats in the proposed Ordinance. He also stated his opposition to 500 foot residential setback from kennels. Trustee Grolle suggested modifications to both Chapters 12 and 27 to carve out parcels in excess of 5 acres to allow more pets. Upon conclusion of such discussion, upon Roll Call, the vote was: *Ayes 3, Nays 2 (with Trustees Bernstein & Grolle voting against the Ordinance)*. The motion carried.

d. Resolutions

1) 2016 Roads Program (Bond funds & transportation aids)

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-31**, a Resolution approving the following contracts for the 2016 Roads Program: Payne & Dolan for \$547,504.50 and sealcoating to Fahrner for \$60,545. Discussion ensued regarding review by the Village Engineer and Road Bonds. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

2) Bond Issue Budget Amendment

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-32**, a Resolution approving budget amendments consistent with the bond issue. Trustee Bernstein distributed information to the Board regarding budget years 2013-2016. No copy was provided to the Clerk; therefore, they are not attached to these minutes. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

3) CMAR

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-33**, a CMAR Resolution. Trustee Bauman reported that the municipality received a score of 100. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

4) Village Properties Reassessment

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-34**, a Resolution authorizing a contract between Associated Appraisals and the Village of Bloomfield for a full reassessment of Real Properties for a sum of \$139,900. Trustee Bernstein stated that per the contract the Village would not be charged for monthly maintenance fees during the reassessment year. Treasurer Howard confirmed. The voice vote was unanimous and the motion carried.

5) Temporary Borrowing from Utility Funds

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-35**, a Resolution authorizing the temporary borrowing of Utility Funds to the General Fund, as provided in the resolution at the meeting. The voice vote was unanimous and the motion carried.

6) Certified Survey Map: Wolf/Wrona, Wisteria

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-36**, a Resolution recommended by the Planning & Zoning Commission to approve a Certified Survey Map/lot line adjustments for tax key &PLA 00284, commonly known as W915 Wisteria Road, owned by Joseph & Gayle Wrona AND tax key &PLA 00286, commonly known as W839 Wisteria Road, owned by Joel & Samantha Wolf for the purpose of increasing the lot size a parcel to build an accessory structure. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

7) Certified Survey Map: Kaddatz/Skrade/Hafs, W633 Hafs Road

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-37**, a Resolution recommended by the Planning & Zoning Commission to approve a Certified Survey Map/lot line adjustments for tax keys &A412600001, commonly known as W633 Hafs Road, owned by Timothy & Patricia Kaddatz for the purpose building an accessory structure AND a small portion of tax key &B 1100004G, commonly known as the Skrade/Hafs farmland. The voice vote was unanimous and the motion carried.

8) County-Wide Fire/EMS Study

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-38**, a Resolution in support of a County Fire/EMS Study. Discussion ensued about Lake Geneva and Elkhorn departments. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

9) Appointment of Zoning Administrator

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adopt **RESOLUTION No. 2016-R-39**, a Resolution authorizing the month-to-month contract between the Village and Jilly Marcanti for the position of Zoning Administrator, until the Village can hold a meeting to approve a change to the Charter Ordinance and the waiting period for the Charter Ordinance has expired, at which time Mrs. Marcanti would be considered for full-time at-will employment. The terms of the contract are up to 30 hours per week at \$20 per hour with benefits pursuant to like employees under the Village Employee Handbook. Upon Roll Call, the vote was: 5 ayes, 0 nays. Motion carried.

e. Licenses

1) Operator Licenses Recommended by Adm. Committee

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve 20 new/renewal Operator Licenses to expire on 06/30/2018, subject to class certification, payment of fees as recommended by the Administrative Committee (*Christian Boggs, Wendi Gustafson, Kayla Shulka, Bethany Richards, Samantha Onstad, Amanda Hanline, Carrie Donahue, Michael Donahue, Khaira Harminder, Sarah Couch, David McLean, Phyllis Wolff, Kelly Harris, Regan Melcher, Thomas Diesel, Scott Wolff, Cheryl Fleming, Jennifer Rayka, Chelsea Elvin and Donna Woods*). The voice vote was unanimous and the motion carried.

2) Late Operator Licenses

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve 7 new/renewal Operator Licenses to expire on 06/30/2018, subject to class certification and payment of fees (*Chadwick Hove, Darcy Bush, Cherie Kattner, Sarah Combs, Kathleen Gaede, Michele Garreau, and Kelly Hawley*). The voice vote was unanimous and the motion carried.

3) Beer, Liquor & Cigarette Licenses

a) Open Hearing

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to Open a Public Hearing at 6:35 p.m. Upon Roll Call, the vote was 5 ayes, 0 nays. Motion carried.

Public Comment

Rita Marcinkus was in favor of approving the presented application for licenses.

b) Close Hearing

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to Close the Public Hearing. The voice vote was unanimous and the motion carried.

c) Consideration of Licenses

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve Batch 1 received timely as recommended by the Administrative Committee, commonly known as follows:

- (1) Lakeside Country Store, Class A Combination
- (2) Big House Bar & Grill, Class B Combination
- (3) Pub & Grub, Class B Combination
- (4) Lakewood Estates Golf Club, Class B Combination

(5) Nippersink County Club, Class B Combination  
(6) Pell Lake Inn, Class B Combination  
(7) Upper Crust Pizzeria, Class B Combination  
The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve Batch 2 received late, commonly known as follows:

- (1) Pell Lake Mobil, Class A Combination
- (2) Chris' Steel Horse Saloon, Class B Combination
- (3) Friends, Class B Combination
- (4) Uncle Ed's, Class B Combination

Discussion ensued about the habitual tardiness of applications for renewals and the strain on the police to perform background checks. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

9. Reports & Correspondence – None.

10. Next Regular Meeting: July 11, 2016

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adjourn the meeting at 6:41 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary



1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 6:10 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Also Present: Clerk-Treasurer Howard. Absent: None

2. New Business (Discussion & Possible Action)

a. LIQUOR & BEER LICENSES

1) Open Hearing  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to Open a Public Hearing at 6:10 p.m. Upon Roll Call, the vote was 5 ayes, 0 nays. Motion carried.

Public Comment

Rita Marcinkus was in favor of approving the presented application for licenses.

2) Close Hearing  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bernstein to Close the Public Hearing at 6:13 p.m. The voice vote was unanimous and the motion carried.

3) Consideration of Licenses  
Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Alvarez to approve a Class B Combination Liquor/Beer License to Sylvia Zimmerman d/b/a Hunters Lounge. The voice vote was unanimous and the motion carried.

b. OPERATOR LICENSES

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to approve 3 new/renewal Operator Licenses to expire on 06/30/2018 subject to class certification and payment of fees to Rita Marcinkus, Patricia Koch, and Charlene Henne. The voice vote was unanimous and the motion carried.

c. ORDINANCES

1) CHARTER CHAPTER C  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt Charter Ordinance No. 2016-O-C7,

**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Special Board Meeting**

Meeting Minutes

June 27, 2016

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an Ordinance striking Zoning Administrator by Contract from Section C.02. Trustee Bernstein inquired on the purpose of the change. The voice vote was unanimous and the motion carried.

2) CHAPTER 19  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman, to adopt **ORDINANCE NO. 2016-O-06**, an Ordinance repealing and recreating Chapter 19 Parks and Lakes (other than Lake Benedict and Lake Tombeau) as reviewed by the Village Attorney. Trustee Grolle presented a few corrections. The motion was modified to include the corrections by the maker and second. The voice vote was unanimous and the motion carried.

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adjourn the meeting at 6:29 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:10 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
No action was taken on this item.
7. Public Comment
  - a. Vince Siegel, American Fireworks, requested amendments to Chapter 12 Fireworks Regulations.
  - b. Dan Aronson questioned the next meeting dates for the town and village as they are different on the agendas.
  - c. Rich Olenoski reported that the 4<sup>th</sup> of July fireworks were great.
8. New Business (Discussion & Possible Action)
  - a. W1027 Juneau Raze Order
    - 1) Bid Opening  
President Monroe opened the following sealed bids to raze W1027 Juneau:  
Bidder Results:  
Ross Grading \$14,950  
Siegler \$12,900  
Augie Excavating \$11,850  
Minocqua Grading \$14,995  
  
Attorney Schuk directed the clerk to confirm that the finish grading and seeding is included in the bid from Augie Excavating.
    - 2) Resolution  
Board Action  
A motion was made by Trustee Bernstein seconded by Trustee Bauman to adopt **RESOLUTION NO. 2016-R-40**, a Resolution awarding and authorizing a contract for razing W1027 Juneau to Augie Excavating. The voice vote was unanimous and the motion carried.

b. Finance

1) General Fund Disbursements

Board Action

A motion was made by Trustee Bauman, seconded by Trustee Alvarez to approve the Village's General Fund Disbursements Reports dated April 30, 2016, May 31, 2016 and June 30, 2016 in the amounts of \$180,489.76, \$1,019,669.18, \$286,655.84 respectively. The voice vote was unanimous and the motion carried.

2) Utility Fund Disbursements

Board Action

A motion was made by Trustee Bauman, seconded by Trustee Bernstein to approve the Utility Fund Disbursements Reports dated April 30, 2016 and May 31, 2016 in the amounts of \$164,925.63 and \$58,370.66 respectively. The voice vote was unanimous and the motion carried.

3) Financial Statements

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to receive and file the Financial Statements as of April 30, 2016, May 31, 2016 and June 30, 2016.

Trustee Bernstein inquired about duplicate payments for health insurance. Clerk-Treasurer Howard stated that the Expense Detail Report is broken down by department, which reports police officers insurance to police, highway workers insurance to highway, etc.; therefore, there was no duplication in payment. Trustee Bernstein questioned the employee overtime on the clerk's budget. Clerk-Treasurer Howard explained that the overtime was for the April election and night meetings, as provided by contract. The voice vote was unanimous and the motion carried.

4) Treasurer Reports

No action was taken on this item.

5) Late Operator Licenses

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve 10 new/renewal Operator Licenses to expire on 06/30/2018, subject to satisfactory background checks, class certification and payment of fees (*Merritt Daniell, Ray Garreau Sr., Kathy Burkoth, Meggan Fox, Stefanie Shower, Samantha Brittain, Sarah Coss, Nancy Campbell, Holly Grendel and Sandy Hill*). The voice vote was unanimous and the motion carried.

9. Reports & Correspondence – None.

10. Next Regular Meeting: August 8, 2016

**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Regular Board Meeting**  
Meeting Minutes  
July 11, 2016  
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11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to adjourn the meeting at 6:29 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 5:33 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Also Present: Clerk-Treasurer Howard. Absent: None

2. New Business (Discussion & Possible Action)

a. AUDIT PRESENTATION – PAT ROMENESKO

Mr. Patrick Romenesko distributed and presented the 2015 Village of Bloomfield Audit Report and supporting letters, *which are attached hereto and incorporated in these minutes by reference.*

Mr. Romenesko commented on these key areas of the audit:

- Page 8: Opening and Closing Fund Balances
- Page 13: Utility Department's full accrual accounting is different from the Village's. He reflected on the advance payment on the Clean Water Fund and advance loan to the Village for \$126,000.
- Pages 32-33: Long term debt, Clean Water Funds, and the 20-year bonds to be paid off in 2018 as well as the Special Assessments associated to that bond.
- Pages 34-39: New standards in pension reporting adds six pages to the audit. WRS is fully funded in Wisconsin.
- Mr. Romenesko stated that he formatted the major funds in the audit report.
- Capital Assets are regulatory and have GAP accounting.
- Compensated absences.
- Page 40: Subsequent Events Disclosure shows advance, debt refinance and bond issue.
- Collateral risks are present during tax collection season until settlements are made with other taxing bodies.
- Auditor records depreciation.

Mr. Romenesko commented on the management letter:

- Sewer Fund was \$33,000 short; keep an eye on these rates. These rates are not regulated so the Village can adjust them as necessary.
- Water Fund: consider rate increase or PSC may force an increase.
- Auditing standards require disclosure of Segregation of Duties must be rated as a weakness since the Village has a combined Clerk-Treasurer position.
- Auditing standards require disclosure of a material weakness in the Financial Statements because the Village does not have a CPA on staff that can prepare those statements, something common among smaller municipalities.

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adjourn the meeting at 6:16 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bernstein, Grolle, and President Monroe. Absent: Trustee Bauman. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bernstein to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
No action was taken on this item.
7. Public Comment  
Bruce Stade, N1230 Tombeau, requested a copy of the audit report. Clerk Howard stated that the report would be posted online.
8. New Business (Discussion & Possible Action)
  - a. Appointment of Election Officials  
Clerk Howard reported that the list of Election Officials for the Town and the Village would be the same since the State now allows election officials to be authorized as long as they live in the same county.  
  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve the appointment of Election Officials per list on file in the Clerk's Office. Discussion ensued. The motion carried unanimously.
  - b. Finance
    - 1) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Alvarez and seconded by Trustee Bernstein to approve the Utility Fund Disbursements Reports dated June 30, 2016 in the amount of \$214,605.37. The voice vote was unanimous and the motion carried.
    - 2) Treasurer Reports  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Alvarez to receive and file the Treasurer's Reports from April, May and June 2016. The motion carried.
    - 3) Receive & File the 2015 Audit Report.



Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to receive and file the 2015 Village of Bloomfield Audit Report. The motion carried.

c. LICENSES:

1) Operator Licenses

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve 3 new/renewal Operator Licenses to expire on 06/30/2018, subject to satisfactory background checks, class certification and payment of fees (*Maria Ester-Stechkober, Taylor Blank, and Judy Honegger*). The voice vote was unanimous and the motion carried.

