

Town of Bloomfield
N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Regular Board Meeting
Meeting Minutes
January 6, 2014
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The meeting was cancelled due to inclement weather.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 5:00 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisor Sullivan and Chairman Schoonover. Absent: Supervisor Leedle. Others present: None.

3. Approval of Agenda

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.

4. New Business

a) Appointments to Board of Adjustment

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to make the following appointments to the Board of Adjustment:

Dan Gifford, Sue Leedle, Chris Gertmann, Dave Adams, and Peter Baker.

Upon voice vote, the motion carried.

5. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adjourn the meeting at 5:04 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Item 8-A-2 was withdrawn.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
No action was taken.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve General Fund Disbursements Report dated 12/31/2013 in the amount of \$64,097.15. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to table the Treasurer's Reports. Discussion ensued. The voice vote was unanimous and the motion carried.
 - 3) Financial Statements
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to accept and file the Financial Statements

as of 12/31/2013. The voice vote was unanimous and the motion carried.

b. RESOLUTIONS

1) Garbage Collection Special Charges

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to table this matter until the next meeting. The voice vote was unanimous and the motion carried.

2) IG – Division of Assets

Chairman Schoonover opened this item up for round table discussion. Changes were suggested to the draft intergovernmental agreement items 4.01.01.1, 4.0.2., 6.0.4., 6.0.5., 6.0.9., and 9.0.6. Discussion ensued about the miles of road and including a time period for review.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to table the Intergovernmental Agreement. The voice vote was unanimous and the motion carried.

c. LICENSES & PERMITS

1) Fireworks Sellers Permit Application

Chairman Schoonover reviewed the draft application, proposed permit fees, and zoning administrator review for initial applications for a separate fee.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to table this matter. The voice vote was unanimous and the motion carried.

2) Community Room Rental

Chairman Schoonover opened this item up for round table discussion. It was suggested that any revenue collected for community room rentals be put aside for Kids Day Out, July 4th, or building maintenance. Discussion ensued regarding alcoholic beverage prohibition and cleaning deposit.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to encourage future discussion on this issue. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

Clerk Howard reported that the building and police reports were distributed to the Board.

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10. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 6:03 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 2:00 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard and Village Board members.
3. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
4. Minutes for Approval
Minutes were prepared however no action was taken.
5. New Business (Discussion & Possible Action)
 - a. Treasurer's Reports
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman to accept and file the Treasurer's Reports dated 10/31/2013, 11/30/2013 and 12/31/2013. The voice vote was unanimous and the motion carried.
 - b. Tuskegee Raze Order Status
It was the consensus of the board to direct the Town Attorney to proceed with the raze order for N2480 Tuskegee.
 - c. Credit Cards Issued to Town & used by Village Staff
It was the consensus of the board to cancel and destroy the Walmart and Talmer Bank credit cards after the Village secures a credit card with US Bank.
 - d. PO Box 704 Use
It was the consensus of the board to have all town mail sent to PO Box 704 and all village mail sent to PO Box 609.
 - e. Garbage Collection Waiver Resolution
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adopt Resolution No. 2014-R-01, a Resolution regarding garbage collection special charge waivers: (a) approved for PFI, subject to verification of on premises dumpster and written request, and (b) denied for Holian as improved parcels are charged for these services, except for businesses that have a dumpster service. The voice vote was unanimous and the motion carried.

6. New Joint Business

a. RESOLUTION: Intergovernmental Agreement

The Boards jointly reviewed the draft Intergovernmental Agreement between the Village of Bloomfield and the Town of Bloomfield. Discussion ensued. Here are the proposed changes based on the joint Board meeting between the municipalities held on 02/14:

Strike 2.05 (covered by 8.03)

Strike 3.06 (covered by 8.03)

Strike 4.02 (covered by 8.03)

4.01.2 Add same as 4.01.1 but the "Village" in lieu of "Town"

5.02.1 & 3 wording on members questioned as there are also citizen members for review by the Town's Attorney

6.04 strike, ", except for the recycling grant which shall be shared proportionally."

6.07 Amend to add that the Town shall be in charge of the town dues receipts, the village/village and genoa city/genoa city.

