

**VILLAGE OF BLOOMFIELD**  
**N1100 Town Hall Road**  
**Pell Lake, WI 531157**

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In compliance with Sec. 19.84, Wisconsin Statutes, this notice of meeting of the Village of Bloomfield Finance Committee is hereby given:

DATE: January 7, 2013  
TIME: 9:15 a.m.  
PLACE: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, Wisconsin

A quorum of the Village Board of Trustees or other boards, committees or commissions may be present, but no action will be taken by anyone other than the Village Finance Committee at this meeting.

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**VILLAGE FINANCE COMMITTEE**  
**Agenda**  
**January 7, 2013, 9:15 a.m.**

1. Call to Order.
2. Roll Call.
3. Verification of Agenda posting.
4. Approval of Minutes, October 1, 2012, October 15, 2012, November 12, 2012, November 19, 2012, December 3, 2012, December 17, 2012 and December 21, 2012 Village Finance Committee meetings.
5. Consideration of Village Disbursements Report; possible action on recommendations to the Village board.
6. Consideration of Village Utility Department Disbursements Report; possible action of recommendations to the Village board.
7. Consideration of Village Treasurer's Report (also including discussion of real estate tax billing, collection and disposition of receipts); possible action on recommendations to the Village board.
8. Review of Village 2012 Financial Statements; possible action on expense items deemed "over budget" and on recommendations to the Village board.
9. Review of 2013 Village budgeting process, discussion of potential budget amendment(s), and possible action on recommendations to the Village board.
10. Review of Finance Committee's recommendations to the Village board for auditors to conduct the 2012 audit of the Village; possible action on further recommendations to the Village board.

11. Discussion of proposed Village Investment Policy; possible action on recommendations to the Village board.
12. Discussion of potential Village (insured and uninsured) Risk Management/Emergency Procedures Program; possible action on recommendations to the Village board.
13. Discussion of credit card payment services agreement (GovPayNet); possible action on recommendations to the Village board.
14. Discussion of proposed consolidation of Village accounting systems, financial personnel, equipment and facilities; possible action on recommendations to the Village board.
15. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Village Clerk at the Bloomfield Town Hall, telephone number (262) 279-6039.

Posted: January 4, 2013

Bloomfield Town Hall  
Monroe's Auto  
Pell Lake Post Office

**VILLAGE OF BLOOMFIELD**  
**N1100 Town Hall Road**  
**Pell Lake, WI 531157**

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In compliance with Sec. 19.84, Wisconsin Statutes, this notice of meeting of the Village of Bloomfield Finance Committee is hereby given:

DATE: January 21, 2013  
TIME: 9:15 a.m.  
PLACE: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, Wisconsin

A quorum of the Village Board of Trustees or other boards, committees or commissions may be present, but no action will be taken by anyone other than the Village Finance Committee at this meeting.

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**VILLAGE FINANCE COMMITTEE**  
**Agenda**  
**January 21, 2013, 9:15 a.m.**

1. Call to Order.
2. Roll Call.
3. Verification of Agenda posting.
4. Discussion of tasks related to Village financial matters for which the Village Clerk/Treasurer indicates she needs staff assistance or backup; possible action on recommendations to the Village board.
5. Discussion of draft Village "Investment Policy"; possible action on recommendations to the Village board.
6. Discussion of "From Purpose to Plan: A Finance Committee Plan for 2013"; possible action on recommendations to the Village board.
7. Discussion of Finance Committee presentation for the Village's "Committee of the Whole" meeting January 28, 2013; possible action on recommendations to the Village board.
8. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Village Clerk at the Bloomfield Town Hall, telephone number (262) 279-6039.

Posted: January \_\_\_\_, 2013

Bloomfield Town Hall  
Monroe's Auto  
Pell Lake Post Office

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield Board and Town of Bloomfield Committee of the Whole is hereby given:

Date: January 28, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, WI 53157

## COMMITTEE OF THE WHOLE

### Agenda

January 28, 2013

5:30 p.m.