2) Cigarette License - Friends

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Grolle to approve a Retail Cigarette License to Friends. The motion carried.

9. Reports & Correspondence

a. Pell Lake Boat Races – Kip Trumpulis

Kip was not present at the meeting. No discussion or action.

10. Next Regular Meeting: September 12, 2016

11. Adjournment

A motion was made by Trustee Bernstein and seconded by Trustee Grolle to adjourn the meeting at 6:16 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bernstein to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Alvarez to approve the Village Board Meeting Minutes of June 6, 2016, June 27, 2016, and July 11, 2016. The motion carried unanimously.
7. Public Comment  
Rich Olenoski announced that Pell Lake Property Owners Fall Fest would be this weekend.
8. New Business (Discussion & Possible Action)
  - a. FINANCE  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve Finance Items a1-a4 dated July 31, 2016, as follows:
    - 1) General Fund Disbursements in the amount of \$275,800.00
    - 2) Utility Fund Disbursements in the amount of \$78,544.04
    - 3) Treasurer's Report
    - 4) Financial StatementsThe motion carried unanimously.
  - b. ORDINANCES
    - 1) CHAPTER 7: Litchfield Road Speed Limit  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Grolle, to approve **ORDINANCE NO. 2016-O-07**, an Ordinance lowering the speed limit on Litchfield Road to 35 mph, as recommended by the Public Works Committee. The motion carried.

c. RESOLUTIONS

1) Roofing Projects

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to Adopt **RESOLUTION No. 2016-R-41** a Resolution awarding the bid and accepting the proposal by Carlson Racine Roofing for Roofing Projects at the Municipal Center at a cost not to exceed \$50,890, as recommended by the Public Works Committee. Discussion ensued regarding the project as being part of the Capital Improvements Plan and Bond issue. The motion carried unanimously.

2) Telephone System

Board Action

A motion was made by Trustee Bauman and seconded Trustee Bernstein to accept a proposal by Rhyme for a new Telephone System for Village Hall, forwarded by the Public Works Committee. Discussion ensued. Motion withdrawn.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Alvarez to refer this matter back to Public Works Committee for a recommendation. Motion carried.

3) Pre-Demolition Asbestos Reports

President Monroe described the need for the asbestos report prior to proceeding with the property raze orders. Clerk Howard suggested that the Board consider the purchase of the property when it goes to tax sale to recoup the lost collection of raze order fees.

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to accept a proposal by Environmental Management Consulting for Asbestos Pre-Demolition Fire Raze Report for Clover & Highland properties. Discussion ensued. Trustee Bernstein stated that she wanted to revisit this issue after the Village determines whether or not it on the list for tax sale by the County. She also wanted the bids before asbestos removal. Motion withdrawn.

Board Action

A motion was made by Trustee Bernstein to raze House #1 (the white house) on Clover. Discussion ensued. Motion rescinded by the maker.

Board Action

A motion was made by Trustee Bernstein to accept a proposal by Environmental Management Consulting for

Asbestos Pre-Demolition Report for \$2,880. Discussion ensued. Motion rescinded by the maker.

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to Adopt **RESOLUTION No. 2016-R-42** a Resolution accepting a proposal by Environmental Management Consulting for Asbestos Pre-Demolition Fire Raze Report for: Clover & Highland properties, forwarded by the Public Works Committee, provided that the Fire Department agrees to burn down House #1 and that the property is not listed for tax sale by the County. The motion carried.

4) State Trust Fund Loan

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt **RESOLUTION No. 2016-R-43** by Roll Call Vote, a Resolution authorizing a State Trust Fund Loan in the amount of \$540,000, a copy which is attached hereto and incorporated into these minutes, which in turn would pay off the \$140,000 Utility Loan and offset a proposed operating deficit for 2016, forwarded by the Finance Committee. Upon Roll Call, the vote was: 4 ayes, 1 nay (*with Trustee Bernstein voting nay*). The motion carried.

Public Comment: Rich Olenoski stated that the Clover/Highland site would make a nice playground.

d. LICENSES

1) Operator Licenses

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve 2 new/renewal Operator Licenses to expire on 06/30/2018, subject to satisfactory background checks, class certification and payment of fees (*Richard Kluge Jr. and Keith Rogers*). The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

a. Chemical Waste Collection "Clean Sweep" WCPW, W4097 Cty Rd NN

- 1) Business Waste: Friday, Oct. 7, 9AM – Noon
- 2) Household Waste: Sat., Oct. 8, 8AM – Noon

b. Other Reports:

- 1) Salt Shed Bidders Notice: President Monroe reported that the engineer is preparing the bid packages and notice for the new salt shed and a Special Public Works Committee meeting will be held on September 29, 2016 to open the bids. Discussion ensued. He stated that the Village would continue to get the State salt pricing and no longer have to pay a storage fee to Walworth County once we have our own salt shed.

- 2) President Monroe announced that there would be a Special Closed Session Meeting on September 20, 2016 to discuss the Police Labor Union Contract.
- 3) Trustee Bernstein stated that she would like to see the building department reports.

10. Next Regular Meeting: October 3, 2016.

11. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 6:57 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 4:30 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Also Present: Clerk-Treasurer Howard. Absent: None
3. Approval of Agenda  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Grolle to approve the agenda as written. The motion carried.
4. CLOSED SESSION  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Grolle to go into Closed Session pursuant to 19.85 Wis. Stats., specifically:
  - (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.  
*(The purpose of the closed session is for discussion pertaining to employee wages and police union contract negotiations which may disclose confidential medical information.)*Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried unanimously.
5. RECONVENE IN OPEN SESSION  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to reconvene into Open Session. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried unanimously.
6. New Business
  - a. DISCUSSION & POSSIBLE ACTION ON CLOSED SESSION ITEMS:
    - 1) Police Union Contract  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve a 4 year Police Union Labor Agreement provided that a wage increase would be 3% for year 1, 3% for year 2, then wages would be renegotiated between the union and Village for years 3 and 4. The motion carried.

7. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 5:14 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
No action was taken on this item.
7. Public Comment  
Don Sullivan questioned the driveway fee/zoning violation letter he received after he secured a building and zoning permit for a garage.
8. New Business (Discussion & Possible Action)
  - a. FINANCE  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Bernstein to approve Finance Items a1-a4 dated August 31, 2016, as follows:
    - 1) General Fund Disbursements in the amount of \$901,770.29
    - 2) Utility Fund Disbursements in the amount of \$90,041.73
    - 3) Treasurer's Report
    - 4) Financial StatementsThe motion carried unanimously.
  - b. ORDINANCES
    - 1) CHAPTER 7: Lange Road Speed Limit  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Bernstein to approve **ORDINANCE NO. 2016-O-08**, an Ordinance lowering the speed limit on Lange Road to 35 mph, as recommended by the Public Works Committee. The motion carried.
    - 2) ZONING ORDINANCE: Bari Bland  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve **ORDINANCE NO. 2016-O-09**, a ReZone Ordinance for Bari Bland, N1234 Park Road and Lots 1199-1203



Grove Road, as recommended by the Planning & Zoning Commission. Discussion ensued. President Monroe reported that the zoning change would be from Business to R2 Residential to allow enough space for Ms. Bland to build a garage. The motion carried unanimously.

c. RESOLUTIONS

1) Telephone System

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to Adopt **RESOLUTION No. 2016-R-44** a Resolution accepting a proposal by Rhyme for a new Telephone System for Village Hall, as recommended by the Public Works Committee. Discussion ensued.

Public Comment: Mr. Ben Murphy of Rhyme was present, spoke about the specs to the proposed telephone system, and answered questions asked of him.

Upon the conclusion of such discussion, a voice vote was taken and the motion carried unanimously.

2) Salt Shed

Board Action

A motion was made by Trustee Grolle and seconded Trustee Bauman to withdraw item 8c2 from the agenda. The motion carried.

3) Lot Line Adjustment/CSM: Bari Bland, N1234 Park & Grove lots

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Grolle to Adopt **RESOLUTION No. 2016-R-45** a Resolution approving a Lot Line Adjustment/Certified Survey Map for Bari Bland, N1234 Park Road and Lots 1199 through 1203 Grove Road, as recommended by the Planning and Zoning Commission. The motion carried.

4) Lot Line Adjustment/CSM: David Butler, W890 Eau Claire

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to Adopt **RESOLUTION No. 2016-R-46** a Resolution approving a Lot Line Adjustment/Certified Survey Map for David Butler, W90 Eau Claire, as recommended by the Planning and Zoning Commission. The motion carried.

5) Police Union Labor Agreement

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to adopt **RESOLUTION No. 2016-R-47** by Roll Call Vote, a Resolution authorizing a Labor Agreement with the

Police Union for a 4-year period ending December 31, 2020, as agreed. Discussion ensued. The terms of the contract are 3% wage increase for year 1, 3% for year 2, then wage rates for years 3 and 4 would be renegotiated by the Union and Village. Upon the conclusion of such discussion, the motion carried.

d. LICENSES

1) Special Events Permit  
Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to approve a Special Events Permit to Richmond Firefighters Association for their annual bike ride as recommended by the Parks Committee. Clerk Howard reported that a Certificate of Insurance was on file. The motion carried.

2) Operator Licenses  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to approve 1 new/renewal Operator Licenses to expire on 06/30/2018, subject to satisfactory background checks, class certification and payment of fees (*Samantha Benson*). The voice vote was unanimous and the motion carried.

e. OTHER: Street Light: Tombeau Blvd. & Valley Rd.  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the installation of a street light on the corner of Tombeau Blvd. and Valley Road, as recommended by the Public Works Committee. President Monroe reported that they can use an existing pole. The motion carried unanimously.

9. Reports & Correspondence

a. Chemical Waste Collection "Clean Sweep" WCPW, W4097 Cty Rd NN

- 1) Business Waste: Friday, Oct. 7, 9AM – Noon
- 2) Household Waste: Sat., Oct. 8, 8AM – Noon

b. Other Reports: Schedule Budget Workshop

After some discussion, a Budget Workshop was scheduled for Wednesday, October 5, 2016 at 3:45 PM.

10. Next Regular Meeting: November 14, 2016.

11. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 6:19 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard, Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 3:45 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Also Present: Clerk-Treasurer Howard. Absent: None

2. New Business

a. 2017 BUDGET WORKSHOP

Clerk-Treasurer Howard distributed a copy of the pre-draft Budget Worksheet dated 09/27/2016, Capital Improvements Plan, and Employee Wage Rate Schedule, *which are attached hereto and incorporated into these minutes by reference.*

The Village Board reviewed the worksheet by department and line item and some revisions were requested prior to the next meeting. Clerk Howard reported that the telephone expense for all departments was being moved to the building expenses portion of the budget. This is due primarily because of the new phone sharing lines and having one bill. The Board agreed to put \$25,000 into the budget for raise expenses for next year. The consensus of the Board was to reduce the anticipated fine revenue to a more realistic number, such as \$75,000. Discussion ensued about the Capital Improvements Plan (CIP) and anticipated loan for next year. Trustee Bernstein requested a Debt Service Schedule. The Board asked for an estimated cost of an additional police officer which was already factored into the draft budget worksheet. President Monroe reported that the stormwater engineering MS4 project would most likely be completed in 2017, therefore, the budget for grant revenue and the total engineering expense should be moved into the CIP and Budget for 2017. Clerk Howard reported that police overtime wages for the balance of this year conflicts with a much lower amount anticipated by the chief. She also reported that the Village Board would need to consider another loan to get through year end 2016.

It was the consensus of the Board to direct the Clerk-Treasurer to make the above adjustments to the worksheet and bring a clean worksheet and new debt service schedule to the next workshop. There was not enough time to discuss wage rates at this meeting, therefore it was postponed until the next workshop.

3. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adjourn the meeting at 6:10 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard, Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 3:48 p.m.

Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Grolle, and President Monroe. Also Present: Clerk-Treasurer Howard. Absent: Trustee Alvarez

2. New Business

a. Highway Personnel Work Hours

Trustee Bernstein requested that the Board consider an alternative work schedule for the Highway Department workers to minimize overtime.

In the absence of the Highway Supervisor, Shane Bishop addressed the Board requesting that work schedule remain as-is since there is minimal staff, 48 miles of roads and need for truck maintenance during the down time.

No action was taken by the Board.

b. Intergovernmental Agreement with Town of Bloomfield

Trustee Bernstein requested that the Board consider amendments to the Intergovernmental Agreement with the Town to offset loans and equipment.

Town Supervisor Sue Leedle addressed the Board stating that per the Intergovernmental Agreement the Township pays 23% of the Village's expenditures for highway and police but has no ownership in the vehicles and equipment. She said that the town is a renter not an owner. She also stated that without the township's contributions, the village would be responsible for 100% of all expenses instead of the present 77% because of the Intergovernmental Agreement.

Public Comment: Former Trustee Doug Mushel spoke about the Division of Assets and the intent of the Intergovernmental Agreement.

c. 2017 BUDGET WORKSHOP

Clerk-Treasurer Howard distributed a copy of the Budget Worksheet Draft 2 dated 10/20/2016, Capital Improvements Plan, and Debt Service Schedules, which are attached hereto and incorporated into these minutes by reference.

Police Department Budget

Public Comment: Police Commission Chairman Doug Mushel detailed the employment situation at the police department, as short one officer, one officer on sick leave, one officer on light duty, and a police chief patrolling due to the shortage. Mr. Mushel reported that the Police Commission is interviewing candidates and he is requesting an additional two officers added to the department. He said due to the interview timing of replacing the officer that left the department, the

Commission could consider hiring more officers during the current process. He also stated that the starting wage rate for a new officer is low in comparison to other surrounding municipalities, one reason why new officers are hard to keep. Mr. Mushel stated that having two additional officers would be at a minimal cost to taxpayers and necessary for the safety and welfare of the public.

Board discussion ensued. Trustee Grolle suggested a part time officer. Mr. Mushel stated that it takes three months to train an officer. He stated that most officers that accept part time employment are still seeking for full time employment, which would be a loss to the taxpayers. Mr. Mushel stated that Bloomfield is a large community for a lot of square miles and that more officers would provide more police awareness.

Trustee Bauman suggested the Police consider Walworth County Sheriff's eligibility list.

Discussion ensued. Mr. Mushel reported that it is harder to police the community now and the Board should consider the best coverage and less stress and overtime by current officers.

#### Highway Department Budget

The Board discussed highway department personnel and time management for projects. Trustee Bauman suggested that the department use the part-time highway workers as needed.

Deputy Clerk-Treasurer Constance Colon suggested that Board consider hiring another full-time worker. Bill Gaede, temporary part-time highway worker, reported that there is enough work to substantiate an additional full-time worker. Shane Bishop reported that there are 300 dead trees that need to be removed and asked the Board to consider more funds in the tree budget. He stated that a bucket truck is required so most of the tree work is subcontracted out. The sign budget was also discussed.

#### Buildings Overhead Budget

Clerk Howard reiterated that the telephone budgets were consolidated and moved into the General Fund building expenses, similar to gas and electric services for the buildings.

#### Recycling Budget

Town Supervisor Sue Leedle reviewed the recycling expenditures budget.

#### Parks and Lakes Budget

President Monroe stated that the \$2,500 in lakes expenditures is for the Village of Bloomfield's contribution to the Powers Lake boat patrol.

#### Capital Improvements Plan

The proposed salt shed was briefly discussed. President Monroe reported that twelve companies were reviewed prior to coming up with

**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Special Board Meeting**  
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the specs for a new salt shed. The Town of Monroe and Lyons salt shed projects were briefly discussed.

Next Budget Meeting

Another budget meeting was agreed upon for October 24, 2016 to consider a budget for publication.

3. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adjourn the meeting at 6:30 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard, Recording Secretary

1. Call to Order & Roll Call

The meeting was called to order by President Ken Monroe at 3:50 p.m.

Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Also Present: Clerk-Treasurer Howard. Absent: None.

2. New Business

a. 2017 Wage Rate Schedule

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Grolle to reject the 2017 Wage Rate Schedule providing 3% employee raises effective January 1, 2017. Upon Roll Call, the vote was: Ayes: 2 (*Trustees Bernstein and Grolle*), Nays: 3 (*Trustees Alvarez, Bauman and President Monroe*). Motion failed. (*See additional action after item e on the agenda.*)

b. 2017 BUDGET WORKSHOP

Clerk-Treasurer Howard distributed a copy of the Budget Worksheet Drafts 3 and 3B dated 10/24/2016, which are attached hereto and incorporated into these minutes by reference. She reported that draft 3 includes eight (8) police officers and draft 3B includes nine (9) police officers. Board discussion ensued.

POLICE DEPARTMENT BUDGET

Public Comment: Rita Marcinkus suggested that the Village consider a drone or police dog to assist the Police Department.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the replacement of one police officer and add one additional police officer as provided in Budget Worksheet Draft 3. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to authorize the evaluation of a ninth police officer and provide recommendations no later than third quarter August 2017 or as earlier as needed. The voice vote was unanimous and the motion carried.

EMPLOYEE INSURANCE EXPENSES

Trustee Bernstein stated that employee health insurance is one of the village's greatest expenses. She suggested that the Board consider high deductible plan and the State's insurance plan to save funds. Clerk-Treasurer Howard reported that the employees must contribute 12% of the State's insurance plan if selected by the Board. Additionally, that plan does not provide

in-network coverage for Aurora Healthcare, which is widely used by employees.

HIGHWAY DEPARTMENT

Trustee Bernstein questioned the highway tree expenditure budget and lack of computer skills by the Highway Supervisor. President Monroe reminded the Board that the Highway Supervisor is a working member of the minimally staffed Highway Department and additional staff would be needed if he spent more time in the office.

REFERENDUM

After discussion about the constant budget shortfalls and the consideration of a tax referendum, Clerk-Treasurer Howard suggested that we have Ehlers assist us with educating the public about the need for a referendum.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to authorize the publication of the 2017 Budget based upon Budget Worksheet Draft 3, as presented. Upon Roll Call, the vote was: Ayes 4, Nays 1 (*with Trustee Bernstein voting nay*). The motion carried.

d. 2017 Utility Budget

President Monroe reported that the Village Auditor prepared the Utility Budget as they have in the past. It was reported that the savings from refinancing the General Obligation Bonds helps offset the need for a water rate increase this year.

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Grolle to approve the 2017 Utility Budget version dated 10/24/2016, as presented. The voice vote was unanimous and the motion carried.

c. Capital Improvements Schedule

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the 2017 Capital Improvements Plan, as presented on 10/24/2017. The voice vote was unanimous and the motion carried.

e. Debt Service Schedule

No discussion or action was taken on this item.

a. Employee Wage Rates (*continued from above*).

Board Action

A motion was made by Trustee Alvarez and seconded by President Monroe to approve the 2017 Wage Rate Schedule, as presented, for 3% employee raises effective January 1, 2017. Upon Roll Call, the vote was: Ayes: 2, Nays 3 (*with Trustees Bauman, Bernstein and Grolle voting nay*). The motion failed.



It was the consensus of the Board to have a Special Closed Session Meeting to discuss wages prior to consideration of the 2017 Wage Rate Schedule.

3. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Grolle to adjourn the meeting at 6:07 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Alvarez, Bauman, Bernstein, Grolle, and President Monroe. Absent: None. Also Present: Village Clerk-Treasurer Howard and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Bauman to approve the Board meeting minutes of July 25, 2016, August 8, 2016, September 12, 2016, September 20, 2016, and October 3, 2016. The voice vote was unanimous and the motion carried.
7. Public Comment  
Myra Gallagher thanked Clerk Cindy Howard for the smooth and efficient process on Election Day.
8. New Business (Discussion & Possible Action)
  - a. RESOLUTIONS
    - 1) Auditor Engagement Letter  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Grolle to Adopt **RESOLUTION No. 2016-R-48** a Resolution authorizing an Engagement Agreement with Romenesko for audit services for 2016. The voice vote was taken and the motion carried unanimously.
    - 2) Salt Shed  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Alvarez to adopt a Resolution awarding the Salt Shed Building Contract, as recommended by the Public Works Committee. A lengthy discussion ensued. President Monroe stated that the asphalt portion of the project would be bid out with the roads program next year to get a better price per tonnage.

Trustee Bernstein stated that building a salt shed would not be a savings to the Village since there were only two or three days last season that the employees had a double run to pick up salt loads from Walworth County. She stated that the village roads are deplorable and the bond funds should be used for that purpose. She stated that the salt shed would bear an extravagant cost to residents.

Trustee Bauman asked if these were the building plans considered.

Trustee Grolle stated that all the salt shed related costs are piling up with the engineering, plans, site development, and outsourced asphalt and electrical work, beyond that of the earmarked project cost.

Clerk/Treasurer Howard reported that the salt shed and road improvements were lumped into one bond fund so it would be possible to draw more funds from the bond for this project.

President Monroe stated that project administration is not needed for this project. He reiterated that funds have already been expended for the plans, engineering and site development.

Upon the conclusion of such discussion, the vote was: Ayes: 2, Nays 3 (*with Trustees Bauman, Bernstein, & Grolle*). The motion failed. President Monroe reported that the village just lost around \$20,000 in costs for a rejected project.

3) State Trust Fund Loan  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to Adopt **RESOLUTION No. 2016-R-49** a Resolution by Roll Call Vote, a Resolution authorizing a State Trust Fund Loan in the amount of \$200,000, a copy which is attached hereto and incorporated into these minutes. Discussion ensued. Treasurer Howard reported that the revenues were overstated in the budget and certain expenditures were up this year due to unforeseen circumstances. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

4) Tax Levy Referendum  
Board Action

A motion was made by Trustee Bauman and seconded by Trustee Alvarez to Adopt **RESOLUTION No. 2016-R-50** a Resolution approving a tax levy Referendum Question for the April 2017 Election. Discussion ensued. The motion was amended to include that "the date of the Election may be modified depending upon legal review". Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

b. LICENSES

1) Operator Licenses  
Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Grolle to approve 1 new/renewal Operator Licenses to expire on 06/30/2018, subject to satisfactory background checks, class certification and payment of fees (*Rhonda Westphalm*). The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

10. Confirm next meeting date:

- a. Special Board Meeting & Budget Hearing = November 28, 2016 @ 6:00 pm
- b. Regular Board Meeting = December 5, 2016

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Bauman to adjourn the meeting at 6:30 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard, Recording Secretary