6.09 Typo "Should the TOWN"; change wording: "surrender" in lieu of "pay"

9.01 Add opt-out clause if presented in writing at least x number of days in advance.

b. Community Room Rental

The Boards jointly discussed the possibility of allowing community room rentals on a per application basis. The Boards suggested that the telephone system be covered within a locked cabinet and there should be a charge for cleaning. Discussion ensued. The Boards agreed that the reservations should be limited to residents or registered not-for-profit groups, no alcohol would be allowed, there would be a \$50 non-refundable deposit, and \$200 balance prior to the scheduled reservation. They requested that a disclaimer be written into the application that the municipalities are not responsible for private possessions.

c. Fireworks Sellers Permit

The Boards jointly reviewed the draft Fireworks Seller Permit Application Form as recommended by the Administrative Committee and discussed the fees, which were set at \$150.

d. Outdoor Alcohol Discussion

The Boards jointed discussed the proposed standards for consideration of an outdoor alcohol extension of a Class "B", "Class B", or "Class C" license(s), such as: 150' away from any residential structure, no outdoor music, compliance with wetland

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regulations, tie in food sales, fenced area with access through the building, time limitations, and a sketch plan should be provided. It was also discussed that most municipalities shut down outdoor area at 10 p.m. and permits would be reviewed by Police Chief.

7. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adjourn the meeting at 3:20 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:32 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Item 8-A-2 was withdrawn.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to approve the following meeting minutes, as amended: May 6, 2013, June 3, 2013, June 11, 2013, July 1, 2013, July 10, 2013, August 5, 2013, August 14, 2013, September 24, 2013, October 7, 2013, and December 30, 2013. The voice vote was unanimous and the motion carried.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve General Fund Disbursements Report dated 01/31/2014 in the amount of \$738,967.01. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
This item was withdrawn from the agenda.
 - 3) Financial Statements
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to receive and file the Financial

Statements as of 01/31/2014. The voice vote was unanimous and the motion carried.

b. ORDINANCES

1) Discharge of Firearms

It was the consensus of the Board to table this item.

c. RESOLUTIONS

1) Shared Recycling Services

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adopt Resolution No. 2014-R-02, a Resolution authorizing a cooperative agreement between the Village of Bloomfield and the Town of Bloomfield for shared recycling services, as recommended by the Recycling Committee Chairperson. Discussion ensued. Supervisor Leedle reported that the town meets two of the three criteria for a recycling program per Wis. Stats. 287.24 and that with this agreement, the municipalities would be eligible for a consolidation grant in addition to the recycling grant. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

2) IG – Division of Assets

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adopt Resolution No. 2014-R-03, a Resolution authorizing the execution of an Intergovernmental Agreement pertaining to the Division of Assets, subject to the changes agreed to by the parties. The voice vote was unanimous and the motion carried.

d. LICENSES & PERMITS

1) Fireworks Sellers Permit Application

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve the Fireworks Seller Permit Application form. The voice vote was unanimous and the motion carried.

2) Fireworks Seller Permit: Black Bull Fireworks

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle grant a Fireworks Seller Permit to Black Bull Fireworks for the 2014 season, as provided, subject to approval by the Police and Fire Departments, for the location commonly known as: Otto Jacobs, N1929 State Road 120. The voice vote was unanimous and the motion carried.

e. REFERENDUM Discussion

Public Comment: Jim Leedle stated that the Town Treasurer is an unpaid elected position currently.

9. Referrals

a. Plan Commission:

- 1) Erosion Control Ordinance
- 2) Telecommunications Ordinance
- 3) Sign Ordinance Amendments

Clerk Howard reported that the Town may want to consider the above referrals to stay consistent with the Village Code. Public Comment: Village Attorney Schuk stated that some of these areas may have County authority, not municipal authority.

10. Reports & Correspondence

- a. American Transmission Lines: ATM Open House, 3pm – 7pm:
 - 1) 03/11 at Marino's Country Aire, Burlington
 - 2) 03/12 at Hawk's View, Lake Geneva
- b. Pell Lake Lake Mgmt. Formation: DNR Q&A, Sat., March 29th, 10am
- c. Walworth Co. Lakes Meeting: Sat., April 5th, 9am
- d. VFW Meet the Candidates: Saturday, March 22 ~~15th~~ 2pm – 4pm
- e. Absentee Voting: M-F, March 17-28, 10am – 4pm
- f. Change Committee Meetings: From Monday, March 31st to TBD by Village.

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to change the committee meeting from Monday, March 31, 2014 to Monday, March 24, 2014, pending approval by the Village. The voice vote was unanimous and the motion carried.

11. Adjournment

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting at 6:04 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:34 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any – None.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
No action was taken.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve General Fund Disbursements Report dated 02/28/2014 in the amount of \$671,524.61. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to receipt and file the Treasurer's Report dated 02/28/2014. Discussion ensued. The voice vote was unanimous and the motion carried.
 - 3) Financial Statements
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to receive and file the Financial Statements as of 02/28/2014. The voice vote was unanimous and the motion carried.
 - b. ORDINANCES

1) Discharge of Firearms

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to waive the first reading and move to the second reading of the proposed discharge of firearms ordinance. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass Ordinance No. 2014-O-1094, an Ordinance regulating the Discharge of Firearms. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) Clerk/Treasurer Contract Extension

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to adopt Resolution No. 2014-R-04, a Resolution approving a contract extension between the Village/Town of Bloomfield and the Town Clerk/Deputy Treasurer and Town Clerk/Treasurer. Discussion ensued. The contract is for two (2) years. The voice vote was unanimous and the motion carried.

2) Ducks Unlimited Zoning Permit Fee Waiver

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adopt a Resolution authorizing a zoning permit fee fees to Ducks Unlimited. Discussion ensued. Motion failed.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to table this matter until the board receives more information. The voice vote was unanimous and the motion carried.

d. LICENSES & PERMITS

1) Fireworks Sellers Permit: American Fireworks

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle grant a Fireworks Seller Permit to American Fireworks for the 2014 season, as provided, subject to approval by the Police and Fire Departments, for the location commonly known as: W363 Walworth Street. Discussion ensued. The tent location and parking are being moved. The board decided

that a zoning permit would not be required. The voice vote was unanimous and the motion carried.

2) Fireworks Sellers Permit: Cornellier Fireworks
Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover grant a Fireworks Seller Permit to Cornellier Fireworks for the 2014 season, as provided, subject to approval by the Police and Fire Departments, for the location commonly known as: Highways H & 120. Discussion ensued. The application was incomplete. The motion failed.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to table this matter pending a complete application and more information. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

Clerk Howard reported that the building and police reports were distributed to the Board.

10. Adjournment

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting at 5:58 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The Annual Town Meeting was called to order by Chairman Dan Schoonover at 7:03 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

A total of five (5) electors attended the meeting (Jim Leedle, Sue Leedle, Mrs. Leedle, Dan Schoonover, Tom Sullivan) and five (5) visitors (Mary, Eugene, Steve & Shelly Rush, and Robert Ernst).

2. Approval of Agenda

Electors Action

A motion was made by Sue Leedle and seconded by Tom Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.

3. Minutes for Approval

Electors Action

A motion was made by Tom Sullivan and seconded by Sue Leedle to approve the minutes of April 16, 2013. The voice vote was unanimous and the motion carried.

4. Annual Town Financial Report

Town Clerk/Deputy Town Treasurer Howard presented the Financial Statements as of 12/31/2013.

5. Open Floor to Electors

Electors Action

A motion was made by Sue Leedle and seconded by Jim Leedle to:

Directives or Grants of Authority to Town Board: Raise money.

Authorize the Town Board to raise money, including levying taxes, to pay for expenses of the town.

The voice vote was unanimous and the motion carried.

Electors Action

A motion was made by Sue Leedle and seconded by Jim Leedle to:

Directives or Grants of Authority to Town Board: Town buildings.

Authorize the Town Board to purchase, lease or construct buildings for the use of the town, to combine for this purpose the town's funds with those of a society or corporation doing business or located in the town and accept contributions of money, labor or space for this purpose.

The voice vote was unanimous and the motion carried.

Electors Action

A motion was made by Sue Leedle and seconded by Tom Sullivan to:

Directives or Grants of Authority to Town Board: Disposal of property.

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Authorize the town board to dispose of town real property, other than property donated to and required to be held by the town for a special purpose.

The voice vote was unanimous and the motion carried.

Electors Action

A motion was made by Sue Leedle and seconded by Mrs. Leedle to:

Authorization to Town Board to Appropriate Money: Civic functions.
Civic and other functions under Wis. Stats. s.60.23(3).

The voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Jim Leedle and seconded by Sue Leedle to adjourn the meeting at 7:12 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 3:35 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Item 8-B-2 was withdrawn.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
No action was taken.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve General Fund Disbursements Report dated 03/31/2014 in the amount of \$75,837.84. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to receive and file the Treasurer's Report dated 03/31/2014. Discussion ensued. The voice vote was unanimous and the motion carried.
 - 3) Financial Statements
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to receive and file the Financial Statements as of 03/31/2014. The voice vote was unanimous and the motion carried.

b. ORDINANCES

1) Chapter 11: Alcoholic Beverages

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to waive the first reading and move to the second reading of the proposed ordinance repealing and recreating Chapter 11, Alcoholic Beverages. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass Ordinance No. 2014-O-1095, an Ordinance repealing and recreating Chapter 11, Alcohol Beverages. Discussion ensued. The voice vote was unanimous and the motion carried.

2) Chapter 11 amendment: Confidentiality of Sales Tax Returns

This item was withdrawn from the agenda.

3) Rules of Procedures: Meeting date & time

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to waive the first reading and move to the second reading of the proposed ordinance amending rules and procedures. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass Ordinance No. 2014-O-1096, an Ordinance amending Chapter 1 Section 1.05 Rules of Procedures (Confirm Town Meeting time & date). The voice vote was unanimous and the motion carried.

4) E-Smoking Prohibition

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to waive the first reading and move to the second reading of the proposed e-smoking prohibition ordinance. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass Ordinance No. 2014-O-1097, an Ordinance amending the smoking prohibition to include e-smoking in government buildings. The voice vote was unanimous and the motion carried.

5) Property Maintenance Code

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to waive the first reading and move to the second reading of the proposed Property Maintenance Code ordinance. Upon voice vote, the motion carried.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass a Property Maintenance Code Ordinance. Motion withdrawn.

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to pass Ordinance No. 2014-O-1098, an Ordinance amending Chapter 22 Building Code, adopting a Property Maintenance Code, subject to annual reviews. Discussion ensued. The voice vote was unanimous and the motion carried.

6) Sign Ordinance

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to waive the first reading and move to the second reading of the proposed amendments to the sign ordinance. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass an Ordinance amending the Sign Code. The motion was withdrawn.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to table the Sign Ordinance until the next board meeting. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) Zoning Permit Fee Waiver: Ducks Unlimited

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adopt Resolution No. 2014-R-05, a Resolution authorizing a zoning permit application fee waiver to Ducks Unlimited, subject to a cost recovery agreement. The voice vote was unanimous and the motion carried.

2) Bloomfield Highlands Outlot Denial to Accept Lands

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt Resolution No. 2014-R-06, a Resolution DENYING a request to take over Bloomfield Highlands Subdivision Outlots. The voice vote was unanimous and the motion carried.

3) Extension of Time to Use Impact Fees

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt Resolution No. 2014-R-07, a Resolution extending the time to use Impact Fees. The voice vote was unanimous and the motion carried.

4) N2480 Tuskegee Raze Order

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to adopt Resolution No. 2014-R-08, a Resolution authorizing a raze order for N2480 Tuskegee Drive, located in the Lake Ivanhoe Subdivision. The voice vote was unanimous and the motion carried.

d. LICENSES & PERMITS

1) Fireworks Seller Permit: Cornellier Fireworks

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan grant a Fireworks Seller Permit to Cornellier Fireworks for the 2014 season, as provided, subject to approval by the Police and Fire Departments, for the location commonly known as: Highways H & 120. The voice vote was unanimous and the motion carried.

2) Special Events Permit Application

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the Special Events Permit Application form. The voice vote was unanimous and the motion carried.

9. AWARD BID & APPROVE USE OF IMPACT FEE FUNDS: Public Safety Addition

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to award the bid as approved by the Village Board and approve the use of Town of Bloomfield impact fee funds. The voice vote was unanimous and the motion carried.

10. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 4:48 p.m.

Respectfully submitted,
Cynthia L. Howard, Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:50 p.m.
Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
Item 8-C-2a was withdrawn.
5. Approval of Agenda
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
No action was taken.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve General Fund Disbursements Report dated 04/30/2014 in the amount of \$90,200.67. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to receive and file the Treasurer's Report dated 04/30/2014. Discussion ensued. The voice vote was unanimous and the motion carried.
 - 3) Financial Statements
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to receive and file the Financial Statements as of 04/30/2014. The voice vote was unanimous and the motion carried.

b. ORDINANCES

1) Chapter 11 amendment: Confidentiality of Sales Tax Returns

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to waive the first reading and move to the second reading of the proposed amendment to Chapter 11 relative to confidentiality of sales tax returns. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass Ordinance No. 2014-O-1100, an Ordinance amending Chapter 11 relative to confidentiality of sales tax returns. The voice vote was unanimous and the motion carried.

2) Erosion Control Ordinance

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to waive the first reading and move to the second reading of the proposed Erosion Control Ordinance. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass Ordinance No. 2014-O-1101, an Erosion Control Ordinance amending the Zoning Ordinance. The voice vote was unanimous and the motion carried.

4) Telecommunications Towers and Antennas

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to waive the first reading and move to the second reading of the proposed Telecommunications Towers and Antennas ordinance. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to pass Ordinance No. 2014-O-1102, an Ordinance amending Chapter 27, Division 15, Sections 27-180 through 27-194, regarding Telecommunication Towers and Antennas. The voice vote was unanimous and the motion carried.

5) Ratify Sign Ordinance

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Ratify Sign Ordinance No. 2014-O-1099. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) Award Sealcoating Project

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adopt Resolution No. 2014-R-09, a Resolution awarding and accepting the bid for the 2014 roads program sealcoating to Scott Construction as recommended by the Public Works Committee. The voice vote was unanimous and the motion carried.

2) Award Raze Order Bid: N2480 Tuskegee

This item was withdrawn from the agenda.

3) Certified Survey Map: James Jensen MB1000004

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adopt Resolution No. 2014-R-10, a Resolution authorizing a Subdivision/Certified Survey Map at the intersection of West Side Road and Highway 120 per the application by James Jensen for tax key parcel no. MB1000004. The voice vote was unanimous and the motion carried.

d. LICENSES & PERMITS

1) Operator Licenses

a) Board Action: A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to grant one (1) NEW Operator License to Lindsey Mikrut for the period ending 06/30/2014 per list on file in the Office of the Town Clerk, subject to payment and background checks. The voice vote was unanimous and the motion carried.

b) Board Action: A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to grant one (1) NEW Operator License to Lindsey Mikrut for the period ending 06/30/2016 per list on file in the Office of the Town Clerk, subject to payment and background checks. The voice vote was unanimous and the motion carried.

c) Board Action: A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to grant one (1) RENEWAL Operator License to Aleda Frazier for the period ending 06/30/2016 per list on file in the Office of the Town Clerk, subject to payment and background checks. The voice vote was unanimous and the motion carried.

2) Liquor, Beer & Wine Licenses

a) Open Public Hearing: Board Action: A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to open

a public hearing pertaining to Liquor Licenses for the period ending 06/30/2015, per notice on file in the Clerk's Office. The voice vote was unanimous and the motion carried.

b) Public Comment: None.

c) Close Public Hearing: Board Action: A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to close the public hearing. The voice vote was unanimous and the motion carried.

d) Grant Licenses: Board Action: A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to grant the following liquor, beer, and/or wine licenses per their respective applications filed in the Town Clerk's Office, per the list provided below, in the Town of Bloomfield in accordance with Chapter 125.4(G) of the Wisconsin Statutes:

- 1) Stefron, LTD
Upper Crust Pizzeria
Stephanie Mikrut, agent
N1070 County Highway H
Genoa City, WI 53128
Class B Combination

The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

Clerk Howard reported that the building and police reports were distributed to the Board.

10. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 6:10 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Town of Bloomfield

Special Board Meeting

N11 Town Hall Road

Pell Lake, WI 53157

Date: Monday, June 23, 2014

Time: 12:50 p.m.

Place: Bloomfield Town Hall, N1100 Town Hall Road

1. Meeting called to order at 1 p.m. Supervisor Leedle was appointed recording secretary.
2. Roll Call: Upon roll call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Also present: Attorney Tony Coletti, and Dan Gifford. Absent: Town Clerk Howard.
3. Supervisor Leedle made the motion and was seconded by Chairman Schoonover to approve the agenda as written. Voice vote was unanimous and motion carried.
4. Minutes for approval. The board is reading through the minutes and will be ready to approve minutes at the next meeting. Motion to table this item was made by Supervisor Leedle and second made by Supervisor Sullivan. Voice vote was unanimous and motion carried.
5. New Business:
 - a. Appointment of Alternates for Board of Review: Supervisor Leedle made the motion to appoint Dan Gifford as a Board of Review alternate and was second by Supervisor Sullivan. Motion carried.

Motion by Chairman Schoonover and second made by Supervisor Sullivan to amend the agenda. Voice vote was unanimous and motion carried.

e. Personnel wages: Chairman Schoonover and President Ken Monroe discussed the issue regarding minutes being written in a timely manner by Clerk Howard. The suggestion was made to have deputy clerk Colon answer phones while Clerk Howard was working on minutes. A discussion followed about pay raise in the next budget cycle.

\$50 plus pay increase in 2015. Motion made by Supervisor Sullivan and second made by Supervisor Leedle. Voice vote was unanimous and motion carried.

b. Division of assets. A discussion with the attorney concerning the vehicles. Police and Highway vehicles need to be divided using the 2011 contract between the Town of Bloomfield and Village of Bloomfield. A joint meeting between the town and village boards will be needed for discussion.

d. Lake Geneva Sidewalk Enforcement: After Attorney Coletti read the letter to the City of Lake Geneva, dated October 21, 2009, he believes Bloomfield resident Ms. Kissane has a right to request fines for anything else but 'snow removal' from Lake Geneva. The word 'contiguous' should have been part of that letter. Clerk Howard is requested by the board to draft and send a letter to City of Lake Geneva stating this information.

g. Road Maintenance: Chairman Schoonover updated the board concerning culvert replacement (possible steel replacement on the north, steel on the south culvert) on White Pigeon Road, West Side Road, and Thunderbird Roads to follow. He met with the company representative and the Bloomfield Highway

supervisor. We will be waiting for a quote from the company, so we can contact the DNR for approval. Chairman Schoonover thought the quote would be was about \$120 - \$150,000.

- c. RECESS: Motion to recess the meeting for Board of Review at 1:40 p.m. was made by Supervisor Leedle and second was made by Supervisor Sullivan. Voice vote was unanimous and motion carried.

RECONVENE: Motion to reconvene the board meeting at 3:20 p.m. was made by Chairman Schoonover, and second made by Supervisor Sullivan. Voice vote was unanimous and motion carried. Absent: Attorney Coletti, Dan Gifford. Present: all board members, Tax Assessor Tony Robley and Town Clerk Howard.

We updated Town Clerk Howard concerning our meeting and decisions that were made.

- d. Division of assets: Clerk Howard asked Tony Robli for the town's property list. There are 14 properties in the Village of Bloomfield and 1 property in the Town of Bloomfield.

f. Operator Licenses: Melissa L. Polheber, Upper Crust Pizzeria and Pub: Motion was made by Chairman Schoonover and second by Supervisor Sullivan. Voice vote was unanimous and motion carried.

- 6. Adjournment: A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adjourn the meeting at 3:47 p.m. Voice vote was unanimous and motion carried.

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:33 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
None.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the minutes from the following meetings and waive the reading thereof: 2013-0717, 2013-1101, 2013-1104, 2013-1106, 2013-1202, 2013-1202 budget hearing, 2014-0106, 2014-0127, 2014-0203, 2014-0214, 2014-0303, 2014-0407, 2014-0509, 2014-0602, and 2014-0623 as amended. The voice vote was unanimous and the motion carried.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve General Fund Disbursements Report dated 05/31/2014 in the amount of \$57,590.41. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to receive and file the Treasurer's Report dated 05/31/2014. The voice vote was unanimous and the motion carried.
 - 3) Financial Statements

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to receive and file the Financial Statements as of 05/31/2014. The voice vote was unanimous and the motion carried.

b. RESOLUTIONS

1) Employee Manual

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adopt Resolution No. 2014-R-11, a Resolution amending the Employee Manual. The voice vote was unanimous and the motion carried.

2) Award Raze Order Bid: N2480 Tuskegee

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adopt Resolution No. 2014-R-12, a Resolution as recommended by the Public Works Committee. Discussion ensued. The award was given to Siegler in the amount of \$7,550 and the work should be completed within 45 days. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

Chairman Schoonover thanked all those involved with the July 4th festivities. Supervisor Sullivan reported on the July 4th advertising.

10. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 5:42 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 3:30 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: None. Others present: Clerk Howard.

3. Approval of Agenda

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.

4. New Business

a) Public Depositories

Supervisor Leedle reported on the acquisition of Talmer Bank by Wintrust, allocating Genoa City and Kenosha banks to State Bank of the Lakes and all other WI branches to Town Bank. Discussion ensued. Clerk Howard reported that after a discussion with Chairman Schoonover, the Town preferred to be transferred to Town Bank to ensure no setbacks with state banking insurance coverage, municipal contacts and online banking. Clerk Howard reported that impact fees would be moved to the approved public depository, US Bank along with the Village's Impact Fee funds in separate accounts.

b) Division of Assets

Clerk Howard distributed copies of the insured assets covered by the town's insurance carrier as well as a list from the assessor of Town owned properties lying within the village boundaries. Discussion ensued. Supervisor Leedle requested that the department heads determine the mileage and blue book value back dated to 2012 for each vehicle or equipment. As for the property listing, Clerk Howard stated that she requested a copy from the assessor of Town owned properties that remained in the town and would also print a GIS information sheet for each property. Clerk Howard stated that we should consider an Ordinance or Resolution to authorize quit claim deeds for the property transfer. Once the properties are divided, the Clerk was instructed to contact the auditor/accountant to see how the shared building and land should be reported on the balance sheet.

c) Insurance Renewal

The Town Board agreed to have the insurance agent meet with the chairman and clerk prior to the next town board meeting to discuss the renewal. Depending upon whether the assets are split before the September policy effective date will determine which municipality will be insuring those assets. It was recommended that the watercraft extension be reviewed with the Fire Chief to see if coverage is needed. As for the

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Special Board Meeting

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shared building and land (town hall, highway & fire buildings), the title is still in the township but after the split it will be shared by both municipalities and we need to determine if one or both municipalities must provide liability coverage.

5. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adjourn the meeting at 4:12 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:31 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
None.
5. Approval of Agenda
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the minutes from the following meetings and waive the reading thereof: 2014-0707 and 2014-0723. The voice vote was unanimous and the motion carried.
7. Public Comment - None.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve General Fund Disbursements Report dated 06/30/2014 in the amount of \$41,516.82. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to receive and file the Treasurer's Report dated 06/30/2014. The voice vote was unanimous and the motion carried.
 - 3) Financial Statements
Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to receive and file the Financial Statements as of 06/30/2014. The voice vote was unanimous and the motion carried.

b. RESOLUTIONS

1) Ducks Unlimited

Chairman Schoonover opened this item up for public comment. Mike Engel of U.S. Fish and Wildlife was in attendance on behalf of the Petitioner, Ducks Unlimited.