1. Call to Order by President Monroe & Chairman Schoonover
2. Pledge of Allegiance
3. Approval of the Agenda
4. Verification of Agenda Posting
5. Introductions

## TOWN ADMINISTRATIVE COMMITTEE

6. Call to Order
7. Roll Call
8. Minutes for Approval
9. New Business (*Discussion & possible Action*)
  - a. Fireworks Permit: Motion to recommend approval of a fireworks dealer permit to Black Bull Fireworks
10. Motion for Adjournment

## TOWN FINANCE COMMITTEE

11. Call to Order
12. Roll Call
13. Minutes for Approval
14. New Business (*Discussion & possible Action*)
  - a. Disbursements: Motion to recommend approval of the General Fund Disbursements Report dated 12/31/2012 in the amount of \$319,214.65
  - b. Treasurer's Report: Motion to recommend acceptance and filing of the Report dated 12/31/2012
  - c. Financial Statements: Motion to recommend approval of the unaudited Financial Statements for the periods ending 10/31/2012, 11/30/2012 & 12/31/2012
15. Motion for Adjournment

## JOINT COMMUNICATIONS & COMMUNITY ACTION COMMITTEE

16. Call to Order
17. Roll Call
18. Minutes for Approval
19. New Business (*Discussion & possible Action*)
  - a. Website
  - b. Village Logo
20. Motion for Adjournment

**JOINT PARKS & LAKES COMMITTEE**

21. Call to Order
22. Roll Call
23. Minutes for Approval
24. New Business (*Discussion & possible Action*)
  - a. July 4th
25. Motion for Adjournment

**JOINT PUBLIC WORKS & UTILITY COMMITTEE**

26. Call to Order
27. Roll Call
28. Minutes for Approval
29. New Business (*Discussion & possible Action*)
  - a. Safety Manual/Policy
  - b. Highway Report
  - c. Utility Report
  - d. Use of Utility Administrative/Financial personnel by Village Clerk/Treasurer
30. Motion for Adjournment

**VILLAGE ADMINISTRATIVE COMMITTEE**

31. Call to Order
32. Roll Call
33. Minutes for Approval
34. New Business (*Discussion & possible Action*)
  - a. Operator License: Motion to recommend approval an Operator's Licenses for Barbara Phillips and Justin Hintz for the period ending 06/30/2014
  - b. Liquor Establishment License: Motion to recommend approval of the liquor license application by CanKirch Company, d/b/a Primo Italian Oven, N1530 Powers Lake Road, subject to: 1) review and approval of the outdoor patio by the Village Zoning Administrator, 2) Police Department review and recommendations, and 3) forfeiture of the licenses currently held by Uncle Ed's
  - c. Fireworks Permit: Motion to recommend approval of a fireworks dealer permit to Black Bull Fireworks
  - d. Employee Manual
  - e. Emergency Operations Plan
35. Motion for Adjournment

**VILLAGE FINANCE COMMITTEE**

36. Call to Order
37. Roll Call
38. Minutes for Approval
39. New Business (*Discussion & possible Action*)
  - a. Disbursements: Motion to recommend approval of the General Fund Disbursements Report dated 12/31/2012 in the amount of \$242,811.39
  - b. Treasurer's Reports: Motion to recommend acceptance and filing of the Treasurer's Reports dated 12/31/2012
  - c. Financial Statements: Motion to recommend approval of the unaudited Financial Statements for the periods ending 10/31/2012, 11/30/2012 & 12/31/2012
  - d. Credit Card Acceptance Agreement: Motion to recommend approval and authorization to enter into an agreement with GovPay.net for credit card payments, subject to attorney review and revisions
  - e. Draft Investment Policy
  - f. "From Purpose to Plan: A Finance Committee Plan for 2013"
40. Motion for Adjournment

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Kenneth H. Monroe, President

Posted: January 24, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

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Daniel Schoonover, Chairman

Bloomfield Post Office

**VILLAGE OF BLOOMFIELD/TOWN OF BLOOMFIELD**  
N1100 Town Hall Road  
Pell Lake, WI 531157

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In compliance with Sec. 19.84, Wisconsin Statutes, this notice of meeting of the Village of Bloomfield Communication and Community Action Committee is hereby given:

DATE: January 28, 2013  
TIME: 6:30 p.m.  
PLACE: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, Wisconsin

A quorum of the Village Board of Trustees or other boards, committees or commissions may be present, but no action will be taken by anyone other than the Communication and Community Action Committee at this meeting.

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**Communication and Community Action Committee**  
**Agenda**  
**January 28, 2013, 6:30pm**

1. Call to Order.
2. Roll Call.
3. Verification of Agenda posting.
4. Update on Website
5. Discussion and possible action on website.
6. Adjournment

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Village Clerk at the Bloomfield Town Hall, telephone number (262) 279-6039.

Posted: January \_\_, 2013

Bloomfield Town Hall  
Monroe's Auto  
Pell Lake Post Office

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield Board and Town of Bloomfield Committee of the Whole is hereby given:

Date: February 25, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, WI 53157

## COMMITTEE AGENDAS February 25, 2013 5:30 p.m.

### JOINT PARKS & LAKES COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval
4. New Business (*Discussion & possible Action*)
  - a. July 4th
  - b. McKay Park proposal
  - c. Lakes Clean-up
5. Motion for Adjournment

### JOINT PUBLIC WORKS & UTILITY COMMITTEE

6. Call to Order
7. Roll Call
8. Minutes for Approval
9. New Business (*Discussion & possible Action*)
  - a. Safety Manual/Policy
  - b. Highway Report
  - c. Utility Report
  - d. Fire Protection Charges
10. Motion for Adjournment

### JOINT COMMUNICATIONS & COMMUNITY ACTION COMMITTEE

11. Call to Order
12. Roll Call
13. Minutes for Approval
14. New Business (*Discussion & possible Action*)
  - a. Website
  - b. Village Logo
15. Motion for Adjournment



**VILLAGE FINANCE COMMITTEE**

16. Call to Order
17. Roll Call
18. Minutes for Approval
19. New Business (*Discussion & possible Action*)
  - a. Disbursements: Motion to recommend approval of the General Fund Disbursements Report dated 01/31/2013 in the amount of \$2,920,202.50
  - b. Treasurer's Banking Report: Motion to recommend acceptance and filing of the Treasurer's Report dated 01/31/2013
  - c. Financial Statements: Motion to recommend acceptance and filing of the Financial Statements for the period ending 01/31/2013
  - d. Credit Card Acceptance Agreement with GovPay.net
  - e. Investment Policy (for review by the Village Attorney)
  - f. Review status and timetables of audit of Village and Public Utility
  - g. Consider additional Public Depository
  - h. 2014 Budget Process
20. Motion for Adjournment

**VILLAGE ADMINISTRATIVE COMMITTEE**

21. Call to Order
22. Roll Call
23. Minutes for Approval
24. New Business (*Discussion & possible Action*)
  - a. Operator License: Motion to recommend approval an Operator's Licenses for Michelle Swiatkowksi for the period ending 06/30/2014
  - b. Fireworks Permit: Motion to recommend approval of a fireworks dealer permit to American Fireworks (Pell Lake Dr/Highway 12)
  - c. Boat Races on Pell Lake over Memorial Day Weekend
  - d. Star Center 5K Walk Run (certificate of insurance on file; police - no concerns; fire - water station location)
  - d. Employee Manual
  - e. Insurance Coverage on Buildings
25. Motion for Adjournment

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Kenneth H. Monroe, President

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Daniel Schoonover, Chairman

Posted: February 22, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield Board and Town of Bloomfield Committee of the Whole is hereby given:

Date: March 25, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, WI 53157

**SPECIAL NOTICE: April 1, 2013 Regular Board Meeting changed to April 8, 2013**

## COMMITTEE AGENDAS March 25, 2013 5:30 p.m.

### JOINT PARKS & LAKES COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. July 4th
  - b. Lakes Clean-up
  - c. Recommend approval of McKay Park proposal by Clark Dietz Engineers
4. Motion for Adjournment

### JOINT PUBLIC WORKS & UTILITY COMMITTEE - cancelled

### JOINT COMMUNICATIONS & COMMUNITY ACTION COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. Website
  - b. Village Logo
8. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Disbursements:
    - 1) Motion to recommend approval of the General Fund Disbursements Report dated 02/28/2013 in the amount of \$\_\_\_\_\_
    - 2) Motion to recommend approval of the Utility Fund Disbursements Report dated 02/28/2013 in the amount of \$\_\_\_\_\_
  - b. Treasurer's Banking Report: Motion to recommend receipt and filing of the Treasurer's Report dated 02/28/2013
  - c. Financial Statements: Motion to recommend receipt and filing of the Financial Statements for the period ending 02/28/2013
  - d. Consider additional Public Depository
  - e. Consider revisions to Interim Payables Ordinance
  - f. Consider pursuit of grants
12. Motion for Adjournment

**VILLAGE ADMINISTRATIVE COMMITTEE**

13. Call to Order & sign-in sheet
14. Minutes for Approval
15. New Business (*Discussion & possible Action*)
  - a. Operator License: Motion to recommend approval an Operator's Licenses to Amy Patterson and Karen Kirk for the period ending 06/30/2014
  - b. Direct Seller Permit: Motion to recommend approval of a direct seller permit to Heather Siegel (American Fireworks-Pell Lake Dr/Highway 12)
  - c. Boat Races on Pell Lake over Memorial Day Weekend
  - d. Employee Health Insurance
  - e. Insurance Coverage on Buildings
16. Motion for Adjournment

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Kenneth H. Monroe, President

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Daniel Schoonover, Chairman

Posted: March 22, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

**VILLAGE OF BLOOMFIELD**  
**N1100 Town Hall Road**  
**Pell Lake, WI 531157**

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In compliance with Sec. 19.84, Wisconsin Statutes, notice of a special meeting of the Village of Bloomfield Finance Committee is hereby given:

DATE: April 8, 2013  
TIME: 6:30 p.m.  
PLACE: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, Wisconsin

A quorum of the Village Board of Trustees or other boards, committees or commissions may be present, but no action will be taken by anyone other than the Village Finance Committee at this meeting.

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**VILLAGE FINANCE COMMITTEE**  
**Special Meeting Agenda**  
**April 8, 2013, 6:30 p.m.**

1. Call to Order.
2. Roll Call.
3. Verification of Agenda posting.
4. Approval of Minutes.
5. Consideration of Village General Fund Disbursements Reports; possible action on recommendations to the Village board.
6. Consideration of Village Utility Department Disbursements Reports; possible action of recommendations to the Village board.
7. Consideration of Village Treasurer's Report; possible action on recommendations to the Village board.
8. Consideration of Village 2013 Financial Statements; possible action on recommendations to the Village board.
9. Consideration of 2013 Village budgeting process, possible action on recommendations to the Village board.
10. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Village Clerk at the Bloomfield Town Hall, telephone number (262) 279-6039.

Posted: April 5, 2013  
Bloomfield Town Hall      Monroe's Auto      Pell Lake Post Office

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield Board and Town of Bloomfield Committees is hereby given:

Date: April 29, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, WI 53157

## COMMITTEE AGENDAS April 29, 2013 5:30 p.m.

### JOINT PARKS & LAKES COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. July 4th
  - b. Fireworks: recommendation to purchase for July 4 display
4. Motion for Adjournment

### JOINT PUBLIC WORKS & UTILITY COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. Roads Program
  - b. Public Safety Building
  - c. Relocation of Utility Finances & Personnel
  - d. Safety Manual
  - e. Highway Report
  - f. Utility Report
8. Motion for Adjournment

### JOINT COMMUNICATIONS & COMMUNITY ACTION COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Website
  - b. Village Logo
  - c. Consideration of Seasonal monthly dumpsters at Town Hall & Lake Ivanhoe for use by residents
12. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

13. Call to Order & sign-in sheet
14. Minutes for Approval
15. New Business (*Discussion & possible Action*)
  - a. Credit Card Acceptance Policy
  - b. Direction for Special Assessment Ordinance
  - c. Balance the Budget; Funding from other sources
  - d. Change in Town/Village Allocation - Fire/EMS Funds
16. Motion for Adjournment

**VILLAGE ADMINISTRATIVE COMMITTEE**

17. Call to Order & sign-in sheet
18. Minutes for Approval
19. New Business (*Discussion & possible Action*)
  - a. Consideration of Operator Licenses: to Michael Donahue & Erika Popp
  - b. Consideration of Beer & Liquor License: to Carrie Donahue for Hunter Lounge for the period ending 06/30/2014, subject to hearing on May 6, 2013
  - c. Consideration of Picnic License: to Powerboat Races, subject to Certificate of Insurance to Serve Alcohol on Village grounds & verification of Bona Fide club
  - d. Consideration of carry-over event day for Monday: Pell Lake Memorial Day Weekend Boat Races
  - e. Recommendation to appoint Deputy Clerk Constance Colon
  - f. Employee Vision & Life Insurance
  - g. Employee Manual
  - h. Official Newspapers
20. Motion for Adjournment

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Kenneth H. Monroe, President

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Daniel Schoonover, Chairman

Posted: April 24, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield Board and Town of Bloomfield Committees is hereby given:

Date: May 20, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall  
N1100 Town Hall Road  
Pell Lake, WI 53157

## COMMITTEE AGENDAS May 20, 2013 5:30 p.m.

### JOINT PUBLIC WORKS & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Audit & PSC Report
  - b. Public Safety Building - Design Build Bid Status
  - c. Relocation of Utility Finances & Personnel - Status
  - d. Highway Report
  - e. Utility Report
  - f. Flooding on West Post & Hemlock Roads
4. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. April Disbursements (Village \$438,295.63; Utility \$71,250.40)
  - b. April Treasurer's Report
  - c. April Financial Statements (Village only)
  - d. Balance the Budget; Funding from other sources
  - e. Credit Card Acceptance Policy
8. Motion for Adjournment

### VILLAGE ADMINISTRATIVE COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Consideration of Operator Licenses: Per Clerk's List
  - b. Consideration of Beer & Liquor License Renewals: Per Clerk's List
  - c. Consideration of Outdoor Serving: Hunter Lounge & Primo Italian Oven  
(*Hunters Lounge is asking for a continuance until 06/24/2013*)
  - d. Employee Manual
  - e. Official Newspapers
  - f. Consideration of President Pro-Tem (*Attorney Request to table 90 days*)
12. Motion for Adjournment

\_\_\_\_\_  
Kenneth H. Monroe, President

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Daniel Schoonover, Chairman

Posted: May 17, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services please contact the Municipal Clerk at 262-279-6039.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance in the above stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield Board and Town of Bloomfield Committees is hereby given:

Date: June 24, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## COMMITTEE AGENDAS June 24, 2013 5:30 p.m.

### JOINT PUBLIC WORKS, PUBLIC SAFETY, BUILDING & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Relocation of Utility Finances & Personnel - Status
  - b. Flooding on West Post & Hemlock Roads - Engineering Report
  - c. Public Safety Building Addition - Notice to Design Builders
  - d. Roadway Infringements - Code Enforcement
  - e. Pell Lake Sanitary District Ordinances - Recommend adoption
  - f. Consider offer to purchase old schoolhouse property
  - g. Highway Report
  - h. Utility Report
4. Motion for Adjournment

### PARKS & LAKES COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. Clearwater - Pell Lake Weed Control
  - b. July 4<sup>th</sup> - Report
  - c. McKay Park Improvements - Report
8. Motion for Adjournment

### COMMUNICATIONS & COMMUNITY ACTION COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Village Logo
  - b. Website
12. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

13. Call to Order & sign-in sheet
14. Minutes for Approval
15. New Business (*Discussion & possible Action*)
  - a. May Disbursements (Village \$262,011.85; Utility \$61,408.84)
  - b. May Treasurer's Report
  - c. May Financial Statements (Village only)
  - d. Village Audit - Status
  - e. State Trust Fund Loan or other revenue funding sources
  - f. Point and Pay Credit Card Acceptance Agreement
16. Motion for Adjournment



VILLAGE ADMINISTRATIVE COMMITTEE

17. Call to Order & sign-in sheet
18. Minutes for Approval
19. New Business (*Discussion & possible Action*)
  - a. Consideration of Operator Licenses: Per Clerk's List
  - b. Consideration of Outdoor Serving: Hunter Lounge & Primo Italian Oven
  - c. Employee Manual
  - d. Record Retention Ordinance

Motion for Adjournment

Approved by:

Kenneth H. Monroe, President  
Daniel Schoonover, Chairman

Posted: June 21, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

*Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services please contact the Municipal Clerk at 262-279-6039.*

*It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance in the above stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.*

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

-----  
In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield and Town of Bloomfield Committees is hereby given:

Date: July 29, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## COMMITTEE AGENDAS

July 29, 2013  
5:30 p.m.

### JOINT PUBLIC WORKS, PUBLIC SAFETY, BUILDING & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. BID OPENING: Public Safety Building Addition
  - b. Flooding
  - c. Hilltop Snowplowing - Special Charge on Tax Bills
  - d. Utility Owned Property Mowing
  - e. Utility Overlay District - Fire Protection Charge on Tax or W&S Bills
  - f. Highway Report
  - g. Utility Report
4. Motion for Adjournment

### PARKS & LAKES COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. Pell Lake Weed Control
  - b. July 4<sup>th</sup> - Report
8. Motion for Adjournment

### COMMUNICATIONS & COMMUNITY ACTION COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Village Logo
  - b. Website
12. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

13. Call to Order & sign-in sheet
14. Minutes for Approval
15. New Business (*Discussion & possible Action*)
  - a. June Disbursements (*Village \$338,211.52; Utility \$99,851.32*)
  - b. June Treasurer's Report
  - c. June Financial Statements (*Village only*)
  - d. Village Audit - Status
  - e. State Trust Fund Loan or other revenue funding sources
  - f. Point and Pay and/or GovPay Credit Card Acceptance Agreement
16. Motion for Adjournment

**VILLAGE ADMINISTRATIVE COMMITTEE**

17. Call to Order & sign-in sheet
  18. Minutes for Approval
  19. New Business (*Discussion & possible Action*)
    - a. Consideration of Operator Licenses: Per Clerk's List
    - b. Nuisance Grass & Weeds Ordinance
    - c. Amend Impact Fee Ordinance (*relating to Parks*)
    - d. Alcohol Licensing Ordinance (*public intoxicants, outdoor extension, and general licensing*)
    - e. Public Records Ordinance
    - f. Village Code of Ordinances
    - g. Minute-taking policy
- Motion for Adjournment

Approved by:

Kenneth H. Monroe, President  
Daniel Schoonover, Chairman

Posted: July 27, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

*Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services please contact the Municipal Clerk at 262-279-6039.*

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# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield and Town of Bloomfield Committees is hereby given:

Date: August 26, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## COMMITTEE AGENDAS August 26, 2013 5:30 p.m.

### JOINT PUBLIC WORKS, PUBLIC SAFETY, BUILDING & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Fire Protection Charge on W&S Bills
    1. PSC Charges (residential & commercial)
    2. Not for profits
  - b. Lake Ivanhoe Roads
  - c. PILOT status
  - d. Highway Report
  - e. Utility Report
4. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. July Disbursements
  - b. July Treasurer's Report
  - c. July Financial Statements (*Village only*)
  - d. Village Audit - Status
  - e. Credit Card Acceptance Agreement
8. Motion for Adjournment

### VILLAGE ADMINISTRATIVE COMMITTEE

9. Call to Order & sign-in sheet
  10. Minutes for Approval
  11. New Business (*Discussion & possible Action*)
    - a. Consideration of Operator Licenses: Per Clerk's List
    - b. Licensing Ordinance
- Motion for Adjournment

Approved by:

Kenneth H. Monroe, President  
Daniel Schoonover, Chairman

Posted: August 20, 2013

Bloomfield Town Hall  
Monroe's Auto  
Bloomfield Post Office  
Pioneer Estates

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Lake Ivanhoe Clubhouse

# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield and Town of Bloomfield Committees is hereby given:

Date: September 30, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## COMMITTEE AGENDAS September 30, 2013 5:30 p.m.

### JOINT PUBLIC WORKS, PUBLIC SAFETY, BUILDING & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Public Safety Building Addition
  - b. Driveway Permit & Fees
  - c. Emergency Road Work
  - d. TRIP Program
  - e. Truck Bids
  - f. Fire Protection Billing - Owner or Tenant
  - g. Sewer Billing - Lakes Charge
  - h. Special Assessments - Walworth County
  - i. Highway Report
  - j. Utility Report
4. Motion for Adjournment

### VILLAGE FINANCE COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. August Disbursements
  - b. August Treasurer's Report
  - c. August Financial Statements (*Village only*)
  - d. Consideration of loan
  - e. Special Assessments - Walworth County
  - f. Village Audit - Status
  - g. Credit Card Acceptance Agreement - Status
  - h. Preliminary Budget - Status
8. Motion for Adjournment

**VILLAGE ADMINISTRATIVE COMMITTEE**

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Consideration of Operator Licenses: Per Clerk's List
  - b. Licensing Ordinance - Review Demerit System & Outdoor Regulations
  - c. Liquor License forfeiture
  - d. Fireworks Permit & Regulations
  - e. Amend Employee Manual - Clarify Vacation accrual - calendar, not anniversary (except for transitional years)
  - f. Personnel Reviews

Motion for Adjournment

Approved by:

Kenneth H. Monroe, President  
Daniel Schoonover, Chairman

Posted: September 27, 2013

Bloomfield Town Hall  
Monroe's Auto  
Bloomfield Post Office  
Pioneer Estates  
Lake Ivanhoe Clubhouse

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# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield and Town of Bloomfield Committees is hereby given:

Date: October 28, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## COMMITTEE AGENDAS October 28, 2013 5:30 p.m.

### JOINT PUBLIC WORKS, PUBLIC SAFETY, BUILDING & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Stop Signs
  - b. Highway Permit Form
  - c. Driveway Permit & Fees
  - d. TRIP Program
  - e. Highway Report
  - f. Utility Report
  - g. Utility loan to General Fund
4. Motion for Adjournment

### PARKS COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. Pell Lake APM Plan Update: Authorize professional services agreement with Santaec Consulting in the amount of \$4,426.00
8. Motion for Adjournment

### VILLAGE ADMINISTRATIVE COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Consideration of Operator Licenses: Per Clerk's List
  - b. Consideration of Liquor Establishment: Cave Grill (new owners)
  - c. Consideration of New Agent for Pell Lake Inn
  - d. Licensing Ordinance - Review Demerit System & Outdoor Regulations
  - e. Fireworks Permit & Regulations
  - f. Discussion on Amending Employee Manual - Clarify Vacation accrual - calendar, not anniversary (except for transitional years)
  - g. Personnel Reviews



8. Motion for Adjournment

Approved by:

Kenneth H. Monroe, President

Daniel Schoonover, Chairman

Posted: October 26, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

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# Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special meeting of the Village of Bloomfield Finance Committees for the purposes as listed in the agenda below is hereby given:

Date: October 29, 2013  
Time: 11:00 a.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## FINANCE COMMITTEE AGENDA October 29, 2013 11:00 a.m.

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Sept. Disbursements
  - b. Sept. Financial Statements (Village Only)
  - c. Sept. Treasurer's Report
  - d. Banking depositories
  - e. Consideration of loan
  - f. Village Audit
  - g. Credit Card Acceptance Agreement
  - h. 2014 Budget
4. Motion for Adjournment

Approved by:

Kenneth H. Monroe, President

Posted: October 26, 2013

Bloomfield Town Hall  
Monroe's Auto  
Bloomfield Post Office

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# Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special meeting of the Village of Bloomfield Finance Committees for the purposes as listed in the agenda below is hereby given:

Date: November 4, 2013  
Time: 9:00 a.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## FINANCE COMMITTEE AGENDA November 4, 2013 9:00 a.m.

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Sept. Disbursements
  - b. Sept. Financial Statements (Village Only)
  - c. Sept. Treasurer's Report
  - d. Banking depositories
  - e. Village Audit
  - f. Police Department Server
  - g. Credit Card Acceptance Agreement
  - h. 2014 Budget
4. Motion for Adjournment

Approved by:

Kenneth H. Monroe, President

Posted: November 1, 2013

Bloomfield Town Hall  
Monroe's Auto  
Bloomfield Post Office

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# Town of Bloomfield & Village of Bloomfield

N1100 Town Hall Road  
Pell Lake, WI 53157

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In compliance with Section 19.84, Wisconsin Statutes, notice of special joint meeting of the Village of Bloomfield and Town of Bloomfield Committees is hereby given:

Date: November 25, 2013  
Time: 5:30 p.m.  
Place: Bloomfield Town Hall, N1100 Town Hall Road, Pell Lake, WI 53157

## COMMITTEE AGENDAS November 25, 2013 5:30 p.m.

### JOINT PUBLIC WORKS, PUBLIC SAFETY, BUILDING & UTILITY COMMITTEE

1. Call to Order & sign-in sheet
2. Minutes for Approval
3. New Business (*Discussion & possible Action*)
  - a. Highway/Driveway Code Ordinance
  - b. Police Garage Re-Roof
  - c. Utility Payroll
  - d. Pell Lake Survey Feedback
  - e. Highway Report
  - f. Utility Report
4. Motion for Adjournment

### COMMUNICATIONS COMMITTEE

5. Call to Order & sign-in sheet
6. Minutes for Approval
7. New Business (*Discussion & possible Action*)
  - a. Newsletter for Tax Bill Inserts
  - b. Website Updates - Online Payments
8. Motion for Adjournment

### VILLAGE ADMINISTRATIVE COMMITTEE

9. Call to Order & sign-in sheet
10. Minutes for Approval
11. New Business (*Discussion & possible Action*)
  - a. Consideration of Operator Licenses: Per Clerk's List
  - b. Licensing Ordinance - Review Demerit System & Outdoor Regulations
  - c. Fireworks Permit, Regulations and Ordinance
  - d. Personnel Reviews
8. Motion for Adjournment

### FINANCE COMMITTEE

12. Call to Order & sign-in sheet
13. Minutes for Approval
14. New Business (*Discussion & possible Action*)
  - a. Audit & Adjusting Entries

- b. Disbursements
  - c. Financial Statements
  - d. Treasurer Report
  - e. Administrative Fee Ordinance
  - f. Fee Schedule Updates and Increases
    - 1) Administrative Fee
    - 2) Dog License Fee
    - 3) Building, Zoning & Planning Related Fees
    - 4) Operator and Liquor Related Fees
    - 5) Fireworks Seller Fee
    - 6) Credit Card User Fees
  - g. Capital Improvements & Purchases Plan/Debt Service
  - h. Personnel Reviews
  - i. Banking Depositories
  - j. Intergovernmental Agreement: Division of Assets
8. Motion for Adjournment

Approved by:

Kenneth H. Monroe, President

Daniel Schoonover, Chairman

Posted: November 22, 2013

Bloomfield Town Hall  
Pioneer Estates

Monroe's Auto  
Lake Ivanhoe Clubhouse

Bloomfield Post Office

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