

TOWN OF BLOOMFIELD

TOWN BOARD MEETINGS

2012 ALL MINUTES	05/07/2012	10/01/2012 B
01/09/2012	05/14/2012	10/04/2012 A
01/16/2012	06/04/2012	10/04/2012 B
02/06/2012	06/28/2012	10/30/2012
02/09/2012	07/02/2012	11/12/2012 A
02/28/2012	08/06/2012	11/12/2012 B
03/05/2012	08/27/2012	11/26/2012
03/07/2012	09/10/2012	12/03/2012
03/27/2012	09/28/2012	12/07/2012
04/02/2012	10/01/2012 A	

Town of Bloomfield
N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Minutes
January 9, 2012
Regular Meeting

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1. Meeting was called to order at 7:00 pm.
2. Present:           Ken Monroe                           Absent:  
                  Tom Sullivan  
                  Bill Holder  
                  Sue Leedle  
                  Dan Schoonover

Attorney Brian Schuk and Clerk Martie Wells were also present.  
Treasurer Pat Alvarez was absent.

3. The Clerk verified that the agenda had been posted as required.
4. The Pledge of Allegiance was led by Chairman Monroe.

**5. MINUTES/ACTION ITEM**

Bill Holder made a motion to waive the reading and approve the minutes of the December 5<sup>th</sup>, 15<sup>th</sup> and 20<sup>th</sup>, 2011 meetings. Tom Sullivan seconded the motion.

Motion carried                           5 ayes                                           0 nays

**6. PUBLIC COMMENTS/ACTION ITEM**

Dan Schoonover made a motion to open the floor to public comments.

Sue Leedle seconded the motion.

Motion carried                           5 ayes                                           0 nays

William Radwell asked if he could get a copy of the burning ordinance. Chairman Monroe said that he would get that for him.

Dan Aronson asked if grants previously received by the town will be divided between the village and town? Attorney Schuk

Explained that all money would be split by apportionment and that any money designated for a project will go with that project.

**7. TREASURER'S REPORT/ACTION ITEM**

Supervisor Sullivan read the treasurer's report for December, 2011.

**ACTION ITEM**

Sue Leedle made a motion to receive and place on file the treasurer's report for December, 2011.

Dan Schoonover seconded the motion.

Motion carried                           5 ayes                                           0 nays

**8. POLICE DEPT. REPORT**

Sgt. Wilbert Kennedy gave the police report for December, 2011. The report is on file in the clerk's office.

**9. MUNICIPAL COURT REPORT**

Attorney Brian Schuk read the municipal court report for December, 2011. The report is on file in the clerk's office.

**10. BUILDING INSPECTOR REPORT**

Joe Mesler gave the building inspector's report for December, 2011. The report is on file in the clerk's office.

**11. ADMINISTRATIVE COMMITTEE**

Supervisor Holder reported that the committee had met and issued three operator licenses. The committee will meet next Tuesday, January 17, 2012 to consider one operator application.

**12. PARKS, LAKES & RECREATION**

Supervisor Sullivan reported that the ice on the lakes is still very thin. The public should exercise caution if going out onto the ice.

**13. PUBLIC WORKS COMMITTEE**

Supervisor Schoonover reported that the Highway Dept. is doing tree trimming right now.

**14. FINANCE/ACTION ITEM**

Sue Leedle made a motion approve checks 20843 through 20899 with the exception of 20854 and 20873, which are void. Dan Schoonover seconded the motion.

Motion carried                      5 ayes                      0 nays

**15. ADJOURNMENT/ACTION ITEM**

Sue Leedle made a motion to adjourn at 7:18 PM. Dan Schoonover seconded the motion.

Motion carried.                      5 ayes                      0 nays

Respectfully submitted,

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Martie Wells, Clerk

Town of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes  
January 16, 2012  
Special Meeting

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1. Meeting was called to order at 4:26 pm.
  2. Present: Ken Monroe  
Tom Sullivan  
Bill Holder  
Sue Leedle  
Dan Schoonover

3. The clerk verified that the agenda had been posted in compliance with state statutes.

**4. ACTION ITEM**

The Board reviewed the ward maps and descriptions for the town.

*Bill Holder* made a motion to waive the first reading of Ordinance 1073 which creates new wards and pass it to the second reading.

*Dan Schoonover* seconded the motion.

Motion carried 5 ayes 0 nays

*Bill Holder* made a motion to waive the second reading of Ordinance 1073 and adopt it.

*Sue Leedle* seconded the motion.

Motion carried 5 ayes 0 nays

*Roll call vote:*

|                       |            |                     |            |
|-----------------------|------------|---------------------|------------|
| <i>Ken Monroe</i>     | <i>aye</i> | <i>Tom Sullivan</i> | <i>aye</i> |
| <i>Bill Holder</i>    | <i>aye</i> | <i>Sue Leedle</i>   | <i>aye</i> |
| <i>Dan Schoonover</i> | <i>aye</i> |                     |            |

5. Union Representative, Craig Rasmussen, met with the Board to discuss terms of the new union contract. It was agreed that line 6, 7 and 8 will be deleted in the preamble. If the town is annexed into the village the village will not be bound by this contract (page 1). Line 7 on page 2 has a typo as does line 11. Step 2 has a typo. Grievances shall be addressed to the Police Commission. On page 10 number 2 will require a doctor's release upon returning to work. The domestic partner clause will be rewritten with corrections.

No action was taken at this time pending the corrections agreed upon.

**6. MOTION:**

*Sue Leedle* made a motion to adjourn at 5:20 PM.

*Dan Schoonover* seconded the motion.

Motion carried. 5 ayes 0 nays

Respectfully submitted,

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Martie Wells, Clerk

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1. Meeting was called to order at 7:00 pm.
  2. Present: Ken Monroe  
Tom Sullivan  
Bill Holder  
Sue Leedle  
Dan Schoonover  
*Attorney Brian Schuk, Treasurer Pat Alvarez and Clerk Martie Wells were also present.*
  3. The clerk verified that the agenda had been posted in compliance with Wisconsin Statutes.
  4. The Pledge of Allegiance was led by Ken Monroe.
  5. **MINUTES/ACTION ITEM**  
*Bill Holder* made a motion to approve the minutes of the January 9, 2012 meeting as presented.  
*Tom Sullivan* seconded the motion.  
Motion carried 5 ayes 0 nays
  6. **PUBLIC COMMENTS/ACTION ITEM**  
*Dan Schoonover* made a motion to open the floor to public comments.  
*Sue Leedle* seconded the motion.  
Motion carried 5 ayes 0 nays  
Bill Radwell asked if a citizen could put a 'slow' sign on his own property.  
Rita Marcinkus asked what was going on with the village now?  
Dan Aronson asked about the status of the annexation effort.  
Peter Zarnstorff asked what happens if the annexation does not go through?
  7. **TREASURER'S REPORT/ACTION ITEM**  
The treasurer's report was given by Pat Alvarez. The report is on file in the clerk's office.  
*Tom Sullivan* made a motion to receive and place on file the treasurer's report for January, 2012.  
*Dan Schoonover* seconded the motion.  
Motion carried 5 ayes 0 nays
  8. The Police report was given by Sgt. Wilbert Kennedy. The report is on file in the clerk's office.
  9. The Municipal Court report was given by Judge David Schultz. The report is on file in the clerk's office.
  10. The Building Inspector report was given by Ken Monroe. The report is on file in the clerk's office.
  11. **RECYCLING COMMITTEE/ACTION ITEM**  
Supervisor Leedle reports that the state inquired about the town and village reports.  
*Sue Leedle* made a motion to approve filing a joint report and creating a joint committee.  
*Dan Schoonover* seconded the motion.

*Dan Schoonover* rescinded his second.  
*Sue Leedle* rescinded her motion.

*Sue Leedle* made a motion to send this matter to the attorney to recreate the recycling ordinance with a joint committee comprised of one village and one town officer and two citizens from each municipality.

*Dan Schoonover* seconded the motion.

Motion carried 5 ayes 0 nays

12. PUBLIC WORKS

*Dan Schoonover* reported that he will meet with attorney to discuss personnel issues.

13. FINANCE/ACTION ITEM

*Sue Leedle* made a motion to approve checks 20900 through 21010 with the exception of 20992 and 20938.

*Dan Schoonover* seconded the motion.

Motion carried 5 ayes 0 nays

*Sue Leedle* made a motion to approve check 20992 to Monroe's Service.

*Dan Schoonover* seconded the motion.

Motion carried 4 ayes 0 nays 1 abstain

*Ken Monroe* abstained from the vote.

*Sue Leedle* made a motion to enter check 20938 into the record as void.

*Dan Schoonover* seconded the motion.

Motion carried 5 ayes 0 nays

14. ADJOURNMENT

*Sue Leedle* made a motion to adjourn at 7:29 PM.

*Dan Schoonover* seconded the motion.

Motion carried. 5 ayes 0 nays

Respectfully submitted,

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Martie Wells, Clerk

Town of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes  
February 9, 2012  
Special Meeting

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1. Meeting was called to order at 2:06 pm.
2. Present: Tom Sullivan Absent:  
Sue Leedle  
Dan Schoonover
3. The board discussed the reorganization of the town board. It was decided that Dan Schoonover would serve as acting chairman.  
**ACTION ITEM**  
*Tom Sullivan* made a motion to appoint Dan Schoonover as chairman to serve out the term until April of 2013.  
*Sue Leedle* seconded the motion.  
Motion carried 3 ayes 0 nays
4. Discussion centered on recreating committees. The board decided to create joint committees for Public Works, Parks, Recycling and Police Commission. Administrative, Finance and Planning & Zoning will remain separate from the village. Finance will consist of 2 supervisors and the clerk. Tom Sullivan, Jim Leedle and Jan Hammarstrom will serve on the Plan Commission.
5. All three members will attend Board of Review training.
6. Deanna & Tim Delamint, proprietors of Black Bull Fireworks, met with the board to request a permit to sell retail fireworks at the corner of Cty Hwy H and Rte 120.  
**ACTION ITEM**  
*Sue Leedle* made a motion to approve a permit for sales of fireworks to Black Bull.  
*Tom Sullivan* seconded the motion.  
Motion carried 3 ayes 0 nays
7. ADJOURNMENT  
*Sue Leedle* made a motion to adjourn at 3:05 PM.  
*Tom Sullivan* seconded the motion.  
Motion carried. 3 ayes 0 nays

Respectfully submitted,

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Martie Wells, Clerk

Town of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes  
February 28, 2012

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1. Meeting was called to order at 3:00 pm.
  2. Present: Dan Schoonover Absent:  
Tom Sullivan  
Sue Leedle
  3. Deanna & Tim Delimat were present to discuss documentation necessary for the issuance of a permit to sell fireworks at Hwy H and 120 intersection. Ms. Delimat explained that the insurance policy for the year is generally not purchased until May. She will bring a copy of that policy as soon as it is available. This policy will be forwarded to all board members.  
**ACTION ITEM:**  
*Tom Sullivan* made a motion to approve the permit application of Black Bull Fireworks pending the filing of the insurance policy in the office of the clerk.  
*Sue Leedle* seconded the motion.  
Motion carried 3 ayes 0 nays
  4. **ACTION ITEM:**  
*Sue Leedle* made a motion to go into closed session in compliance with Wisconsin Stats. 19.85 (1) (b) to discuss employee concerns.  
*Tom Sullivan* seconded the motion.  
Motion carried 3 ayes 0 nays  
*President Ken Monroe and Highway Foreman Fred Klabunde were invited into the closed session by the Town of Bloomfield Board.*
  5. The board discussed disciplinary action for an employee of the town. It was proposed a written reprimand that will stay in the employee's file for one year be given. The employee will complete an anger management class in addition to the written reprimand.
  6. **ACTION ITEM:**  
*Sue Leedle* made a motion to return to open session.  
*Tom Sullivan* seconded the motion.  
Motion carried 3 ayes 0 nays
  7. **ACTION ITEM**  
*Tom Sullivan* made a motion to place a written reprimand in Paul Scheider's employee file for one year and further to require Mr. Schneider to attend anger management classes.  
*Sue Leedle* seconded the motion.  
Motion carried 3 ayes 0 nays
  8. **ADJOURNMENT**  
*Tom Sullivan* made a motion to adjourn at 3:36 PM.  
*Sue Leedle* seconded the motion.  
Motion carried. 3 ayes 0 nays

Respectfully submitted,



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Martie Wells, Clerk

Town of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes  
March 5, 2012  
Regular Meeting

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1. Meeting was called to order at 7:00 pm.

2. Present: Dan Schoonover Absent:  
Tom Sullivan  
Sue Leedle

*Attorney Brian Schuk, Treasurer Pat Alvarez, and Clerk Martie Wells were also present.*

3. The clerk verified that the agenda had been posted in compliance with Wisconsin Statute.

4. Chairman Schoonover led the Pledge of Allegiance

**5. MINUTES/ACTION ITEM**

*Tom Sullivan* made a motion to approve the minutes from the January 16<sup>th</sup>, February 6<sup>th</sup>, and February 28<sup>th</sup> meetings.

*Sue Leedle* seconded the motion.

Motion carried 3 ayes 0 nays

**6. PUBLIC COMMENTS/ACTION ITEM**

*Sue Leedle* made a motion to open the floor to public comments.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

Peter Zarnstorff asked who plows the sidewalks on 120? He also asked if the village will renegotiate the garbage contract and, if so, will it include the pick up of electronic recycling? He said that he had spoken with someone from Veolia that said it could be written into the contract. The Board will look into this.

Rita Marcinkus asked if the village would have another electronic recycling drop off. Ms. Leedle said that because of the concerns with identity theft that the event would not be repeated.

A resident of Lake Ivanhoe asked how to address the board about allowing chickens in residential neighborhoods. Chairman Schoonover advised her to bring her concerns to the Plan Commission.

**7. ANNOUNCEMENTS**

Chairman Schoonover explained that there was a change in the structure of the Board due to the incorporation. He will be acting Chairman until after the April elections and then will become Chairman. He said that the Town Annual Meeting this year should address the reduction of the board from a five-person board to a three-person board.

**8. TREASURER'S REPORT/ACTION ITEM**

The treasurer's report was given by Pat Alvarez. The report is on file in the clerk's office.

*Tom Sullivan* made a motion to receive and place on file the treasurer's report for February, 2012.

*Sue Leedle* seconded the motion.

Motion carried 3 ayes 0 nays

**9. POLICE REPORT**

The police report for February, 2012 was given by Sgt. Wilbert Kennedy. The report is on file in the clerk's office.

## 10. MUNICIPAL COURT REPORT

The Municipal Court report for February, 2012 was given by Lisa McClure. The report is on file in the clerk's office.

Rita Marcinkus requested that the public be given a printed copy of the report each month. The attorney indicated that there was no problem with that and the board agreed to have this report available.

## 11. FIRE AND RESCUE REPORT

Supervisor Leedle gave the Fire and Rescue report for January and February, 2012. The report is on file in the clerk's office.

Rich Olenoski asked why the fire department didn't give its own report. Chairman Schoonover explained that Ms. Leedle has been on the Board of Directors for several years. He also said that the Fire Dept has training on Monday nights and the chief is needed at the station.

## 12. BUILDING INSPECTOR

Chairman Dan Schoonover gave the Building Inspector report. The report is on file in the clerk's office.

## 13. RECYCLING COMMITTEE

Supervisor Leedle reported that she was working on the final report for the recycling grant for 2011. Next year's reports will be filed jointly with the Village of Bloomfield.

## 14. PARKS, LAKES AND RECREATION

No report

## 15. MISCELLANEOUS/ACTION ITEMS

Chairman Schoonover said that they needed to take action to recreate various town committees. Attorney Schuk said that the only ordinance that was completed was the recycling committee ordinance. However, that ordinance was not forwarded to the clerk and, therefore, the board had never seen it.

*Tom Sullivan* made a motion to postpone action on the committee ordinances.

*Sue Leedle* seconded the motion.

Motion carried 3 ayes 0 nays

16. The Board discussed a summons to small claims court. The clerk reported that Attorney Ben Brantmeier had been appointed by the insurance company to represent the town in this matter. Attorney Schuk advised the board to deny the claim.

*Tom Sullivan* made a motion to deny the claim of Patrick Mott.

*Sue Leedle* seconded the motion.

Motion carried 3 ayes 0 nays

*Roll call vote: Schoonover/aye Sullivan/aye Leedle/aye*

## 17. FINANCE/ACTION ITEM

*Sue Leedle* made a motion to approve checks 21011 through 21092 with the exception of 21014, 21068, 21069 and 21083.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

*Sue Leedle* made a motion to enter checks 21068, 21069 and 21083 into the record as void.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

*Sue Leedle* made a motion to enter check 21014 into the record as misplaced.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays  
18. ADJOURNMENT  
Sue Leedle made a motion to adjourn at 7:37 PM.  
Tom Sullivan seconded the motion.  
Motion carried. 3 ayes 0 nays

Respectfully submitted,

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Martie Wells, Clerk

1. Meeting was called to order at 3:40 pm.
2. Present: Dan Schoonover                                                  Absent:  
Tom Sullivan  
Sue Leedle
3. The clerk verified that the agenda had been posted in compliance with Wisconsin Statute.
4. The board discussed whether to recreate the Administration Committee or just repopulate the committee with new members. No action was taken to amend the composition of the committee. Tom Sullivan and Sue Leedle will take the supervisors positions on the committee. They will also try to find a citizen member to take that position.
5. The final draft of the police contract for 2012-2014 was presented. All agreed that it reflected the agreements that were made.  
*Sue Leedle* made a motion to approve the police contract for 2012 through 2014.  
*Tom Sullivan* seconded the motion.  
Motion carried                                                  3 ayes                                                  0 nays
6. The board reviewed the joint recycling committee ordinance.  
*Sue Leedle* made a motion to waive the first reading and pass Ordinance 1074 to the second reading.  
*Tom Sullivan* seconded the motion.  
Motion carried                                                  3 ayes                                                  0 nays  
*Sue Leedle* made a motion to waive the second reading and adopt Ordinance 1074.  
*Tom Sullivan* seconded the motion.  
Motion carried                                                  3 ayes                                                  0 nays
7. No action was taken concerning a Notice of Injury filed by Amanda Stinnet and received 3-2-2012 by the town.
8. *Sue Leedle* made a motion to go into closed session in compliance with Wisconsin Stats. 19.85 (1) (c) to discuss personnel matters.  
*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

President Ken Monroe of the Village of Bloomfield was invited into closed session at 4:00 pm. The clerk was excused.

9. *Sue Leedle* made a motion to return to open session.

*Dan Schoonover* seconded the motion.

Motion carried 3 ayes 0 nays

10. Sue Leedle made a motion to adjourn at 4:46 PM.

Dan Schoonover seconded the motion.

Motion carried. 3 ayes 0 nays

Respectfully submitted,

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Martie Wells, Clerk

Town of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes  
March 27, 2012  
Special Meeting

1. Meeting was called to order at 3:32 pm.
2. Present: Dan Schoonover Absent: None  
Tom Sullivan  
Sue Leedle

Also Present: Clerk Wells, Attorney Schuk, Police Chief Cole

3. The clerk verified that the agenda had been posted in compliance with Wisconsin Statute.
4. The board discussed possible items for the Annual Meeting agenda. Topics included a proposed combined Clerk/Treasurer position, decrease in board size and appointment of committee members.
5. The board considered the use of Town Line Road and North Bloomfield Road for a bike race to be held on June 2, 2012 from 9am – 5pm. The board discussed the requirement of a certificate of insurance naming the town as additionally insured as well as a safety plan, on site first aid, and county sheriff security.

*Sue Leedle* made a motion to approve the USA Cycling Bike Race on June 2, 2012 from 9am – 5pm on the condition that the applicant provides liability insurance naming the town as additionally insured.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

6. The board discussed committee interests and appointments.
7. *Sue Leedle* made a motion to go into closed session in compliance with Wisconsin Stats. 19.85 (1) (c) to discuss personnel matters.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

The meeting was closed to public at 4:33 p.m.

8. *Sue Leedle* made a motion to return to open session.
- Dan Schoonover* seconded the motion.

Motion carried 3 ayes 0 nays

10. Sue Leedle made a motion to adjourn at 4: \_\_ PM.

Dan Schoonover seconded the motion.

Motion carried. 3 ayes 0 nays

Respectfully submitted,

\_\_\_\_\_  
Martie Wells, Clerk



1. Meeting was called to order at 7:00 pm.

2. Present: Dan Schoonover Absent:  
Tom Sullivan  
Sue Leedle

*Town Attorney Brian Schuk, Treasurer Pat Alvarez, and Clerk Martie Wells were also present.*

3. Clerk Wells verified that the agenda had been posted as required by Statute.

4. The Pledge of Allegiance was led by Chairman Dan Schoonover.

**5. MINUTES/ACTION ITEM**

*Tom Sullivan* made a motion to waive the reading and approve the minutes of the March 5<sup>th</sup> and 7<sup>th</sup>, 2012 meetings.

*Sue Leedle* seconded the motion.

Motion carried 3 ayes 0 nays

**6. PUBLIC COMMENTS/ACTION ITEM**

*Sue Leedle* made a motion to open the floor to public comments.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

Rich Olenoski asked for information about the relocation of a sex offender into the Pell Lake community. He was told that this information would be discussed during the Police Report.

*Sue Leedle* made a motion to close the floor to public comments.

*Tom Sullivan* seconded the motion.

Motion carried 3 ayes 0 nays

**7. TREASURER'S REPORT/ACTION ITEM**

The treasurer's report for March, 2012 was given by Pat Alvarez. The report is on file in the clerk's office.

*Tom Sullivan* made a motion to receive and place on file the treasurer's report for March, 2012.

*Sue Leedle* seconded the motion.

Motion carried 3 ayes 0 nays

**8. POLICE REPORT**

Sgt. Wilbert Kennedy gave the report for the Police Dept for March, 2012. The report is on file in the clerk's office. Sgt. Kennedy informed the public about the upcoming relocation of a sex offender in the Pell Lake area. He said that the department had distributed flyers to those living within a 6 block radius of the residence. He discussed the restrictions and the security that is in place for this event. Several citizens expressed concern and Sgt. Kennedy answered their questions and listened to their suggestions and comments.

**9. MUNICIPAL COURT REPORT**

Judge David Schiltz gave the Court report for March, 2012. The report is on file in the clerk's office.

**10. RECYCLING COMMITTEE REPORT**

Sue Leedle reported that DP Electronics would be accepting electronic recycling items to help the SMILES program on April 14, 2012. They are located at 540 E. Centralia in Elkhorn.

Veolia will collect them curbside for a fee. You must notify them on the Monday before your pick up day.

There are drop-off facilities next to the Sentry in Twin Lakes available also.

**11. PARKS, LAKES AND RECREATION COMMITTEE**

Tom Sullivan said that he would begin work on the 4<sup>th</sup> of July in the next few weeks.

**12. PUBLIC WORKS COMMITTEE**

Dan Schoonover said that the highway department has been working on tree trimming.

**13. MISCELLANEOUS/ACTION ITEM ORDINANCE 1075**

The board introduced an ordinance that will reduce the size of the town board from five persons to three persons.

*Tom Sullivan* made a motion to waive the first reading of Ordinance 1075 which reduces the board to three persons from five persons and pass it to the second reading.

*Sue Leedle* seconded the motion.

Motion carried                    3 ayes                    0 nays

*Tom Sullivan* made a motion to waive the second reading of Ordinance 1075 and adopt it.

*Sue Leedle* seconded the motion.

Motion carried                    3 ayes                    0 nays

**ACTION ITEM/COMMITTEE APPOINTMENTS**

Dan Schoonover nominated Tim Madole to the Administrative Committee and Jim Leedle to the Public Works Committee.

*Sue Leedle* made a motion to appoint Tim Madole to the Administrative Committee and Jim Leedle to the Public Works Committee.

*Tom Sullivan* seconded the motion.

Motion carried                    3 ayes                    0 nays

**ACTION ITEM/INTERGOVERNMENTAL AGREEMENT**

*Sue Leedle* made a motion to waive the first reading of an amendment to the Intergovernmental Agreement with the Village of Bloomfield and pass it to the second reading.

*Tom Sullivan* seconded the motion.

Motion carried                    3 ayes                    0 nays

*Sue Leedle* made a motion to waive the second reading of an amendment to the Intergovernmental Agreement with the Village of Bloomfield and adopt.

*Tom Sullivan* seconded the motion.

Motion carried                    3 ayes                    0 nays

**ACTION ITEM/ORDINANCE 1076**

*Sue Leedle* made a motion to waive the first reading of Ordinance 1076 amending the committee makeup and pass it to the second.

*Tom Sullivan* seconded the motion.

Motion carried                    3 ayes                    0 nays

*Sue Leedle* made a motion to waive the second reading of Ordinance 1076 and adopt.

*Tom Sullivan* seconded the motion.

Motion carried                      3 ayes                      0 nays

**14. FINANCE/ACTION ITEM**

*Sue Leedle* made a motion to enter checks 21106, 21014 and 21079 into the record as void.

*Tom Sullivan* seconded the motion.

Motion carried                      3 ayes                      0 nays

*Sue Leedle* made a motion to approve checks 21093 through 21167 with the exception of those checks which are void.

*Tom Sullivan* seconded the motion.

Motion carried                      3 ayes                      0 nays

**15. ADJOURNMENT**

*Sue Leedle* made a motion to adjourn at 7:50 PM.

*Tom Sullivan* seconded the motion.

Motion carried.                      3 ayes                      0 nays

Respectfully submitted,

\_\_\_\_\_  
Martie Wells, Clerk

1. Call to Order  
The meeting was called to order by Acting Chair Dan Schoonover at 7:04 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Acting Chair Schoonover. Absent: none. Others present: Village President Monroe, Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Pledge of Allegiance  
Acting Chair Dan Schoonover led the Pledge of Allegiance.
4. Minutes for Approval

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve agenda items 4a-4d as follows by omnibus vote:

- a. 03/27/2012 Special Meeting Minutes
- b. 04/02/2012 Regular Meeting Minutes
- c. 04/11/2012 Special Joint Town/Village Meeting Minutes
- d. 04/17/2012 Special Joint Town/Village Meeting Minutes

The voice vote was unanimous and the motion carried.

5. Opportunity for Citizens to Address the Board  
The following individuals addressed the Board during public comment: Steven Harvey.
6. New Business (Discussion & Possible Action)

a. FINANCES

1) Disbursements

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated 04/30/2012 in the amount of \$239,657.03. The voice vote was unanimous and the motion carried.

2) Treasurer's Report

Town Treasurer Pat Alvarez gave the Treasurer's Report.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Receive and File the Treasurer's Report as of 04/30/2012. The voice vote was unanimous and the motion carried.

b. APPOINTMENTS

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to appoint Election Officials per list on file in the Office of the Town Clerk for a term ending 12/31/2012. The voice vote was unanimous and the motion carried.

c. ORDINANCE: Extend Officer Terms

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to waive the second reading and adopt Ordinance No. 1077, also known as 2012-O-1077. The voice vote was unanimous and the motion carried.

d. BOARD OF REVIEW

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to set the date for Board of Review for June 4, 2012 and adjourn until July 17, 2012 at 10:00 a.m. The voice vote was unanimous and the motion carried.

e. SCHOOL SIDEWALK & CROSSWALK

Chair Schoonover gave a report relative to the request from the School District.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to grant permission to the Lake Geneva Joint School District #1 to install a school crosswalk and sidewalks provided that the school assumes all liability and expenses for this project. Discussion ensued. Chair Schoonover responded to public questions. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

7. Reports & Correspondence

- a. Police Report: Officer Kennedy gave the Police Department report.
- b. Building Report: The Building report was provided at the meeting.
- c. Judge's Report: The Judge's report was given at the meeting.
- d. Fire Department: Supervisor Leedle gave the report in the absence of the Fire Chief.
- e. Recycling Report: Supervisor Leedle spoke about the Annual Recycling Report and associated refund.
- f. Parks & Lakes Report: It was reported that after the election the committee would work on fireworks donations and that the picnic tables are out of the season.

g. Public Works Report: Chair Schoonover reported on the tree trimming, mowing, and preparation of road bids.

h. Correspondence: Town Clerk Howard reported that the town received a Certificate of Insurance for the bike race on June 2.

8. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 7:20 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Acting Chair Dan Schoonover at 10:31 a.m. Bloomfield Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Acting Chair Schoonover. Absent: none. Others present: Village President Monroe.
3. Verification of agenda posting  
The Clerk confirmed the posting of the meeting notice and agenda.
4. Closed Session  
At 10:32 a.m. a motion was made by Supervisor Leedle and seconded by Acting Chair Schoonover to move into Closed Session in compliance with Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of a public employee. Upon Roll Call, the vote was: Ayes: 3, Nays 0. The motion carried.
5. Open Session  
At 10:48 a.m. a motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to return to Open Session. Upon Roll Call, the vote was: Ayes: 3, Nays 0. The motion carried.
6. Consider hiring emergency personnel: Highway Worker  
A motion was made by Acting Chair Schoonover and seconded by Supervisor Sullivan to promote Shane Bishop to full-time highway worker at a rate of \$15.00 per hour with a 90-day probationary period. The voice vote was unanimous and the motion carried.
7. Genoa City-Bloomfield Fire and Rescue  
Supervisor Leedle explained the need for formally allow the Village to become a third municipality to the Fire and Rescue District. Discussion ensued.

Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to allow the Village to become a third municipality in the Genoa City-Bloomfield Fire and Rescue under the existing contract that expires on December 31, 2012. The voice vote was unanimous and the motion carried.

8. Appointment of Town Chairperson  
Acting Chairperson Schoonover stated that Per Wis. Stats. the Clerk is a voting member for Chairperson. Supervisor Dan Schoonover announced his resignation as Town Supervisor.

Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to appoint Dan Schoonover as Town Chairperson for the balance of a term ending in April 2013. The voice vote was unanimous and the motion carried.

**Town of Bloomfield**  
N1100 Town Hall Road  
PO Box 609  
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9. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 10:59 a.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary



1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:24 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Village President and Trustees, Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Minutes for Approval

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve Items 4a-4c as follows by omnibus vote:

- a. 05/07/2012 Regular Meeting Minutes
- b. 05/14/2012 Special Meeting Minutes

Upon voice vote, the motion carried.

5. Opportunity for Citizens to Address the Board  
The following individuals participated in public comment: Rita Marcinkus and Peter Baker.
6. New Business (Discussion & Possible Action)

a. FINANCES

1) Disbursements

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the Disbursements Report dated 05/31/2012 in the amount of \$107,353.93, check numbers 21261 through 21320, as presented. Upon voice vote, the motion carried.

2) Treasurer's Report

Treasurer Alvarez gave her report.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Receive and File the Treasurer's Report as of 05/31/2012. The voice vote was unanimous and the motion carried.

3) Wage Rates Schedule

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve Wage Rates Schedule A, as

amended by the Finance Committee. The voice vote was unanimous and the motion carried.

b. APPOINTMENTS

1) Election Officials  
Board Action

A motion was made by Chair Schoonover and seconded by Supervisor Sullivan to appoint election officials per list on file in the Office of the Town Clerk for a term ending on 12/31/2012. Upon voice vote, the motion carried.

c. ORDINANCES

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to waive the first reading and move to the second reading for agenda items 6c1-6c4, as follows:

- 1) Interim Payables Ordinance
- 2) Committee Ordinance
- 3) Operator License Ordinance
- 4) Election Workers Split Shift Ordinance

Discussion ensued as follows:

1) Interim Payables Ordinance

Attorney Schuk explained the purpose of the proposed Ordinance as approving standard bills in advance of the meeting to be reviewed later by the Finance Committee. He stated that this Ordinance would assist in minimizing finance charges for late payments.

2) Committee Ordinance

Attorney Schuk stated that the proposed Ordinance clarifies joint membership committees for Public Works, Communications, Recycling and Park & Lakes.

3) Operator License Ordinance

Attorney Schuk reported that the proposed Ordinance would provide for pro-rated license fees.

4) Election Workers Split Shift Ordinance

Attorney Schuk stated that the proposed Ordinance would allow election workers to work split shifts in lieu of a full day.

Public Comment: The following individuals participated in public comment: Rich Olenoski.

Board Action Continued on Previous Motion

Upon voice vote, the motion carried.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to waive the second reading and adopt the following Ordinances per agenda items 6c1-6c4, as follows:

- 1) Ordinance No. 2012-O-1078, an Interim Payables Ordinance

- 5) Ordinance No. 2012-O-1079, a Committee Ordinance
- 6) Ordinance No. 2012-O-1080, an Operator License Ordinance
- 7) Ordinance No. 2012-O-1081, an Election Workers Split Shift Ordinance

The voice vote was unanimous and the motion carried.

d. RESOLUTIONS

1) Bank Depositories & Signatories

Attorney Schuk reported that this is just a formality.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adopt Resolution No. 2012-R-01, a Resolution authorizing Bank Depositories and Signatories. Upon Roll Call, the vote was: 3 ayes, 0 nays. The motion carried.

e. LICENSES & PERMITS

1) Operator Licenses

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve three (3) Operator Licenses per list on file in the Office of the Town Clerk, for the current licensing period to expire on 06/30/2014. The voice vote was unanimous and the motion carried.

2) Liquor & Cigarette Licenses

Board Action

A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to approve one (1) Class B Combination Liquor and Beer License to Upper Crust as presented per list on file in the Office of the Town Clerk, for the current licensing period to expire on 06/30/2013. The voice vote was unanimous and the motion carried.

f. 2012 ROADS PROGRAM

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to concur with the Finance Committee and Public Works Committee's recommendation to award the overall low-bidder for the 2012 Sealcoating Project to Scott Construction, Inc., subject to an acceptable Certificate of Insurance and Village approval as one award, and that the Town's portion of the project is for Clover Road in the amount of \$37,893.

Public Comment: The following individuals participated in public comment: Susan Bernstein.

Board Action Continued on Previous Motion

Upon voice vote, the motion carried.

g. PLANNING & ZONING

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve a Conditional Use Permit (CUP) for the premises located at N2491 Chianti Court to permit no fencing around an in-ground swimming pool with a security cover located on a 5-acre or larger parcel, provided that the owner installs a solid security pool cover that meets or exceeds the ASTM F1346-91 rules, or as thereafter amended. Discussion ensued. Supervisor Sullivan explained the circumstances. Upon conclusion of such discussion, the voice vote was unanimous and the motion carried.

7. Reports & Correspondence

a. Committee Reports:

- 1) Police: Sargent Kennedy gave the report. Attorney Schuk announced a fundraiser for Kids Day Out to be held at Champs on June 12.
- 2) Fire: No report.
- 3) Building: Inspector Joe Mesler reported that zero permits were issued for the month.
- 4) Recycling: No report.
- 5) Administrative: No report.
- 6) Parks & Lakes: Supervisor Sullivan reported that the town is currently taking ads for July 4 to help offset the cost of fireworks.
- 7) Public Works/Highway/Utility: Chairman Schoonover reported that Shane Bishop's employment changed from part-time to full-time status.

8. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Town Chairman Schoonover at 2:26 p.m.  
Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Village Board Members, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Verification of Agenda Posting  
Town Clerk Howard verified that the agenda was posted as required by Wis. Stats.
4. Operator Licenses

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to concur with the Administrative Committee and grant two (2) Operator Licenses per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/14/2014. The voice vote was unanimous and the motion carried.

5. Direct Sellers Permits

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to concur with the Administrative Committee to accept the Village of Bloomfield's joint licenses for Direct Seller Permits. Discussion ensued. Upon conclusion of said discussion, the voice vote was unanimous and the motion carried.

6. Adjournment  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 2:29 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:03 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Minutes for Approval  
It was the consensus of the Board to table action on the minutes until they become available.
5. Opportunity for Citizens to Address the Board – None.
6. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) Disbursements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated 06/30/2012 in the amount of \$146,159.81 (*includes expenses and transfers*). The voice vote was unanimous and the motion carried.
    - 2) Treasurer's Report  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Receive and File the Treasurer's Report as of 06/30/2012. The voice vote was unanimous and the motion carried.
7. Reports & Correspondence
  - a. Committee Reports:
    - 1) Ad-hoc: No report.
    - 2) Administrative: No report.
    - 3) Communications & Community Action: No report.
    - 4) Finance: Treasurer Alvarez gave the Treasurer's report.
    - 5) Parks, Lakes & Recreation: Supervisor Sullivan gave a report.
    - 6) Public Works/Highway/Utility: No report.
    - 7) Recycling: Supervisor Leedle asked residents to continue recycling.
  - b. Other Reports:
    - 1) Fire: Two Captions from the Fire Department reported on the burning ban and DNR's burning danger status. They stated

that residents may still use cooking grills but they need to extinguish the fire immediately after use. Fireworks would still be permitted provided that they were legally used.

Public Comment: The following individuals participated in public comment: Dan Aronson.

- 2) Finance: Treasurer's Report was given by Treasurer Alvarez.
- 3) Police: Report was given by Sargent Kennedy.
- 4) Municipal Court: Report was given by Judge Schiltz.
- 5) Building: Report was given by Joe Mesler, Building Inspector.
- 6) Administrative Committee: No report.
- 7) Parks & Lakes Committee: Supervisor Sullivan reported on the 4<sup>th</sup> of July advertising sales and asked constituents to consider supporting local business that placed ads.
- 8) Public Works Committee: Chairman Schoonover reported that the committee is discussing mowing in residential subdivisions, bonds for road opening permits, and remodeling of the Town Hall.
- 9) Recycling Committee: Supervisor Leedle reported that the recycling grant has been received by the Town.

8. Adjournment

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting at 7:18 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:02 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Approval of Agenda  
It was the consensus of the Board to approve the agenda as written.
5. Minutes for Approval  
It was the consensus of the Board to table action on the minutes until they become available.
6. Opportunity for Citizens to Address the Board  
The following individuals addressed the Board during public comment: Brian Schuk.
7. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) Disbursements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated 07/31/2012 in the amount of \$232,242.27. The voice vote was unanimous and the motion carried.
    - 2) Treasurer's Report  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Receive and File the Treasurer's Report as of 07/31/2012. The voice vote was unanimous and the motion carried.
    - 3) Financial Statements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to table action on this item. The voice vote was unanimous and the motion carried.
  - b. APPOINTMENTS  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to appoint Jan Hammerstrom to the



Communications Committee. The voice vote was unanimous and the motion carried.

- c. MEETING CALENDAR: Date/Time.  
There was no discussion or action on this item.

8. Reports & Correspondence

- a. Committee Reports:
  - 1) Ad-hoc: No report.
  - 2) Administrative: No report.
  - 3) Communications & Community Action: No report.
  - 4) Finance: Treasurer Alvarez gave the Treasurer's report.
  - 5) Parks, Lakes & Recreation: Supervisor Sullivan gave a report.
  - 6) Public Works/Highway/Utility: No report.
  - 7) Recycling: Supervisor Leedle asked residents to continue recycling.
  
- b. Other Reports:
  - 1) Building: Report available for viewing.
  - 2) Planning & Zoning: No report.
  - 3) Municipal Court: Report available for viewing.
  - 4) Police: Report available for viewing.
  - 5) Fire: Report read by Supervisor Leedle was available for viewing.

9. Adjournment

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 7:40 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle and Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard, and Town Attorney Brian Schuk.

3. Closed Session

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to move into closed session, pursuant to Wis. Stats. 19.85(1), specifically: (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call, the vote was: 3 ayes, 0 nays. The motion carried.

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to move into closed session, pursuant to Wis. Stats. 19.85(1), specifically: (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Upon Roll Call, the vote was: 3 ayes, 0 nays. The motion carried and the Board convened into Closed Session.

4. Reconvene Into Open Session

Board Action

At 8:30 p.m., a motion was made by Chairman Schoonover and seconded by Supervisor Leedle to reconvene into Open Session. Upon Roll Call, the vote was: 3 ayes, 0 nays. The motion carried.

5. Business (Discussion & Possible Action)

a. Annexation of Town of Bloomfield

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to ask the Courts for Mediation. Upon Roll Call, the vote was: Ayes 3, Nays 0. The motion carried.

b. Amendment to Intergovernmental Agreement

No action was taken.

c. Building Modifications and/or Consider Architectural & Engineering Design Services by Kehoe, Henry & Associates

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to move forward to request an amended proposal by the architect to consider a building addition by use of Impact Fees and Bloomfield Water Utility Building Funds. The voice vote was unanimous and the motion carried.

**Town of Bloomfield**  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Special Joint Board Meeting**  
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6. Adjournment

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting at 8:45 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 7:00 p.m. Supervisor Sue Leedle was appointed as Recording Secretary.

Chairman Schoonover announced that the purpose of this meeting was to conduct business that was scheduled for a 3:00 meeting earlier that day that was not held due to lack of a quorum. The new business item was pertaining to expiring property/casualty and workers compensation insurance; therefore an emergency meeting was called as provided by Wis. Stats.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle and Sullivan, and Chairman Schoonover. Absent: none. Others present: none.

3. Approval of Agenda

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda. The voice vote was unanimous and the motion carried.

4. Business (Discussion & Possible Action)

- a. Horton Group August 15, 2012 proposals for property/casualty and workers compensation insurance

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to go with the Horton Group proposal for property/casualty and workers compensation insurance and to accept the lesser of the two bids providing it covers the municipality's needs. The voice vote was unanimous and the motion carried.

5. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 7:05 p.m.

Respectfully submitted,

Supervisor Leedle  
Recording Secretary

Cynthia L. Howard  
Town Clerk

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:03 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Special Flag Presentation (*cancelled*)
4. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
5. Withdrawals from the agenda, if any  
Supervisor Leedle requested that agenda item 9a3 be removed per the Finance Committee.
6. Approval of Agenda  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
7. Minutes for Approval  
Board Action  
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to waive the reading of the minutes and approve the following minutes, as revised:
  - a. 06/04/2012 Regular Meeting Minutes
  - b. 06/28/2012 Special Meeting Minutes
  - c. 07/02/2012 Regular Meeting Minutes
  - d. 08/06/2012 Regular Meeting Minutes
  - e. 08/06/2012 Special Meeting Minutes
  - f. 08/27/2012 Special Meeting MinutesThe voice vote was unanimous and the motion carried.
8. Opportunity for Citizens to Address the Board  
Town Attorney Brian Schuk announced that the joint Boards would be holding a Special Meeting for the purpose of mediation on September 28, 2012 at 9:00 a.m. in the Jury Room, Walworth County Judicial Center.
9. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) Disbursements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated

08/31/2012 in the amount of \$542,641.46. The voice vote was unanimous and the motion carried.

2) Treasurer's Report  
Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to Receive and File the Treasurer's Report as of 08/31/2012, as amended at Finance Committee. Treasurer Pat Alvarez read the report aloud for the public. The voice vote was unanimous and the motion carried.

3) Financial Statements as of 07/31/2012 (*withdrawn from agenda*)

4) Financial Statements as of 08/31/2012  
Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the Financial Statements as of 08/31/2012. The voice vote was unanimous and the motion carried.

b. OTHER: Change November Regular Board Meeting Date  
Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to move the regular Town Board meeting from Monday, November 5, 2012 to Monday, November 12, 2012. The voice vote was unanimous and the motion carried.

10. Reports & Correspondence

a. Committee Reports:

- 1) Ad-hoc: No report.
- 2) Administrative: No report.
- 3) Communications & Community Action: No report.
- 4) Finance: No report.
- 5) Parks, Lakes & Recreation: Supervisor Sullivan reported that there are \$1,250 in outstanding advertisements due to the town.
- 6) Public Works/Highway/Utility: No report.
- 7) Recycling: Supervisor Leedle reported on the Walworth County Clean Sweep event scheduled for October 5 and 6 per the flyers, *which are attached hereto and incorporated into these minutes by reference.*

b. Other Reports:

- 1) Building: Report available for viewing.
- 2) Planning & Zoning: No report.
- 3) Municipal Court: Report available for viewing.
- 4) Police: Report available for viewing. Town Attorney Schuk reported that the Kids Day Out event had around 575 children in attendance.

**Town of Bloomfield**  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Regular Board Meeting**  
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11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting at 7:14 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Schoonover at 9:08 a.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: None. Others present: Town Clerk Howard, Town Attorney Brian Schuk, and members of the Village Board.
3. Approval of Agenda  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda as written. The voice vote was unanimous and the motion carried.
4. Retired Judge Kennedy to address the mediation process. Retired Judge Kennedy was invited to mediate the case with all parties. He addressed the audience and commended the local officials for their role as decision makers in the community. He stated his desire to help the parties come to some agreement without continued and costly litigation. He advised of the day's process of having brief conferences with the attorneys and delivering concessions between the parties. The parties were excused to enter into closed session for their individual municipalities in their separate quarters.
5. Closed Session  
Board Action  
At 9:21 a.m., a motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to participate in mediation with all parties necessarily interested in the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85 (1)(e) of the Wisconsin Statutes as the competitive and bargaining process that is inherent with the mediation process requires closed session, and §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies throughout the mediation process. Upon Roll Call the vote was: 3 ayes, 0 nays. The motion carried.
6. Return to Open Session  
Board Action  
At 1:27 p.m. a motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to go into open session to ratify the decisions that resulted from mediation. Upon Roll Call the vote was: 3 ayes, 0 nays. The motion carried.  
  
Board Action  
A motion was made Chairman Schoonover and seconded by Supervisor Leedle to exclude from the Petition for Annexation the school and church properties which were interveners to the case, *which are hereto and incorporated into these minutes by reference.* Upon Roll Call, the vote was: 3 ayes, 0 nays. The motion carried.



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N1100 Village Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Special Board Meeting**  
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7. Adjournment

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting at 1:28 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:00 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Special Flag Presentation  
Bloomfield Center Post 5830 Ladies Auxiliary executed a special flag presentation. Veterans Commander presented a gift of flags to the Board. Auxiliary President Robertson presided with a moment of silence to those prisoners of war or missing in action. The Color Guard presented the flags.
4. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
5. Withdrawals from the agenda, if any  
None
6. Approval of Agenda  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
7. Minutes for Approval  
Board Action  
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the minutes for 09/10/2012. The voice vote was unanimous and the motion carried.
8. Comment Period by members of the public concerning items on the agenda  
There was a question from the public regarding police reports and the water main break.
9. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) Disbursements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated 09/30/2012 in the amount of \$342,667.63. The voice vote was unanimous and the motion carried.
    - 2) Treasurer's Report  
Treasurer Alvarez read the report for the Board.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Receive and File the Treasurer's Report as of 09/30/2012. The voice vote was unanimous and the motion carried.

b. PLANNING & ZONING

1) Harry M. Sweet Rezone: Sullivan reported that no action was needed. Attorney Brian Schuk explained the reason as the matter was referred to Walworth County because of their previous jurisdiction over property zoning when the property was converted to a duplex without a permit.

2) Rick Thornson Conditional Use Permit

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to grant a Conditional Use Permit to Rick Thornson for N853 County Road H (MA175000002) for the purpose of running a retail and wholesale auto business which would include, but not limited to, auto sales, detailing, washing and inspecting vehicle for sale. The voice vote was unanimous and the motion carried.

c. WEBSITE

It was reported that the communications committee is still working on the website. No action was taken.

10. Reports & Correspondence

- a. Administrative: No report.
- b. Communications & Community Action: No report.
- c. Finance: No report.
- d. Parks: Supervisor Sullivan reported that billing went out for the remainder of the July 4 ads. He also reported on the village split with the sportsmen's club to purchase the pier.
- e. Planning & Zoning: No report.
- f. Public Works & Utility: To be reported at the Village meeting.
- g. Recycling: Supervisor Leedle reported on the progress of the recycling grant.

11. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting. The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 7:46 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard, Town Attorney Brian Schuk, and all members of the Village Board.

3. Approval of Agenda

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.

4. Consideration of Recycling Grant

Supervisor Leedle explained the position of the Department of Natural Resources (DNR) to prepare one report for both municipalities under the the filing of the Town #640002.

Board Action

It was the consensus of the Boards to approve the report as provided, which is attached hereto and incorporated into these minutes by reference.

5. Consideration of Intergovernmental Agreement

Attorney Schuk provided the Boards a draft copy of the proposed changes to the Intergovernmental Agreement between the two municipalities. Items addressed where streamlining use of account numbers, employee payroll, payment of accounts payable, use of frozen fund balances, shared franchise revenue, and split of election costs.

Board Action

5.1 A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to amend the Intergovernmental Agreement. Discussion ensued about joint departments due to Act10 police department withholdings and joint municipal court as judge is carrying out a 4-year term. Village Trustee Holder stated that the idea is to have an ease of Operation during the transition. Village Trustee Mushel requested a longer term of two years. A loss of tax revenues due to foreclosures by the county and lack of collection of special assessments was briefly discussed.

5.2 A motion was made by Chairman Schooner and seconded by Supervisor Leedle to amend the previous motion that the agreement shall expire in two years. The voice vote was unanimous and the motion carried.

5.1 Vote: The voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adjourn the meeting. The meeting was adjourned at 8:11 p.m.

**Town of Bloomfield**  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

**Special Joint Board Meeting**  
Meeting Minutes  
October 1, 2012  
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Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 5:33 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard, Town Attorney Brian Schuk, and members of the Village Board.
3. Approval of Agenda  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to approve the agenda. The voice vote was unanimous and the motion carried.
4. Closed Session  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to go into closed session regarding the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies. Upon Roll Call, the vote was: 3 ayes, 0 nays. Motion carried.
5. Return to Open Session  
Board Action  
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to return to open session. Upon roll call, the vote was: 3 ayes, 0 nays. The motion carried and the closed session meeting was adjourned at 6:26 p.m. The meeting reconvened in open session with the full board present upon roll call. No action was taken.
6. Adjournment  
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting. The meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 6:32 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard, Town Attorney Brian Schuk, and members of the Village Board.
3. Approval of Agenda  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
4. Results of Mediation: Walworth County Case 12 CV 623  
Attorney Schuk reported to those in attendance the results of the unsuccessful mediation between the parties in litigation, which was mediated by retired judge Kennedy at the courthouse. A map of the municipal boundaries was displayed as a guide during the presentation outlining for the public the town limits before and after the initial annexation, mediation discussions, and settlements with the school and church interveners.

Trustee Mushel was given the floor to discuss the islands, Genoa City boundaries, future development and land comprehensive plan 2025. He explained that the Village offered a stipulation to Genoa City that the area to the west of Nippersink Creek could be re-annexed from the Village into Genoa City at the request of the property owner over the next ten years (*statutory limit*). He reported that Genoa City turned down the offer because they wanted 50 years, which is not allowed per the Wis. Stats. Trustee Mushel moved on to explain the mediation with the City of Lake Geneva. He reported on the islands (created by Lake Geneva), the boundaries, and similar offer to Lake Geneva (see Genoa City above). The Village was told that the Lake Geneva Board was divided and appears to be moving towards court. He stated that these were not exact quotes by retired judge Kennedy.

Chairman Schoonover reported his frustration on the protection of Bloomfield's rural character. Supervisor Sullivan stated that they turned down a good offer.

Trustee Mushel explained the initial incorporation efforts, Department of Administration hearing (DOA), and scaled back secondary filing for incorporation. He stated that the people should be able to decide where they want to be. Discussion continued regarding boundary lines expansion possibilities and litigation fees. He encouraged citizens of Lake Geneva and Genoa City to speak to their elected officials on the costs they have incurred relative to the litigation.

President Monroe stated that the Village has been working on this process for the past five years. He explained how the DOA shot down the first incorporation effort and how Lake Geneva and Genoa City have fought

**Town of Bloomfield**  
N1100 Town Hall Road  
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**Special Joint Board Meeting**

Meeting Minutes

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against us all the way through the process. He stated that the Village won with its incorporation and has continued with the annexation of the remainder of the town at the request of the people, including signed petitions. He said that the people should be able to vote to decide.

Chairman Schoonover reported that while circulating his candidacy papers, the people in the township asked him to make sure that the town gets annexed into the village.

Discussion ensued and the floor was opened up to the public. The following citizens participated in public comment: Brian Borst and Janet Hammarstrom.

Trustee Holder reported on an expired boundary agreement with Genoa City.

5. Special Assessments on Tax Foreclosure Properties (*Village only*)
6. Zoning Ordinance: Rezone N1178 Clover Road (*Village only*)
7. Adjournment  
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting. The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary



1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 2:41 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan and Chairman Schoonover. Absent: none. Others present: Town Clerk Howard, Town Attorney Brian Schuk and members of the Village Board.

3. Approval of Agenda

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve the agenda. The voice vote was unanimous and the motion carried.

4. Business

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to reverse the agenda order of items 5b and 5c. The voice vote was unanimous and the motion carried.

c. Amendment(s) to Intergovernmental Agreement: Bloomfield Genoa City Fire Agreement

Bloomfield Genoa City Fire Commission Haase and Fire Chief Fred Schalow addressed the Boards urging them to continue with the shared department. Commissioner Haase explained section 21d of the agreement pertaining to termination of the contract by any party and the division of assets. The current costs are shared as follows: 23% Town of Bloomfield, 46% Village of Bloomfield, and 31% Village of Genoa City.

Trustee Grolle suggested some revisions to the agreement, which Attorney Schuk agreed. Discussion ensued relative to territory, borders and budget.

Chief Schalow reported that the department is already years behind in getting new equipment and pulling out the agreement would put a burden on the department as well as increased costs to Genoa City and the Village to staff the department.

Discussion continued regarding the make-up of the Board of Directors as, two (2) town officials, two (2) village officials, one (1) citizen member, and two (2) Genoa City village officials.

Supervisor Leedle headed the discussion about 2% dues and Act102 EMS funds that the town has been contributing to the department over and above the shared budget agreement.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to accept the Amendments to the Intergovernmental Agreement for Fire and Rescue Services to include the requirement that Act102 EMS funds and 2% dues received by the participating municipalities be eligible for use by the joint department in addition to the shared budget dollars. The voice vote was unanimous and the motion carried.

- a. Amendment(s) to Intergovernmental Agreement: Town & Village  
Clerk Howard recommended some changes to the agreement that would ease the transition between the municipalities, such as, the Village would assume employee payroll, collection of shared revenues, as it pertains to the Highway, Court, and Police departments. She stated that a decision should be made prior to approving budgets. Attorney Schuk suggested using joint departments to avoid a new collective bargaining agreement. Discussion ensued.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to amend the Intergovernmental Agreement, as revised in the preceding discussion. The voice vote was unanimous and the motion carried.

- d. Phone System

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to table discussion and further action on the phone system. The voice vote was unanimous and the motion carried.

- e. Election Officials

Clerk Howard explained that additional inspectors were needed for the Presidential Election.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle, to approve the Election Officials per list on file in the Clerk's Office for a term ending 12/31/2012. The voice vote was unanimous and the motion carried.

5. Adjournment

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to adjourn the meeting. The voice vote was unanimous, the motion carried and the meeting was adjourned at 3:44 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:02 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any  
None
5. Approval of Agenda  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
6. Comment Period by members of the public concerning items on the agenda  
None.
7. New Business (Discussion & Possible Action)
  - a. FINANCES
    - 1) Disbursements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated 10/31/2012 in the amount of \$91,516.98. The voice vote was unanimous and the motion carried.
    - 2) Treasurer's Report  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Receive and File the Treasurer's Report as of 10/31/2012. Treasurer Pat Alvarez read the report aloud for the public. The voice vote was unanimous and the motion carried.
  - b. PLANNING & ZONING: Harry M. Sweet Rezone  
Board Action  
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to uphold the denial by the Plan Commission and DENY the rezoning of N2420 Phyllis Wheatly Drive (MIR000279) from R1 (Single Family Residence) to R3 (Two Family Residence). Discussion ensued. The reason issued by the Board for the denial was because the rezone would have created an island in the

Ivanhoe Subdivision for the zoning district. The voice vote was unanimous and the motion carried.

c. CALL SPECIAL MEETING OF THE ELECTORS

Chairman Schoonover addressed the Board with the need to have a Special Referendum due to financial necessity on the earliest date that the statute allows. Attorney Brian Schuk stated that the Special Electors Meeting needs to be published as a Class 2 notice on 11/29 and 12/4.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to call a Special Meeting of the Electors for the purpose of setting the salary of the Treasurer. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to add to that agenda consideration of combining the positions of Clerk and Treasurer. The voice vote was unanimous and the motion carried.

8. Reports & Correspondence

- a. Administrative: No report.
- b. Communications & Community Action: No report.
- c. Finance: Supervisor Leedle reported on a revised treasurer's report.
- d. Parks: Supervisor Sullivan reported that the geese left and the swan is still on Pell Lake.
- e. Planning & Zoning: No report.
- f. Public Works & Utility: To be reported at the Village meeting.
- g. Recycling: No report.
- h. Fire: Supervisor Leedle reviewed the reports for September and October.

9. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting.

Public Comment: Susan Bernstein inquired about the ambulance fees. Attorney Schuk responded.

The meeting was adjourned at 7:33 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:43 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, Town Attorney Brian Schuk, and members of the Village Board.
3. Approval of Agenda  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the agenda. The voice vote was unanimous and the motion carried.
4. Closed Session: Annexation Case 12CV623  
Board Action  
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to go into closed session regarding the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies. Upon Roll Call, the vote was: 3 ayes, 0 nays. Motion carried.
5. Return to Open Session  
Board Action  
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to return to open session. The closed session meeting was adjourned at 8:54 p.m. At 8:55 p.m., the meeting reconvened in open session with the full board present upon roll call. No action was taken.
6. Adjournment  
A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 1:16 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Others present: Town Clerk Howard, Police Chief Lloyd Cole, and members of the Village Board.

3. New Business

a. 2013 Preliminary Budget

Clerk Howard presented and reviewed the budget worksheet for both the town and village. Discussion ensued. The town requested to move excess dollars to the legal fees expense and present the budget with the allowable levy increase. Other minor corrections were made throughout the review. Clerk Howard explained the changes in the accounting systems, such as, the new locations for July 4 expenses, court expenses, etc. Employee sharing between the Utility and Highway departments was discussed but not considered in this budget. A request was made to include last year's mil rate as a comparison at the budget hearing.

Clerk Howard was excused from the meeting to tend to other town business. President Monroe and Supervisor Leedle took the minutes for the remainder of this meeting for their respective municipalities.

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to set the Budget Hearing for December 7, 2012 at 7:00 p.m. The voice vote was unanimous and the motion carried.

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to pass the preliminary budget as amended. The voice vote was unanimous and the motion carried.

b. 2012 Audit Firms

There was no discussion or action on this item.

4. Adjournment

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adjourn the meeting. The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:01 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Absent: none. Others present: Town Treasurer Alvarez, Town Clerk Howard, and Town Attorney Brian Schuk.
3. Pledge of Allegiance  
Chairman Dan Schoonover led the Pledge of Allegiance.
4. Withdrawals from the agenda, if any  
Chairman Schoonover requested that item d3 be removed from the agenda.
5. Approval of Agenda  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Comment Period by members of the public concerning items on the agenda  
The Clerk responded to a question about the lack of minutes.
7. New Business (Discussion & Possible Action)
  - a. APPOINTMENTS  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to appoint Election Officials to a 2-year term ending 12/31/2014 per list on file in the Office of the Town Clerk. The voice vote was unanimous and the motion carried.
  - b. FINANCES
    - 1) Disbursements  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to Approve the Disbursements Report dated 11/30/2012 in the amount of \$123,081.81. The voice vote was unanimous and the motion carried.
    - 2) Treasurer's Report  
Board Action  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to approve the 10/31/2012 Treasurer's Report and table action on the 11/30/2012 Treasurer's Report until next month. The voice vote was unanimous and the motion carried.
    - 3) Financial Statements

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to table the 10/31/2012 Financial Statements until next month. The voice vote was unanimous and the motion carried.

- 4) Notice of 2013 Budget Hearing, 12/07/2012 at 7:00 p.m.  
Chairman Schoonover made the announcement of said notice.

c. ORDINANCES

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt Ordinance No. 2012-O-1082, an Ordinance authorizing a Referendum Question pertaining to changing the Clerk/Treasurer position to appointed effective at the end of the Treasurer's term in April 2015. The voice vote was unanimous and the motion carried.

d. RESOLUTIONS

- 1) U.S. Cellular C.U.P.

Board Action

A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to pass Resolution No. 2012-R-02, a Resolution recommending that Walworth County issue a Conditional Use Permit to U.S. Cellular for the subject property MB 700007, commonly known as N1971 County Road H, provided that the Village of Bloomfield and/or the Town of Bloomfield are permitted to place a public communication antenna on the tower rent free during the life of the tower, and further subject to more information from the Zoning Administrator. The voice vote was unanimous and the motion carried.

Public Comment: Janet Hammarstrom participated in public comment.

- 3) Municipal Services Intergovernmental Agreement  
No action was taken on this item as it was withdrawn from the agenda.

e. BUILDING RENOVATIONS

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to direct the Public Works (et.al.) Committee to collect proposals for interior building remodeling to bring back to the Board for consideration. Discussion ensued relative to architectural and bidding fees. The voice vote was unanimous and the motion carried.



8. Reports & Correspondence

- a. Administrative: No report.
- b. Communications & Community Action: A brief report was given by Janet Hammarstrom.
- c. Finance: The Town Treasurer read the Treasurer's Report.
- d. Parks: No report.
- e. Planning & Zoning: Due to an oversight, there will be a Conditional Use Permit considered at the Special 12/07/2012 Town Board Meeting.
- f. Public Works & Utility: No report.
- g. Recycling: No report.

9. Adjournment

A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting. The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 7:06 p.m.  
Town Clerk Cindy Howard was appointed as Recording Secretary.

Roll Call

Upon Roll Call the following members were present: Supervisors Leedle,  
Sullivan, and Chairman Schoonover. Others present: Town Clerk Howard.

2. Open Public Hearing

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor  
Leedle to open the public hearing. The voice vote was unanimous and the  
motion carried.

Public Comment – None.

3. Close Public Hearing

Board Action

A motion was made by Supervisor Leedle and seconded by Supervisor  
Sullivan to close the public hearing. The voice vote was unanimous and the  
motion carried and the hearing was closed at 7:07 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary

1. Call to Order  
The meeting was called to order by Chairman Dan Schoonover at 7:11 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call  
Upon Roll Call the following members were present: Supervisors Leedle, Sullivan, and Chairman Schoonover. Others present: Town Clerk Howard.
3. 2013 Budget Resolution  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt Resolution No. 2012-R-03, a Resolution adopting the 2013 Town of Bloomfield Budget. The voice vote was unanimous and the motion carried (*see repeated motion and Roll Call vote after item 5*).
4. Municipal Services Agreement  
Board Action  
A motion was made by Supervisor Sullivan and seconded by Chairman Schoonover to pass Resolution No. 2012-R-04, a Resolution authorizing and approving the Intergovernmental Agreement between the town and Village of Bloomfield, *which is attached hereto and incorporated into these minutes by reference*. The voice vote was unanimous and the motion carried.
5. C.U.P. for N861 County Road H (Bahena)  
Board Action  
A motion was made by Supervisor Sullivan and seconded by Supervisor Leedle to approve Resolution No. 2012-R-05, a Resolution authorizing and approving a Conditional Use Permit for MA175000001, commonly known as N861 County Road H, to Sharon Bahena, tenant (Jackie Catalano, property owner) for a Wholesale Auto Sales Business. Upon voice vote, the motion carried.
3. 2013 Budget Resolution (Repeated from above)  
Board Action  
A motion was made by Chairman Schoonover and seconded by Supervisor Sullivan to adopt Resolution No. 2012-R-03, a Resolution adopting the 2013 Town of Bloomfield Budget. Upon Roll Call, the vote was 3 ayes, 0 nays. The motion carried.
6. Adjournment  
A motion was made by Supervisor Leedle and seconded by Supervisor Sullivan to adjourn the meeting. The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Cynthia L. Howard  
Recording Secretary