Public Comment: The following individuals participated in public comment:

- a) Audrey Denecke addressed the Board as a member of the Friends of Wildlife Refuge, which associates with the U.S. Fish & Wildlife. She alleged that the Town of Bloomfield gave the initiative a letter of support on October 23, 2009 and participated in a U.S. Fish & Wildlife hearing on April 2, 2012. She stated that she was speaking in favor of the proposed Conditional Use Permit. She stated that the plan is consistent with the Statewide Comprehensive Recreation Plan.
- b) Janet Hammarstrom addressed the Board and Petitioner relating with unanswered questions by the Planning & Zoning Commission.
- c) Mike Engel, U.S. Fish & Wildlife described the project specifics including a walking path, parking, and access from Highway H or Highway B farm, demolition of the two, existing, abandoned structures, and continued farming of some of the acreage. He responded to the questions of others providing public comment as permitted by the Board.
- d) Bob Jirout inquired about farming.
- e) John Kephart, a neighbor of the subject property, inquired about future hunting and signage on the property and Luther's old house off of Highway H. Mike Engel responded that there would be appropriate signage installed.
- f) Unidentified member(s) of the German Camp stated that they still own of old swimming hole and that there is an easement strip to adjoin the properties. Mike Engel responded that Ducks

Unlimited owns the property south, west and north (Luther Bill) of the Mud hole.

- b) Janet Hammarstrom inquired about the berm and field restoration. Mike Engel responded that they would follow the Shoreland and Floodplain Ordinances. Supervisor Sullivan stated that hunting is regulated by state law and the walkway is part of the development.
- e) John Kephart questioned the authority of hunting within 1,000.

Board discussion ensued. It was the consensus of the Board to request Mike Engel to respond to the Town Board's laundry list of questions and provide the Town Board with a detailed map.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to concur with the Town Planning & Zoning Commission to adopt Resolution No. 2014-R-13, a Resolution approving a Conditional Use Permit to Ducks Unlimited for the property located at N545 County Road H, Genoa City, WI 53128, a Conditional Use Permit for a habitat restoration project to restore 15 acres of drained wetland on Nippersink Creek. The voice vote was unanimous and the motion carried.

- c. OTHER: New implements of Husbandry Law: Chairman Schoonover explained that this item is about farm equipment use of the roadways.

It was the consensus of the Board to turn this matter over to the Town Attorney.

9. Reports & Correspondence

Clerk Howard stated that the Police Department report was available to the public.

10. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 6:12 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by Chairman Dan Schoonover at 5:30 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard, Village President Ken Monroe, and Village Trustee Bill Holder.
3. Pledge of Allegiance
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any
None.
5. Approval of Agenda
Board Action
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the minutes from the 2014-0804 meetings and waive the reading thereof. The voice vote was unanimous and the motion carried.
7. Public Comment
Bill Holder stated that he would reserve his comments until item 8b1 on the agenda.

Jim Leedle suggested that the ditch mowing be cut back once a year in lieu of three times per year.
8. New Business (Discussion & Possible Action)
 - a. FINANCE
 - 1) Disbursements
Board Action
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve General Fund Disbursements Report dated 07/31/2014 in the amount of \$49,360.20. The voice vote was unanimous and the motion carried.
 - 2) Treasurer's Report
Board Action
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to receive and file the Treasurer's Report dated 07/31/2014. The voice vote was unanimous and the motion carried.

3) Financial Statements
Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to receive and file the Financial Statements as of 07/31/2014. The voice vote was unanimous and the motion carried.

b. RESOLUTIONS

1) Public Safety Building Addition

Chairman Schoonover opened the floor for discussion. Village Trustee Bill Holder stated that he is going to recommend that the Village and Town of Bloomfield accept the bid from Canfield Buildings. Supervisor Leedle read aloud a letter pertaining to this matter, which is attached hereto and incorporated into these minutes by reference.

Board Action

Upon the conclusion of such discussion, a motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adopt Resolution No. 2014-R-14, a Resolution awarding and accepting the bid by Canfield Buildings in the amount of \$288,772 subject to the Village's approval of same and the authorization to use impact fee dollars to pay for the project. The voice vote was: 2 ayes, 0 nays, 1 abstain (with Chairman Schoonover abstaining due to a conflict of interest), and the motion carried.

9. Reports & Correspondence

Supervisor Leedle reported on the Walworth County recycling "Clean Sweep" for household chemical and pharmaceutical waste collections to be held on October 3rd and 4th this year.

10. Adjournment

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting at 5:52 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary