

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:35 p.m.  
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Mushel to withdraw items 8a1, 8a4, and 6 from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Grolle to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval – None.
7. Comment period by members of the public concerning items on the agenda  
The following individuals addressed the Board during public comment:  
Rosemary Badame.
8. New Business (Discussion & Possible Action)
  - a. FINANCES:
    - 1) General Fund Disbursements  
This item was withdrawn from the agenda.
    - 2) Utility Disbursements  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Schulz to approve the Bloomfield Water Utility Disbursements Report dated 12/31/2012 in the amount of \$58,636.72. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Schulz to receive and file the Treasurer's Reports dated 10/31/2012 & 11/30/2012. Discussion ensued. The voice vote was unanimous and the motion carried.
    - 4) Financial Statements  
This item was withdrawn from the agenda.

b. RESOLUTION:

1) 2012 Financial Audit

Trustee Grolle, Finance Committee Chair, presented the Board with audit proposals as submitted by Schenck SC and Deignan & Associates, with the Utility Audit to be prepared by Patrick Romenesko, CPA as in the past. Discussion ensued regarding the firms and their proposals.

Public Comment: Susan Bernstein participated in public comment.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to accept the lower proposal as submitted by Deignan not to exceed \$10,550.00 and pass Resolution No. 2013-R-01, a Resolution authorizing and approving auditors to perform the audit on 2012 finances. Upon roll call the vote was: 4 ayes, 0 nays, 1 abstain (*Trustee Grolle*). The motion carried.

2) Fire Services Agreement

Supervisor Leedle explained the revisions proposed.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to pass Resolution No. 2013-R-02, a Resolution authorizing and approved an amended Intergovernmental Agreement for Fire Services with the Bloomfield Genoa City Fire & Rescue. Discussion ensued regarding 2% and an audit request.

Public Comment: Ken Bauman participated in public comment.

Upon the conclusion of discussion and public comment, the roll call vote was: 5 ayes, 0 nays. The motion carried.

c. LICENSE

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to waive Administrative Committee review and grant an Operator's License to Jennifer Lynne Adler for the period ending 06/30/2014. Trustee Holder explained that this Operator was passed over last month by the cancellation of the Administrative Committee meeting. The voice vote was unanimous and the motion carried.

d. VILLAGE LOGO

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to accept the proposal by Jamie Los to design the Village Logo for a fee not to exceed \$250. The voice vote was unanimous and the motion carried.

- e. COMMITTEE OF THE WHOLE  
President Monroe suggested have a committee night to be held jointly with the town on the last Monday of the month as a way to improve communications.

Public Comment: Becky Gallagher and Susan Bernstein participated in public comment.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz approve the scheduling of a Committee of the Whole meeting on a temporary basis beginning the last Monday in January 2013 at 5:30 p.m. Upon voice vote, the motion carried.

9. Reports & Correspondence

- a. Administrative: No report.
- b. Communications & Community Action: Trustee Schulz reported on the proposed website services with Geneva Online which include unlimited emails. She reported that the committee would set up the initial pages which would later be maintained by the Village Clerk. Future updates would include photos and possible a pay online feature for utility bills. She stated that a more formal presentation would be given at the next meeting.
- c. Finance: Trustee Grolle reported on the proposed Investment Policy and funds security.
- d. Parks, Lakes, and Recreation: No report.
- e. Planning & Zoning: No meeting.
- f. Public Works/Highway/Utility: Last meeting was cancelled due to a snow storm.
- g. Recycling: No report.

10. Public Comment period for non-agenda items

Susan Bernstein commended the highway department for the great condition of Hilltop Road after the snow storm.

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Mushel to adjourn the meeting at 8:18 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

**Village of Bloomfield**

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

**Special Joint Board Meeting**

Meeting Minutes

January 25, 2013

Page 1 of 2

1. Call to Order

The meeting was called to order by President Ken Monroe at 3:00 p.m. Municipal Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Holder, Mushel, Schulz, and President Monroe. Absent: Trustee Grolle (arrived at 3:02 p.m.). Others present: Village Clerk Howard, Village Attorney Brian Schuk, and members of the Town Board.

3. Approval of Agenda

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the agenda. The voice vote was unanimous and the motion carried.

Trustee Grolle arrived at 3:02 p.m.

4. Closed Session: Annexation Case 12CV623

Board Action

At 3:03 p.m., a motion was made by Trustee Mushel and seconded by Trustee Schulz to go into closed session regarding the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies. Upon Roll Call, the vote was: 5 ayes, 0 nays. Motion carried.

5. Return to Open Session

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to return to open session. Upon roll call, the vote was: 5 ayes, 0 nays. The closed session meeting was adjourned at 3:32 p.m.

The meeting reconvened at 3:32 p.m. Upon Roll Call, it was recorded that all Board members were now present for the meeting.

Trustee Schulz left the meeting at 3:32 p.m.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to deviate from the agenda to consider item 7 before item 6. The voice vote was unanimous and the motion carried.

7. American Transmission Company Power Lines

Village President Monroe summarized the notice that residents received regarding the plans for power lines, existing easements, and Walworth County's position on Highway 12.

Board Action

**Village of Bloomfield**

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

**Special Joint Board Meeting**

Meeting Minutes

January 25, 2013

Page 2 of 2

A motion was made by Trustee Mushel and seconded by Trustee Holder to return to agenda item 6. The voice vote was unanimous and the motion carried.

6. Future Annexation Processes

The Village Board stated that they would consider every annexation on a case-by-case basis with the Village Planner and Village Engineer. Discussion ensued regarding those property owners that have approached the Village and how subsequent filers could follow the model of those approved.

The Village Board took no action on Annexation Case 12CV623 and subsequently adjourned.

7. American Transmission Company Power Lines

*(See discussion moved above item 6.)*

8. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Holder to adjourn the meeting. The meeting was adjourned at 3:51 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:20 p.m.  
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Holder to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval – None.
7. Comment period by members of the public concerning items on the agenda  
The following individuals addressed the Board during public comment: Susan Bernstein, Rita Marcinkus, and one other individual.
8. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Schulz to approve General Fund Disbursements Report dated 12/31/2012 in the amount of \$242,811.39. The voice vote was unanimous, and the motion carried.
    - 2) Treasurer's Reports  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Schulz to accept and file the Treasurer's Reports dated 10/31/2012, 11/30/2012 and 12/31/2012. The voice vote was unanimous and the motion carried.
    - 3) Financial Statements (item 4 on the agenda)  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Holder to receive and file the Unaudited Financial Statements as of 10/31/2012, 11/30/2012 and 12/31/2012. Discussion ensued. Upon voice vote, the motion carried.
  - b. ORDINANCE

1) Telecommunications Ordinance  
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to adopt an Ordinance adopting the Walworth County Telecommunications Ordinance. Motion was withdrawn. A motion was made by Trustee Grolle and seconded by Trustee Mushel to waive the first reading and second readings and adopt Ordinance No. 2013-O-01, an Ordinance adopting the Walworth County Telecommunications Ordinance. Discussion ensued.

Public Comment: Janet Hammarstrom participated in public comment.

Upon the conclusion or such discussion and public comment, the roll call vote was: 5 ayes, 0 nays. The motion carried.

2) Fire & Rescue Service Rates

Trustee Mushel requested clarification on the draft presented for approval. Clerk Howard confirmed that the copy distributed was given to her by the Fire Chief. Attorney Schuk reported that this Ordinance was being presented to the Fire Department Board of Directors.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to adopt an Ordinance repealing and recreating Section 5.13 (2) and (3) of the Municipal Code regarding Fire and Rescue Rates for Service. Motion was withdrawn. A motion was made by Trustee Grolle and seconded by Trustee Schulz to waive the first and second readings and adopt an Ordinance repealing and recreating Section 5.13 (2) and (3) of the Municipal Code regarding Fire and Rescue Rates for Service. Discussion ensued. Trustee Mushel requested that the proposed Ordinance be revised to reflect the Village in lieu of the Town and be effective at the same time as the other municipalities. A motion was made by Trustee Mushel and seconded by Trustee Grolle to waive the first and second readings and adopt Ordinance No. 2013-O-02, an Ordinance repealing and recreating Section 5.13 (2) and (3) of the Municipal Code regarding Fire and Rescue Rates for Service, as amended. Upon voice vote, the motion carried.

3) Shoreland Zoning

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to waive the first and second readings and adopt Ordinance No. 2013-O-03, a Shoreland Zoning Ordinance. Upon voice vote, the motion carried. Discussion pertained to the description of a boathouse, which was requested to be removed from the final draft. A motion was made by Trustee Grolle and seconded by Trustee Holder to amend the Ordinance as provided during discussion. Upon roll call, the vote was: 5 ayes, 0 nays. Motion carried.

c. RESOLUTION:

1) GovPay.net

Attorney Schuk reported that the vendor has a contract held between the town court and GovPay.net which is different from the newer agreement. He stated that he has made substantial changes to the proposed contract, which may not be approved by them. Discussion ensued. Clerk-Treasurer Howard reported that the court monies are being deposited into the correct village account under the town contract for the time being. No action was taken pending a response from GovPay.net.

2) Lot Line Adjustment: Williams

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to pass Resolution No. 2013-R-03, a Resolution authorizing a lot line adjustment for W874 Juneau Road (Ralph & Theresa Williams). Discussion ensued pertaining to the action by the Plan Commission and the proposed consolidation and re-subdivision of nine lots down to two tax key parcels. The voice vote was unanimous and the motion carried.

d. LICENSE

1) Fireworks Dealer Permit

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant a Fireworks Dealer Permit to Black Bull Fireworks, as provided. Discussion ensued. The location is on Daisy Drive, the same as last year. The voice vote was unanimous and the motion carried.

2) Operator License

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant an Operator License to Barbara Phillips and Justin Hintz for the period ending 06/30/2014. The voice vote was unanimous and the motion carried.

3) Liquor License

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant Preliminary Approval of an Amended Liquor License Application by CanKirch Company, d/b/a Primo Italian Oven, pending final consideration after review by the Administrative Committee on 02/25/2012 and a public hearing to be held on 03/04/2013 and subject to the forfeiture of the licenses currently held at N1530 Powers Lake Road. Discussion ensued. It was stated by Trustee Holder that the approval is conditional that the patio area has been stricken from the proposal. Upon voice vote, the motion carried.

e. VILLAGE WEBSITE

Board Action



A motion was made by Trustee Grolle and seconded by Trustee Mushel to accept the proposal by Geneva Online to host the Village's Website for a fee of \$20/month. Discussion ensued pertaining to the employee emails, web pages, and business links.

Public Comment: Susan Bernstein participated in public comment.

The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

- a. Administrative: Trustee Holder reported on the progress of the employee manual revisions.
- b. Communications & Community Action: Trustee Schulz thanked Sandy Engleman for her time served on the committee.
- c. Finance: Trustee Grolle reported on the proposed Investment Policy.
- d. Planning & Zoning: Trustee Mushel announced the upcoming agenda items and public hearings.
- e. Public Works/Highway/Utility: Trustee Mushel reported on the safety manual and requested that the clerk scan the document to committee members for review. He reported that Utility Department staff would be assisting the Clerk's office.
- f. Recycling: No report.

10. Public Comment period for non-agenda items

The following individuals participated in public comment: David Nusburger, Rita Marcinkus, Rich Olenoski, and Beth Saunders.

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Schulz to adjourn the meeting at 8:05 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:21 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Schulz to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Mushel to waive the reading and approve the minutes of 09/28/2012 special meeting, 10/01/2012 regular meeting, and 10/01/2012 special meeting. The voice vote was unanimous and the motion carried.
7. Comment period by members of the public concerning items on the agenda  
None.
8. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve General Fund Disbursements Report dated 01/31/2013 in the amount of \$2,920,202.50. Discussion ensued. Sergeant Kennedy responded. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Schulz to approve the Utility Fund Disbursements Report dated 01/31/2013 in the amount of \$378,360.95. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Grolle and seconded by Trustee Schulz to accept and file the Treasurer's Reports dated

12/31/2012 (revised) and 01/31/2013. Treasurer Howard explained the difference was an error reporting the interest. The voice vote was unanimous and the motion carried.

4) Financial Statements

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to accept and file the Financial Statements as of 01/31/2013. Discussion ensued pertaining to how the budget is reported on the statements. Upon voice vote, the motion carried.

b. ORDINANCE

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to accept the first readings of:

- 1) Zoning Ordinance amendment regarding size of residence to be built, and
- 2) Zoning Ordinance amendment regarding type of accessory structures in Residential Zoning Districts

Discussion ensued. Upon voice vote, the motion carried.

c. RESOLUTION:

1) Investment Policy

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to adopt Resolution No. 2013-R-04, a Resolution adopting an Investment Policy. Discussion ensued. Trustee Grolle reported that there were no substantial changes by the Village Attorney. Upon the conclusion of such discussion, the vote was vote: 4 ayes, 1 nay (*with Trustee Holder voting nay*). The motion carried.

2) Wisconsin Deferred Compensation

Board Action

A motion was made by Trustee Schulz and seconded by Trustee Mushel to adopt Resolution No. 2013-R-05, a Resolution authorizing Participation in the Wisconsin Deferred Compensation program. Treasurer Howard explained that this is a voluntary contribution, 100% by the employee, via a payroll deduction. She reported that the former Pell Lake Sanitary District employees have been contributing under the old plan and this would correct the ongoing contributions as well as open the benefit up to all the employees. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

3) Lot Line Adjustment - Minogue

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to adopt Resolution No. 2013-R-06, a Resolution authorizing a Lot Line Adjustment for the following parcels: &A410900004, &a370300001, &A410900002, &A370300003, and &A370300004 (*James Minogue, W1039 Evergreen*).

Discussion ensued. It was clarified that five lots were being re-subdivided into two tax key parcels. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

d. LICENSE

1) Star Center 5K Run/Walk

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to approve the Star Center 5K Run/Walk to be held on April 27, 2013, as provided. Discussion ensued. Clerk Howard reported that both the police and fire departments have approved the plan. Upon voice vote, the motion carried.

2) Operator License

Board Action

A motion was made by Trustee Schulz and seconded by Holder Trustee to grant an Operator License to Michelle Swiatkowski for the period ending 06/30/2014. The voice vote was unanimous and the motion carried.

3) Liquor License

Board Action: Open Public Hearing

A motion was made by Trustee Holder and seconded by Trustee Schulz to open a public hearing at 7:35 p.m. The voice vote was unanimous and the motion carried.

Public Comment

Adam Kirchner, agent of CanKirch, was present and testified. He explained their purchase of Uncle Ed's bar, the request of a continued liquor license restricted to the interior of the main building, and he spoke of his credentials in the food and liquor industry. No one testified against this proposal. Susan Bernstein and Gray Grolle spoke in favor of the license.

Board Action: Close Public Hearing

A motion was made by Trustee Grolle and seconded by Trustee Mushel to close the public hearing. The voice vote was unanimous and the motion carried.

Board Action: Consider Liquor License

A motion was made by Trustee Holder and seconded by Trustee Schulz to approve an Amended Liquor License Application by CanKirch Company, d/b/a Primo Italian Oven, subject to the forfeiture of the licenses currently held at N1530 Powers Lake Road. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

- a. Administrative: Trustee Holder reported that the committee did not meet due to lack of a quorum.
- b. Communications & Community Action: Trustee Schulz reported that more information would be provided at the next meeting pertaining to the status of the website and village logo.

**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Regular Board Meeting**  
Meeting Minutes  
March 4, 2013  
Page 4 of 4

- c. Finance: No report.
- d. Planning & Zoning: No report.
- e. Public Works/Highway/Utility: Trustee Mushel reported on the status of the safety manual.
- f. Recycling: No report.

10. Public Comment period for non-agenda items

The following individuals participated in public comment: Susan Bernstein, Rosemary Badame, Ritz Marcinkus, Eugene Rush, Sergeant Kennedy, and Gail Holden.

11. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Mushel to adjourn the meeting at 7:48 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by President Ken Monroe at 4:00 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, and President Monroe. Absent: Trustees Mushel & Schulz. Others present: Village Clerk-Treasurer Howard, and Insurance Agent Michelle Maszk of the Willis Group.

3. Approval of Agenda

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve the agenda. The voice vote was unanimous and the motion carried.

4. Employee Group Insurance

a. Presentation by Agent AND

b. Discussion/Q&A

Ms. Michelle Maszk of the Willis Group presented the proposed employee health insurance plan offered by United Health Care. She reported the other plans were discarded based on the network, prescription drug plans, percentage of coverage after the deductible, and/or non-domestic partner coverage. UHC's plan has 100% coverage after the deductible as well as other criteria requested of the plan.

Health Plan: Ms. Mazsk provided handouts that were reviewed and discussed. She stated that pediatricians, ob/gyne, chiropractic, and internists fall under the primary office visit rate. Out of pocket copays are not applied towards deductibles. Year-to-date deductibles met by Anthem would be carried forward to the UHC plan, provided the employee forwards copies of their explanation of benefits. Routine care is no cost, provided you don't see your doctor for any other reason. MRI's and x-rays provided in doctor's offices fall under the physician copay. She warned that some Urgent Care Facilities bill under the Hospital rates. Urgent Care is \$100 copay and emergency room is \$250 copay. Diagnostics are typically applied toward the deductible unless part of an office visit with primary care physician. Pregnancy is covered globally at child birth. There is a limit on office visits unless high risk pregnancy. Rehabilitation is limited to 20 visits with a \$30 copay. Chiropractic cash rates are usually lower after you hit the maximum of 20 visits.

Pharmacy Plan: Ms. Mazsk stated that there are 3 primary tiers and 3 specialty tiers to the pharmacy plan. Specialty medications are covered up to \$2,500 for an individual and \$5,000 for a family.

Life Plan: Flat \$25,000 is difficult to find coverage when insuring police officers per Ms. Mazsek.

Dental Plan: Options include annual maximum and orthodontics. The UHC dental plan includes two cleanings per year with an \$1,000 annual maximum, and no orthodontics. The Village's current optional employee-paid dental plan is through Delta Dental through the Labor Association. Only two employees participate. The cost is \$40 per employee or \$102 per family. The Water Utility employees have a unique reimbursement plan at 100% per employee family member up to a certain dollar amount per year. Ms. Mazsek stated that Delta Dental is the better plan.

It was the consensus of the Board to have the Willis Group submit a quote from their agency to provide Delta Dental to employees and their families.

Vision Plan: The frequency in UHC plan is glasses every 24 months with a \$130 frame limit. The Village's current plan by NVA through the Labor Association were discussed.

It was the consensus of the Board to have the Willis Group provide the Village with comparisons of these two plans.

c. Possible Board Action

It was the consensus of the Board to have a special meeting on April 1, 2013 at 4:00 p.m. to discuss and take action on employee group insurance plans.

5. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Holder to adjourn the meeting at 6:00 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 4:00 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Grolle, Holder, Schulz, and President Monroe. Absent: Trustees Mushel. Others present: Village Clerk-Treasurer Howard, and Insurance Agent Michelle Maszk of the Willis Group.
3. Approval of Agenda  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Schulz to approve the agenda. The voice vote was unanimous and the motion carried.
4. Employee Group Insurance
  - a. Presentation by Agent  
Ms. Michelle Maszk of the Willis Group provided the Board with copies of the pharmacy drug list and associated costs and vision information.  
  
Health Plan: Ms. Mazsk stated that Mercy, Pro Health and Aurora are all in-network facilities. Other facilities or physicians may be looked up online.  
  
Pharmacy Plan: Ms. Mazsk stated that the drug list is not all inclusive.  
  
Life Plan: Flat \$25,000 is difficult to find coverage when insuring police officers per Ms. Mazsek.  
  
Dental Plan: Ms. Mazek stated that the Delta Dental plan you can use any dentist instead of selected dentists on the UHC dental plan.  
  
Vision Plan: The frequency in UHC plan is glasses every 24 months with a \$130 frame limit. The Village's current plan by NVA through the Labor Association has a benefit to replace glasses every 12 months.
  - b. Discussion/Q&A  
Connie Colon reported that she spoke to the utility employees and the feedback was positive for continuing with United Health Care, but they would still like life insurance coverage. Discussion ensued about the WRS disability plan for WRS participating employees and the different life plans for the police based on a labor agreement. Ms. Mazsek answered questions about the pharmacy tiered drug plan. She reported that the premium costs would increase by 1.5% if the Board chooses coverage beginning on May 1<sup>st</sup>.



**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Special Board Meeting**  
Meeting Minutes  
April 1, 2013  
Page 2 of 2

c. Possible Board Action

It was the consensus of the Board to seek quotes from NVA (vision) and Principal Mutual (life) through the Willis Group Agency for a May 1<sup>st</sup> effective date.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to accept the United Health Care Plan and Delta Dental Plan as provided by the Willis Group agency. The voice vote was unanimous and the motion carried.

5. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Grolle to adjourn the meeting at 5:18 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:30 p.m.  
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Holder, Schulz, and President Monroe. Absent: Trustees Grolle and Mushel. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Schulz and seconded by Trustee Holder to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Schulz to waive the reading and approve the minutes of the 10/04/2012 special meeting at 5:30, 10/04/2012 special meeting at 6:30, 10/30/2012 special meeting, 11/12/2012 regular meeting, 11/12/2012 special meeting, 11/26/2012 special meeting, 12/03/2012 special meeting, 12/07/2012 budget hearing, 12/07/2012 special meeting, 01/07/2013 regular meeting, 01/25/2013 special meeting, 02/04/2013 regular meeting and 03/04/2013 regular meeting. The voice vote was unanimous and the motion carried.
7. Public Comment  
The following individuals participated in public comment: Susan Bernstein, Frank Chesen, and William Radwell.  
  
Attorney Brian Schuk responded as to the legal requirements in minutes.
8. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Schulz to approve General Fund Disbursements Report dated 02/28/2013 in the amount of \$2,723,263.97 and dated 03/31/2013 in the amount of \$371,392.26. Discussion ensued about the Hilltop Snowplowing – Landscaper invoice. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to approve the Utility Fund Disbursements Report dated 02/28/2013 in the amount of \$589,133.58 and dated 03/31/2013 in the amount of \$67,585.57. The voice vote was unanimous and the motion carried.

3) Treasurer's Reports

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to receive and file the Treasurer's Reports dated 02/28/2013 and 03/31/2013. The voice vote was unanimous and the motion carried.

4) Financial Statements

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to receive and file the Financial Statements as of 02/28/2013 and 03/31/2013. Upon voice vote, the motion carried.

b. CHARTER ORDINANCE

1) Village President's Term Adjustment

Attorney Brian Schuk stated that this proposed Ordinance would correct the term of the Village President for one year in 2014 and back to two years in 2015 to be consistent with Wis. Stats.

Board Action

A motion was made by Trustee Schulz and seconded by Trustee Holder to waive the first reading and move to the second reading of the proposed Charter Ordinance repealing and recreating S 1.02 of the Village of Bloomfield Municipal Code regarding Elected Officials. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to waive the second reading and adopt Charter Ordinance No. C3, an Ordinance repealing and recreating S 1.02 of the Village of Bloomfield Municipal Code regarding Elected Officials. Upon Roll Call, the vote was ayes 3, nays 0, absent 2. The motion carried.

2) Municipal Judge Elections

Attorney Brian Schuk term needs to be corrected to reflect a 4-year term, consistent with Wis. Stats. and correcting the terms from past judges resignations during a term.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to waive the first reading and move to the second reading of the proposed Charter Ordinance repealing and recreating S 1.06 (3) of the Village of Bloomfield Municipal

Code regarding Elections. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Trustee Schulz and seconded by Trustee Holder to waive the second reading and adopt Charter Ordinance No. C4, an Ordinance repealing and recreating S 1.06(3) of the Village of Bloomfield Municipal Code regarding Elections. Upon Roll Call, the vote was ayes 3, nays 0, absent 2. The motion carried.

c. ORDINANCE

Board Action

A motion was made by Trustee Schulz and seconded by Trustee Holder to waive the second readings and adopt Zoning Ordinance No. 2013-O-04, a Zoning Ordinance amendment regarding size of resident to be built AND type of accessory structures in Residential Zoning Districts (Sections 27-21 (2) and 27-20 (2i)). Upon Roll Call, the vote was ayes 3, nays 0, absent 2. The motion carried.

d. RESOLUTION:

1) McKay Park

Board Action

A motion was made by Trustee Schulz and seconded by Trustee Holder to table the proposed McKay Park Resolution and contact the engineer. The voice vote was unanimous and the motion carried.

Public Comment: The following individuals participated in public comment: Susan Bernstein, Rita Marcinkus, Ken Bauman, and Rosemary Badame.

e. LICENSE

1) Direct Seller

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to approve a Direct Seller permit to Heather Siegel, American Fireworks. Upon voice vote, the motion carried.

2) Operator License

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant an Operator License to Karen Kirk for the period ending 06/30/2014. The voice vote was unanimous and the motion carried.

3) Liquor License

Clerk Howard reported that a liquor licenses application has been received for the Hunt Club. The application is on hold pending verification of the village/town quota split with the incorporation.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to refer this matter to the Administrative Committee. The voice vote was unanimous and the motion carried.

4) Boat Races

Kip representing the State Outboard Powerboat races addressed the Board regarding their request for boat races. Additionally, he requested a Monday, make-up reserve date and cancellation of police.

Discussion ensued. The Fire Chief reportedly stated at the committee meeting that there would be no specific coverage on Memorial Day. Attorney Schuk stated that police coverage would be required unless this matter goes back to the committee for further discussion.

Public Comment – Becky Gallagher participated in public comment.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to authorize Boat Races on Friday, Saturday, and Sunday, subject to all past restrictions and a current certificate of insurance. Upon voice vote, the motion carried.

f. LEGAL

1) Annexation Case 12CV623 Objection to Costs

Village Attorney Schuk summarized the Village's objection letter.

Public Comment – Rosemary Badame participated in public comment.

2) Lake Geneva Annexation & Rezoning Hearing

President Monroe announced the upcoming hearing. Discussion ensued regarding unanimous consent, rule of reason, and taxation revenue.

g. APPOINTMENTS

1) Committee Appointments

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schluz to approve the Village President's committee appointments effective 04/16/2013, as presented.

Public Works, Utility, et.al.

Doug Mushel, Chair  
Dan Schoonover  
Dan Aronson  
Ken Monroe

Finance

Bill Holder, Chair  
Susan Bernstein  
Becky Gallagher

Parks

Tom Sullivan, Chair  
Rich Olenoski  
Sara Schulz  
Rita Marcinkus

Administrative

Ken Bauman, Chair  
Bill Holder  
Dan Aronson

Communications

Susan Bernstein, Chair  
Ken Bauman  
Janet Hammerstrom  
Sara Schulz

Recycling

Sue Leedle

Upon voice vote, the motion carried.

9. Reports & Correspondence

- a. Communications: Trustee Schulz announced a community free medical clinic in Elkhorn. She thanked all for allowing her to serve as a Trustee.
- b. Recycling: President Monroe announced the Walworth County Recycling event to be held on May 4<sup>th</sup>.

10. Public Comment period for non-agenda items

None.

11. Adjournment

A motion was made by Trustee Schulz and seconded by Trustee Holder to adjourn the meeting at 8:12 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:30 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bernstein, Holder, Mushel, and President Monroe. Absent: Trustee Bauman. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the reading and approve the minutes of the 03/28/2013 special meeting. The voice vote was unanimous and the motion carried.  
  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the reading and approve the minutes of the 04/01/2013 special meeting. The voice vote was unanimous and the motion carried.
7. Public Comment  
None.
8. New Business (Discussion & Possible Action)
  - a. RESOLUTIONS
    - 1) McKay Park – Clark Dietz Contract  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Mushel to adopt Resolution No. 2013-R-07, a Resolution authorizing and accepting a contract between the Village of Bloomfield and Clark Dietz Engineers regarding development of McKay's Park. Discussion ensued regarding the project costs, potential grant funds, and use of impact fee funds. The voice vote was unanimous and the motion carried.
    - 2) McKay Park – DNR Grant Application  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Holder to adopt Resolution No. 2013-R-08, a Resolution authorizing the application of a DNR grant regarding

development of McKay's Park. The voice vote was unanimous and the motion carried.

Public Comment: The following individuals participated in public comment: Rosemary Badame.

3) CMAR Resolution

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to waive committee review and adopt Resolution No. 2013-R-09, a CMAR (Compliance Maintenance Annual Report) Resolution. Discussion ensued. Trustee Mushel reported that the wastewater treatment plant was given an "A" grade for the year. Upon conclusion of said discussion, the voice vote was unanimous and the motion carried.

4) Raze of N1344 Moss Road

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to adopt Resolution No. 2013-R-10, a Resolution authorizing the Raze of N1344 Moss Road. Discussion ensued regarding criteria that estimated property repairs in excess of 50% of the assessed improvement value requires that the improvements be razed. The voice vote was unanimous and the motion carried.

Public Comment: An unidentified man reported that his property was tagged as such. President Monroe responded that this was his initial letter to review the property in question with the building code enforcement officer.

5) Official Newspaper

Board Action

A motion was made by Trustee Holder and seconded by President Monroe to adopt a Resolution appointing the Village's Official Newspaper. Discussion ensued regarding the use of a daily or weekly newspaper, flexibility and publication fees. Upon roll call, the vote was: 2 ayes, 2 nays (*with Trustee Mushel and President Monroe voting nay*) and the motion FAILED.

Public Comment: The following individuals participated in public comment: Rosemary Badame.

6) Fireworks Contract

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to adopt Resolution No. 2013-R-11, a Resolution authorizing a contract for the purchase of fireworks from Spielbauer. The voice vote was unanimous and the motion carried.

7) Safety Manual

Board Action



A motion was made by Trustee Mushel and seconded by Trustee Holder to adopt Resolution No. 2013-R-12, a Resolution adopting the Village of Bloomfield Safety Manual. Discussion ensued. The voice vote was unanimous and the motion carried.

b. LICENSES/PERMITS

1) Hunters Lounge Liquor License

a) Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to open a Public Hearing. Upon voice vote, the motion carried.

b) Public Comment

Rosemary Badame inquired if license would include outdoor serving. President Monroe responded that the license would be indoor only.

c) Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to close a Public Hearing. Upon voice vote, the motion carried.

d) Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to approve a liquor license through 06/30/2013 to Carrie Marie Donahue for the Hunt Club Restaurant and Lounge. Upon voice vote, the motion carried.

2) Operator License

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to grant an Operator License to Erika Popp for a period ending 06/30/2014, as corrected. The voice vote was unanimous and the motion carried.

3) Operator License

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve an Operator License to Michael Donahue for a period ending 06/30/2014, subject to completion of all necessary paperwork. The voice vote was unanimous and the motion carried.

4) Operator License

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive committee review and grant Operator Licenses to Cathi Wagner, Lisa Jennet, and Alyssa Hastings for a period ending 06/30/2014, subject to completion of all necessary paperwork. The voice vote was unanimous and the motion carried.

5) Boat Races  
Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to DENY a carry-over day on Memorial Day for the Boat Races on Pell Lake due to public safety and welfare. Upon voice vote, the motion carried.

c. WEBSITE

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to authorize the Village Clerk to publish the new Village of Bloomfield website at [www.bloomfield-wi.us](http://www.bloomfield-wi.us), as provided. Discussion ensued. The voice vote was unanimous and the motion carried.

d. DUMPSTERS

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to authorize the seasonal dumpsters at Village Hall and Lake Ivanhoe for 2013, as provided. Discussion ensued. The voice vote was unanimous and the motion carried.

Public Comment: The following individuals participated during public comment: William Radwell.

e. PUBLIC SAFETY BUILDING

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to move forward to requests for design and build proposals for the proposed public safety building addition. Discussion ensued regarding the consideration to purchase the old bank building. The voice vote was unanimous and the motion carried.

Public Comment: The following individuals participated in public comment: Janet Hammarstrom, Rich Olenoski and Rosemary Badame.

f. EMPLOYEE INSURANCE

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve and accept the vision (NVA) and life (Principal) employee insurance proposals as submitted by the Willis Group. Discussion ensued regarding employee participation. The voice vote was unanimous and the motion carried.

g. APPOINTMENTS

1) Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the Village Clerk/Treasurer's appointment of Constance Colon, Deputy Clerk/Treasurer for the Village of Bloomfield. The voice vote was unanimous and the motion carried.

2) Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to Dan Tschida to the Planning & Zoning

Commission to fill a vacancy. The voice vote was unanimous and the motion carried.

h. COMPUTER SERVER

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to accept the proposal by Dan Romenesko to purchase and install a server to benefit the Village Clerk/Treasurer's Office and Water Utility Departments. Discussion ensued regarding the need to purchase a server due to the relocation of the utility staff and required networking and storage. The charges would be split between General Funds and Utility Funds. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

i. BOARD OF REVIEW/OPEN BOOK

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to set the dates of Board of Review as follows: June 26, 2013 Open Book, and July 17, 2013, Board of Review. Discussion ensued. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

President Monroe announced that the reports would be available for viewing in the Clerk's Office.

10. Public Comment period for non-agenda items

None.

11. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Holder to adjourn the meeting at 8:14 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:38 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Mushel, and President Monroe. Absent: Trustee Holder. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
None.
7. Public Comment  
The following individuals participated in Public Comment: Frank Chesen, Dan Aronson, Rich Olenoski, and Rita Marcinkus.
8. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to approve General Fund Disbursements Report dated 04/30/2013 in the amount of \$438,295.63. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bernstein to approve the Utility Fund Disbursements Report dated 04/30/2013 in the amount of \$71,250.40. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Mushel to receive and file the Treasurer's Reports dated 04/30/2013. The voice vote was unanimous and the motion carried.
    - 4) Financial Statements

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Mushel to receive and file the Financial Statements as of 04/30/2013. Upon voice vote, the motion carried.

5) Utility Audit/PSC Report

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to receive and file the Utility Audit and PSC Report for 2012. Upon voice vote, the motion carried.

b. RESOLUTIONS

1) Official Newspaper

Board Action

A motion was made by Trustee Bernstein and seconded by President Monroe to adopt Resolution No. 2013-R-13, a Resolution appointing our Official Newspaper as Lake Geneva Regional News and alternate daily papers as Janesville Gazette and Kenosha News. Upon voice vote: 3 ayes, 1 nay (*with Trustee Mushel voting nay*). The President declared the motion carried.

2) Recycling Grant

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to adopt Resolution No. 2013-R-14, a Resolution authorizing the signatory of the Village President for the Recycling Grant. The voice vote was unanimous and the motion carried.

3) Plat of Consolidation: N1267 Grove Road

Board Action

A motion was made by Trustee Mushel and seconded by President Monroe to adopt Resolution No. 2013-R-15, a Resolution granting a lot line adjustment/plat of consolidation to Milena Pramatarova for &PL000261 and &PL00260, commonly known as N1267 Grove Road. The voice vote was unanimous and the motion carried.

c. LICENSES/PERMITS

1) Liquor, Beer and Cigarette Licenses

a) Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to open a Public Hearing. Upon voice vote, the motion carried.

b) Public Comment

Per the request by the public in attendance, the applicant names and proposed licenses were stated out loud.

c) Board Action

A motion was made by Trustee Mushel and seconded by President Monroe to close a Public Hearing. Upon voice vote, the motion carried.

d) Board Action

A motion was made by Trustee Bauman and seconded by Trustee Mushel to grant liquor, beer, and cigarette licenses per the list on file in the Clerk's office, for a license period ending 06/30/2014, subject to background checks and police approval. The publication notice is attached hereto and incorporated into these minutes by reference. Upon voice vote, the motion carried.

2) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Mushel to grant Operator Licenses to Alyssa-Ashley Hastings and Jessica Strelecki for a period ending 06/30/2014. The voice vote was unanimous and the motion carried.

3) Direct Seller

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Mushel to approve a Direct Seller Permit to Mark Chaffee for a one-year period. Discussion ensued. It was reported by the clerk that this is an after-the-event permit approval, which was recommended for approval by the police chief. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

President Monroe announced that the reports would be available for viewing in the Clerk's Office.

10. Public Comment period for non-agenda items

None.

11. Adjournment

A motion was made by Trustee Mushel and seconded by President Monroe to adjourn the meeting at 8:01 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 2:30 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Holder, Mushel, and President Monroe. Absent: None. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Approval of Agenda  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bernstein to approve the agenda. The voice vote was unanimous and the motion carried.
4. Move into Closed Session  
A motion was made by Trustee Bernstein and seconded by Trustee Bauman to go into Closed Session pursuant to 19.85 Wis. Stats., specifically:  
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.  
(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.  
The purpose of the closed session is for discussion pertaining to certain employee(s) which may result in litigation. Upon Roll Call: Ayes 5, Nays 0. The motion carried at 2:33 p.m.
5. Reconvene into Open Session  
At 3:34 p.m., a motion was made by Trustee Mushel and seconded by President Monroe to reconvene into Open Session. Upon Roll Call: Ayes 5, Nays 0. The motion carried.

Upon Roll Call, it was recorded that all Board members were now present for the meeting.

6. New Business (Discussion & Possible Action)
  - a. Closed Session Items  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to reimburse Craig Rasmussen \$2,500 to cover an out of pocket insurance claim with the understanding that this is the final request for insurance claim. Upon voice vote, the motion carried.

b. Employee Benefits & Compensation Package  
Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to authorize a final sick-time payout to Jennifer Tschida and James Marquardt in excess of 160 as of 12/31/2012 at 50% of their current wage rate. Discussion ensued. Upon voice vote: 4 ayes, 1 nay (*with Trustee Bernstein opposing*). The motion carried.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to advise all current Village employees that were initially hired by the Pell Lake Sanitary District that they have 30 days to retire with the State of Wisconsin to receive the inclusion of the 50% of health insurance coverage until age 65 benefit that would otherwise be forfeited with the adoption of the Employee Manual. Discussion ensued. The voice vote was unanimous and the motion carried.

c. Employee Manual

Trustee Bauman read aloud his proposed changes to the employee manual. Direction was given to the clerk to records said changes and present to the Board at their next regular meeting. No official action was taken.

7. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Bauman to adjourn the meeting at 4:36 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary



1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:17 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Mushel, and President Monroe. Absent: Trustee Holder. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bernstein to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
None.
7. Public Comment  
The following individuals participated in Public Comment: Frank Chesen, Rosemary Badame, and Susan Bernstein.
8. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to approve General Fund Disbursements Report dated 05/31/2013 in the amount of \$262,011.85. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bernstein to approve the Utility Fund Disbursements Report dated 05/31/2013 in the amount of \$61,408.84. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Mushel to receive and file the Treasurer's Reports dated 05/31/2013. The voice vote was unanimous and the motion carried.

4) Financial Statements  
Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to receive and file the Financial Statements as of 05/31/2013. Upon voice vote, the motion carried.

b. ORDINANCES

1) Chapter 31 Water & Sewer Utility  
Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to waive the first reading and move to the second reading of the proposed Chapter 31 Water & Sewer Utility Ordinance. Discussion ensued that the presented Chapter represented the Pell Lake Sanitary District's approved Ordinances. Upon voice vote the motion carried.

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to adopt Ordinance No. 2013-O-05, an Ordinance adopting Chapter 31 Water and Sewer Utility of the Bloomfield Municipal Code, except that PLSD Ordinance No. 98-4 would be excluded from the Chapter. Upon voice vote, the motion carried.

2) Destruction of Obsolete Records  
Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Mushel to waive the first reading and move to the second reading of the proposed Destruction of Obsolete Records Ordinance. Discussion ensued. Upon voice vote the motion carried.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to adopt Ordinance No. 2013-O-06, an Ordinance repealing Section 3.07 and creating Chapter 30 of the Village of Bloomfield Municipal Code RE: Destruction of Records. Upon voice vote, the motion carried.

3) Driveways, Culverts & Right-of-Ways  
No discussion or action.

c. RESOLUTIONS

1) Employee Manual  
Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to adopt Resolution No. 2013-R-16, a Resolution adopting the Village of Bloomfield Employee Manual. The voice vote was unanimous and the motion carried.

2) Raze of N1576 Powers Lake Road

President Monroe introduced the proposed raze order.

Public Comment: The Property Owner, Patricia McPartlin, appeared and testified.

Board Action

Upon conclusion of testimony by the property owner, a motion was made by Trustee Mushel and seconded by Trustee Bernstein to postpone action on this matter for ninety days per the request and special circumstances of the property owner. The voice vote was unanimous and the motion carried.

d. LICENSES/PERMITS

1) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Mushel to grant three (3) Operator Licenses for a period ending 06/30/2014 per list on file in the office of the clerk and to waive committee review and grant one (1) Operator License per list on file in the office of the clerk. The voice vote was unanimous and the motion carried.

2) Direct Seller

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Mushel to approve five (5) Direct Seller Permits for a one-year period per list on file in the clerk's office. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

President Monroe congratulated Sargent Kennedy who was inducted into the Camp Ohio Football Hall of Fame. The crowd applauded.

President Monroe announced the July 4<sup>th</sup> activities and stated that monthly reports would be available for viewing in the Clerk's Office.

10. Public Comment period for non-agenda items

Frank Chesen participated in public comment.

11. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to adjourn the meeting at 7:42 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:25 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Holder, Mushel, and President Monroe. Absent: None. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the minutes of 04/08/2013, 05/06/2013, 06/03/2013, 06/14/2013 and 07/01/2013. The voice vote was unanimous and the motion carried.
7. Public Comment  
The following individuals participated in Public Comment: William Radwell Jr., Rich Olenoski, and Brian Schuk.
8. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve General Fund Disbursements Report dated 06/30/2013 in the amount of \$338,211.52. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve the Utility Fund Disbursements Report dated 06/30/2013 in the amount of \$99,851.32. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to receive and file the Treasurer's Reports dated

06/30/2013. The voice vote was unanimous and the motion carried.

4) Financial Statements

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to receive and file the Financial Statements as of 06/30/2013. Upon voice vote, the motion carried.

b. ORDINANCES

1) Lawn Maintenance

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to waive the first reading and move to the second reading of the proposed Lawn Maintenance Ordinance. President Monroe explained the proposal that would give property owners 10 days notice via certified mail and property posting to comply with the ordinance. Discussion ensued. Upon voice vote the motion carried.

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Mushel to waive the second reading and adopt an Ordinance regarding lawn maintenance. Discussion ensued. No vote was taken.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to waive the second reading and adopt Ordinance No. 2013-O-07, an Ordinance regarding lawn maintenance, as amended to reflect a \$100 administrative fee. Upon voice vote, the motion carried.

2) Public Records

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to waive the first reading and move to the second reading of the proposed Public Records Ordinance. Discussion ensued regarding the statute number. Upon voice vote the motion carried.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt Ordinance No. 2013-O-08, an Ordinance amending Section 30.02 and creating Section 30.011 Public Records of the Village of Bloomfield Municipal Code RE: Public Records/Record Retention, as amended. Upon voice vote, the motion carried.

3) Impact Fee Ordinance

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to table this matter until after the Public

Hearing scheduled for September 9, 2013. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) Fire Protection Charge

Trustee Mushel introduced the proposed Ordinance and explained the history of the charge as appearing on the tax bills while the Pell Lake Sanitary District was on its own.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to adopt Resolution No. 2013-R-17, a Resolution authorizing the Fire Protection Charge to be allocated on the water bills, subject to PSC approval. The voice vote was unanimous and the motion carried.

2) Certified Survey Maps, Kline Property Division

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to adopt Resolution No. 2013-R-18, a Resolution approving Certified Survey Maps for &PL 01630 (*commonly known as N1075 Walnut Road*) to re-subdivide the property into 2 parcels (*Parcel A: 10 lots on Walnut Road and Parcel B: 10 lots on Palm Road*) as requested by Jack and Amy Kline. The owners were present and testified. President Monroe stated that if the new parcel is improved that the owner would be responsible for special assessments. The voice vote was unanimous and the motion carried.

d. LICENSES/PERMITS

1) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to grant three (3) Operator Licenses for a period ending 06/30/2014 per list on file in the office of the clerk, to: Melinda Martin, Brenda Maccaux, and Darcy Bush. The voice vote was unanimous and the motion carried.

2) Operator License Denial

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to DENY one (1) Operator License to Miranda Seehan per recommendation from the Police Department due to false application. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

a. Pell Lake Weed Control

President Monroe reported on the status of the work on the weed survey, DNR permits, fees, and the need for a future 5-year lake plan estimated at a cost of \$6,000. He suggested that the Village form a Pell Lake Association and allocate \$2 per sewer bill quarterly to fund

**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Regular Board Meeting**

Meeting Minutes

August 5, 2013

Page 4 of 4

the maintenance and improvements to and along Pell Lake, which would bring in around \$12,000 per year.

b. Other Reports

President Monroe announced that the Village would be holding public hearing on September 9, 2013 for telecommunications, impact fees, and PILOT. He also announced that the Utility Department received an award from Center for Disease Control.

10. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Bauman to adjourn the meeting at 7:50 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:15 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Holder, and President Monroe. Absent: Trustee Mushel. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. VFW Flag Presentation & Pledge of Allegiance  
The VFW held a flag presentation and prisoner of war ceremony. The pledge of allegiance was led by President Monroe.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Bauman to approve the agenda. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
None.
7. Public Comment  
None.
8. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve General Fund Disbursements Report dated 07/31/2013 in the amount of \$275,170.67. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bauman to approve the Utility Fund Disbursements Report dated 07/31/2013 in the amount of \$141,693.74. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bauman to waive committee review and receive and file the Treasurer's Report dated 07/31/2013. The voice vote was unanimous and the motion carried.



4) Financial Statements

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to waive committee review and receive and file the Financial Statements as of 07/31/2013. Upon voice vote, the motion carried.

5) Hilltop Snowplowing

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to waive committee approval and approve a Special Charge for Hilltop snowplowing on this year's tax bill against the property owners, as provided. The voice vote was unanimous and the motion carried.

b. PUBLIC HEARINGS & ORDINANCES

1) Impact Fee Ordinance

a) The Clerk verified the publication of the Public Hearing Notice.

b) Board Action

At 7:27 p.m., a motion was made by Trustee Holder and seconded by Trustee Bernstein to Open a Public Hearing regarding the proposed Impact Fee Ordinance. The voice vote was unanimous and the motion carried.

c) Public Comment

Brian Schuk, Village Attorney, presented the Planning and Zoning Commission's Findings and Facts from their Public Hearing.

d) Board Action

At 7:28 p.m., a motion was made by Trustee Holder and seconded by Trustee Bauman to close the Public Hearing. The voice vote was unanimous and the motion carried.

e) Board Action

A motion was made by Trustee Holder and seconded by Trustee Bauman to waive the first reading and move to the second reading of the proposed Impact Fee Ordinance. The voice vote was unanimous and the motion carried.

f) Board Action

A motion was made by Trustee Holder and seconded by Trustee Bauman to waive the second reading and move to pass Ordinance No. 2013-O-09, an amendment to the Impact Fee Ordinance. The voice vote was unanimous and the motion carried.

2) Telecommunications Ordinance

a) The Clerk verified the publication of the Public Hearing Notice.

b) Board Action

At 7:30 p.m., a motion was made by Trustee Holder and seconded by Trustee Bauman to Open a Public Hearing

regarding the proposed Telecommunications Ordinance. The voice vote was unanimous and the motion carried.

c) Public Comment

Brian Schuk, Village Attorney, presented the Planning and Zoning Commission's Findings and Facts from their Public Hearing. The following individuals participated in Public Comment: Rich Olenoski.

d) Board Action

At 7:32 p.m., a motion was made by Trustee Holder and seconded by Trustee Bauman to close the Public Hearing. The voice vote was unanimous and the motion carried.

e) Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to waive the first reading and move to the second reading of the proposed Telecommunications Ordinance. The voice vote was unanimous and the motion carried.

f) Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to waive the second reading and move to pass Ordinance No. 2013-O-10, a Telecommunications Ordinance. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) PILOT

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to adopt Resolution No. 2013-R-19, a PILOT (payment in lieu of tax) Resolution. Discussion ensued. The voice vote was unanimous and the motion carried.

d. LICENSES/PERMITS

1) Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to grant three (3) Operator Licenses for a period ending 06/30/2014 per list on file in the office of the clerk, to: Anne Marie Pellegrini, Samatha Hartlage, Dianna M. Dalenberg. The voice vote was unanimous and the motion carried.

2) 5K Walk/Run Permit

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to waive committee approval and grant permission to Star Center to host a 5K Walk/Run through Pell Lake for events to be held on October 26, 2013 and May 17, 2014, subject to an approved Certificate of Insurance. Discussion ensued. The motion and second was withdrawn.

A motion was made by Trustee Bauman and seconded by Trustee Holder to waive committee approval and grant permission to Star Center to host a 5K Walk/Run through Pell Lake for events to be held on October 26, 2013 and May 17, 2014, subject to an approved Certificate of Insurance, and Police approval prior to the event(s). The voice vote was unanimous and the motion carried.

e. RESIGNATIONS/APPOINTMENT

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bauman to accept Dan Schoonover's resignation from the Benedict-Tombeau Lake District and to appoint Susan Bernstein to the Lake District for the remainder of the term. The voice vote was unanimous and the motion carried.

f. RAZE ORDER/NOTICE TO BIDDERS: N1344 Moss Road

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to Issue a Notice to Bidder for a Raze Order pertaining to N1344 Moss Road to include bid specs, erosion control and gas disconnection. Discussion ensued pertaining to the procedures, inspections and testing. President Monroe stated that the raze order properties are required to be reduced to a dust free site. The Village Board allowed Public Comment. The following individuals participated in public comment: Vicki Nelson, Dan Arnonson, inaudible person, and Rosemary Badame. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

President Monroe reported on the different types of proposed weed controls for Pell Lake. Discussion ensued. The Village President allowed Public Comment. The following individuals participated in public comment: Rosemary Badame, Dan Aronson, inaudible person, and Rich Olenoski.

10. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Holder to adjourn the meeting at 8:05 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by President Ken Monroe at 8:12 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Holder, Mushel, and President Monroe. Absent: None. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.

3. Approval of Agenda

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to approve the agenda. The voice vote was unanimous and the motion carried.

4. Move into Closed Session

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to go into Closed Session pursuant to 19.85 Wis. Stats., specifically:

x

The purpose of the closed session is for discussion pertaining to certain employee(s) which may result in disciplinary action. Upon Roll Call: Ayes 5, Nays 0. The motion carried at 8:14 p.m.

5. Reconvene into Open Session

At 9:20 p.m., a motion was made by Trustee Mushel and seconded by President Monroe to reconvene into Open Session. Upon Roll Call: Ayes 5, Nays 0. The motion carried.

Upon Roll Call, it was recorded that all Board members were now present for the meeting.

6. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Bauman to adjourn the meeting at 9:21 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 7:10 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Mushel, and President Monroe. Absent: Trustee Holder. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bernstein to withdraw item 8b1 from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
None.
7. Public Comment  
The following individuals participated in Public Comment: Rosemary Badame, Rich Olenoski, Rita Marcinkus, and an inaudible person.
8. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Bauman and seconded by Trustee Bernstein to approve General Fund Disbursements Report dated 08/31/2013 in the amount of \$498,346.38. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Bernstein and seconded by Trustee Mushel to approve the Utility Fund Disbursements Report dated 08/31/2013 in the amount of \$63,581.86. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to receive and file the Treasurer's Reports

dated 08/31/2013. The voice vote was unanimous and the motion carried.

4) Financial Statements  
Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to receive and file the Financial Statements as of 08/31/2013. Upon voice vote, the motion carried.

b. RESOLUTIONS

1) Smart Growth Resolution

This item was withdrawn from the agenda because it needs a public hearing.

2) Beech Road Lot Line Adjustment/Plat of Survey

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to adopt Resolution No. 2013-R-20, a Resolution authorizing a lot line adjustment/plat of survey to Cynthia Franke, for parcels &PL00321 and &PL00321A, Lots 1462 – 1472 Beech. Discussion ensued.

Public Comment: The Property Owner, Cynthia Franke, appeared and testified.

Upon the conclusion of said testimony, the voice vote was unanimous and the motion carried.

3) PSN Credit/Debit/Payment Agreement Resolution

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to adopt Resolution No. 2013-R-21, a Resolution authorizing a contract with PSN for credit card services (utility). Discussion ensued. Clerk/Treasurer Howard that PSN was willing to not be exclusive and therefore allowing GovPayNet to continue to provide services for police tickets and court fines. Clerk/Treasurer Howard reported that the Utility Director was satisfied with the agreement. Upon conclusion of discussion, the voice vote was unanimous and the motion carried.

4) Utility Loan to General Fund

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to adopt Resolution No. 2013-R-22A, a Resolution authorizing a loan from the Utility Fund to the General Fund in the amount of \$200,000. Discussion ensued.

Public Comment

Rosemary Badame participated in public comment. In response, President Monroe stated that an inter-fund loan

would not increase the levy.

Clerk/Treasurer Howard reported that the agreement was not ready and discussions were to follow between the Utility Director and the Utility Auditor. Upon conclusion of such discussion, the motion was withdrawn.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to reconsider adoption of Resolution authorizing a loan from the Utility Fund to the General Fund in the amount of \$200,000 after a repayment schedule and interest rate were provided. The voice vote was unanimous and the motion carried.

c. LICENSES/PERMIT: Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to waive committee review and grant one (1) Operator License to Debra A. Enochs for a period ending 06/30/2014 per list on file in the office of the clerk. The voice vote was unanimous and the motion carried.

d. PUBLIC SAFETY ADDITION:

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to reject all bids received for the proposed Public Safety Building Addition as recommended by the Public Works Committee. Discussion ensued. Trustee Mushel stated that the Village did not have funding at this time and the bids that came in were not similar enough to compare. The use of impact fees was discussed. The voice vote was unanimous and the motion carried. Upon the conclusion of such discussion, the voice vote passed and the motion carried. The Clerk was directed to send letters to the bidders.

e. EMERGENCY ROAD WORK BIDS:

Trustee Mushel, Chair of the Public Works Committee, reported the need for emergency road work and the receipt of two bids, where were as follows:

BIDDER	Jasmine Road	Overlook Dr. & Breckenridge Dr.
Payne & Dolan, Inc.	\$75.50/ton	\$64.45/ton
Asphalt Contractors, Inc.	\$84.00/ton	\$88.14/ton

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to accept the bid as submitted by Payne & Dolan, Inc. for Emergency Road Work, as provided, on Jasmine Road in the amount of \$75.50/ton and on Overlook Drive & Breckenridge Drive in the amount of \$64.45/ton. Discussion ensued. Trustee Mushel

stated that the work should be completed by November 15, 2013 per the bid document.

An amendment to the motion was made by Trustee Mushel and seconded by Trustee Bauman to require that the contractor provide an acceptable certificate of insurance. Upon voice vote, the motion carried.

f. UTILITY TRUCK BID:

Trustee Mushel reported that the Utility Department had a vehicle currently in use that needs an estimate repair over \$3,000. The Public Works Committee is recommending the purchase of a replacement vehicle. The Village received the state pricing on two vehicles, one ford and one Chevrolet. Discussion ensued.

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Mushel to accept the proposal in the amount of \$22,797.00 as submitted by Miller Motors, less the trade-in value and off the lot color adjustment. The voice vote was unanimous and the motion carried.

g. REFERRALS:

Trustee Mushel reported that one of the Plan Commission Petitioner's was seeking a Village Code text amendment permitting the use of digital message signs without the current limitations to hours. Discussion ensued. Trustee Mushel requested that the Village get a copy of Manitowoc's Sign Ordinance.

Public Comment: An inaudible man participated in public comment.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to refer to the Plan Commission proposed amendments to the Sign Ordinance. The voice vote was unanimous and the motion carried.

h. LOGO:

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Bauman to approve the Village Logo & Letterhead. Discussion ensued. Upon roll call vote, the motion failed: 2 Ayes, 2 Nays (*with Trustee Mushel and President Monroe voting nay*).

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to approve the Village Logo & Letterhead on paper format. Discussion ensued that the logo would not be on the side of squad cars or public work vehicles. Upon roll call vote, the motion carried: 3 Ayes, 1 Nay (*with Trustee Mushel voting nay*).

9. Reports & Correspondence – None.



**Village of Bloomfield**  
N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Regular Board Meeting**

Meeting Minutes

October 7, 2013

Page 5 of 5

10. Adjournment

A motion was made by Trustee Bauman and seconded by Trustee Bernstein to adjourn the meeting at 7:50 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:00 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bernstein, Holder, Mushel, and President Monroe. Absent: Trustee Bauman Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
None.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve the agenda with one correction to item 8b "Locust". The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
None.
7. Public Comment  
The following individuals participated in Public Comment: Frank Chesen, Dan Aronson, Rich Olenoski, and Rita Marcinkus.
8. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve General Fund Disbursements Report dated 09/30/2013 in the amount of \$293,861.95. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve the Utility Fund Disbursements Report dated 09/30/2013 in the amount of \$59,396.81. The voice vote was unanimous and the motion carried.
    - 3) Treasurer's Reports  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to receive and file the Treasurer's Reports dated 09/30/2013. The voice vote was unanimous and the motion carried.

4) Financial Statements

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to receive and file the Financial Statements as of 09/30/2013. Upon voice vote, the motion carried.

5) 2014 Budget Notice

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to authorize the publication of the 2014 Budget as recommended by the Finance Committee. Upon voice vote, the motion carried.

6) Set 2014 Budget Hearing

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to set the 2014 Budget Hearing for Monday, November 25, 2013 at 5:30 p.m. Upon voice vote, the motion carried.

7) 2014 Fire Department Budget

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the Bloomfield-Genoa City Fire & Rescue Budget Plan C as recommended by the Finance Committee. Upon voice vote, the motion carried.

b. ORDINANCES

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to adopt Ordinance No. 2013-O-12, a Stop Sign Ordinance for Locust. Discussion ensued. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) Annexation Fees

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to adopt Resolution No. 2013-R-22, a Resolution clarifying annexation fees. Discussion ensued. Attorney Schuk explained the payment of 5 years taxes to the township and that in the case of development, the developer would be responsible for this payment. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

2) Pell Lake Aquatic Plan Management

Board Action

A motion was made by Trustee Bernstein and seconded by Trustee Mushel to adopt Resolution No. 2013-R-23, a Resolution authorizing a contract with Stantec for Change Order #1 Pell Lake APM Plan Update in the amount of \$4,426.00. Discussion ensued. President Monroe discussed the DNR requirements. The voice vote was unanimous and the motion carried.

3) Purchase of Police Server  
Board Action

A motion was made by Trustee Holder and seconded by Trustee ernstein to adopt Resolution No. 2013-R-24, a Resolution authorizing a 2013 Budget Amendment and authorizing the purchase of a new police server as provided by the estimate submitted by Romenesko Technologies in the amount of \$8,491.25. Discussion ensued. It was reported by the current server was malfunctioning and exceeded its capacity with the storage of videos. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

4) Opposition to SB349 Non-Metallic Mining  
Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to adopt Resolution No. 2013-R-25, a Resolution opposing SB349 regarding Non-Metallic Mining. Discussion ensued. Attorney Schuk reported that the pending legislation would take away Home Rule powers pertaining to non-metallic mining. The voice vote was unanimous and the motion carried.

d. LICENSES/PERMIT: Operator Licenses  
Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to grant three (3) Operator License to Richard Malina, Kami Jo Miller, and Shannon Nelson for a period ending 06/30/2014 per list on file in the office of the clerk. The voice vote was unanimous and the motion carried.

e. REFERRALS:  
Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to refer to the Zoning Administrator the creation of the Planning and Zoning Application Forms. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence – None.

10. Adjournment

A motion was made by Trustee Bernstein and seconded by Trustee Mushel to adjourn the meeting at 6:22 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by President Ken Monroe at 6:20 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Trustees Bauman, Bernstein, Holder, Mushel, and President Monroe. Absent: None. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance  
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to withdraw items A3 and C5 from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Minutes for Approval  
None.
7. Special Presentation of the Audit  
Mr. Art Tillman of Deignan Auditors presented the 2012 audit which was provided to the Village Board at the meeting. Mr. Tillman stated that the delay was partially due to the reporting method change from accrual to cash basis. The auditor's letter and report are on file in the Office of the Village Clerk.
8. Public Comment  
Rich Olenoski announced a resident's 90<sup>th</sup> birthday. Vince Siegel of American Fireworks presented the Village with a \$3,500 donation.
9. New Business (Discussion & Possible Action)
  - a. FINANCE
    - 1) General Fund Disbursements  
Board Action  
A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve General Fund Disbursements Report dated 10/31/2013 in the amount of \$494,741.28. Upon voice vote, the motion carried.
    - 2) Utility Fund Disbursements  
Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve the Utility Fund Disbursements Report dated 10/31/2013 in the amount of \$62,907.77. The voice vote was unanimous and the motion carried.

3) Treasurer's Reports

This item was withdrawn from the agenda.

4) Financial Statements

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to receive and file the Financial Statements as of 10/31/2013. Upon voice vote, the motion carried.

5) 2012 Audit

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to approve the 2012 Financial Audit for the Village of Bloomfield. Upon voice vote, the motion carried.

6) Seasonal Office Personnel

Board Action

A motion was made by President Monroe and seconded by Trustee Mushel to authorize temporary seasonal office personnel in the Treasurer's Office to assist with tax collections. Discussion ensued. Upon voice vote, the motion carried.

b. ORDINANCES

1) Administrative Refund Forfeiture

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to pass Ordinance No. 2013-O-13, an Ordinance authorizing an Administrative Refund Forfeiture for tax refunds \$5.00 and under. Upon voice vote, the motion carried.

2) Dog License Fees

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to pass Ordinance No. 2013-O-14, an Ordinance amending the Dog License Fees. The voice vote was unanimous and the motion carried.

c. RESOLUTIONS

1) Bank Depositories

Board Action

A motion was made by Trustee Holder and seconded by Trustee Bernstein to adopt Resolution No. 2013-R-26, a Resolution authorizing bank depositories to now include US Bank, its successors or assigns. Trustee Mushel stated that the Utility Department funds may be invested in US Bank. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

2) IT Consultant Agreement

Board Action

A motion was made by Trustee Holder and seconded by President Monroe to adopt Resolution No. 2013-R-27, a Resolution authorizing a letter of engagement between the Village of Bloomfield and Romenesko Technologies. President Monroe reported that Mr. Romenesko charges \$90 per hour as needed. The voice vote was unanimous and the motion carried.

3) Fire Building Electrical Contract

Board Action

A motion was made by Trustee Mushel and seconded by President Monroe to adopt Resolution No. 2013-R-28, a Resolution accepting a proposal as submitted by Adams Electric for fire building electrical work as provided for a sum of \$1,255.00. President Monroe explained that the repairs of the lighting housing would be more expensive than replacement with new ones and a rebate program. Upon the conclusion of such discussion, the voice vote was unanimous and the motion carried.

4) Safety Garage Re-roof

President Monroe reported that he has received an estimate for the re-roofing of the public safety (police) garage.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bernstein to authorize the Village President to receive three contractor estimates for the re-roofing project. The voice vote was unanimous and the motion carried.

5) IG – Division of Assets

This item was withdrawn from the agenda.

d. LICENSES/PERMIT: Operator Licenses

Board Action

A motion was made by Trustee Bauman and seconded by Trustee Holder to grant three (3) Operator License to Angela Joslin, Ricki Beutler, and Lacey Weyland for a period ending 06/30/2014 per list on file in the office of the clerk. The voice vote was unanimous and the motion carried.

e. APPOINTMENTS:

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Bauman to appoint the 2014-2015 poll workers per list on file in the Office of the Village Clerk. Discussion ensued. Clerk Howard reported that the Republican Party provided a list of four (4) poll workers which would be considered first. The secondary list would be those appointed for the previous term. The voice vote was unanimous and the motion carried.

10. Reports & Correspondence – None.

11. Recess Meeting

~~12. Reconvene Meeting~~

13. Comprehensive Plan Public Hearing & Ordinance

- a. Clerk's Confirmation of Publication  
Clerk Howard confirmed that the notice was published timely and as required.

- b. Open Public Hearing  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to open the public hearing regarding the Village's Comprehensive Plan. The voice vote was unanimous and the motion carried.

- c. Public Comment  
Mr. Bill Leibsle, representing the petitioner, Series F of LG5, endorsed the amendment to the Comprehensive Plan stating that it was in the Village's best interests.

Village Attorney Schuk stated that the amendment allows the Village to tailor planning for planned unit developments (PUD) in rural residential areas.

Rita Marcinkus, resident, asked for the location of the petitioner's property.

- d. Close Public Hearing  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bernstein to close the public hearing. The voice vote was unanimous and the motion carried.

- e. Discussion  
Village Board discussion ensued regarding C2 zoning, property size, and its use for other possible PUD requests.

- f. Comprehensive Plan Ordinance  
Board Action  
A motion was made by Trustee Mushel and seconded by Trustee Bauman to pass Ordinance No. 2013-O-15, an Ordinance amending the Comprehensive Plan for the Village of Bloomfield. The voice vote was unanimous and the motion carried.

14. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Bauman to adjourn the meeting at 7:09 p.m. The voice vote was unanimous and the motion carried.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary