

VILLAGE OF BLOOMFIELD
VILLAGE BOARD MEETINGS

2012 ALL MINUTES	05/07/2012	09/28/2012
01/09/2012	05/15/2012	10/01/2012 A
01/16/2012	06/04/2012	10/01/2012 B
01/30/2012	06/19/2012	10/04/2012 A
02/06/2012	06/28/2012	10/04/2012 B
02/20/2012	07/02/2012	10/30/2012
03/01/2012	08/06/2012 A	11/12/2012
03/05/2012	08/06/2012 B	11/26/2012
03/21/2012	08/27/2012	12/03/2012
04/02/2012	09/10/2012	12/07/2012

Village of Bloomfield
N1100 Town Hall Road
2012
PO Box 609
Meeting
Pell Lake, WI 53157

Minutes
January 9,
Regular

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1. Meeting was called to order at 7:18 PM.

2. Present: Ken Monroe Absent:  
Tom Sullivan  
Bill Holder  
Sue Leedle  
Dan Schoonover

Attorney Brian Schuk and Clerk Martie Wells were also present.  
Treasurer Pat Alvarez was absent.

3. Clerk Martie Wells verified that the agenda had been posted as required.

**4. MINUTES/ACTION ITEM**

Bill Holder made a motion to waive the reading and approve the minutes of the December 20, 2011.

Sue Leedle seconded the motion.

Motion carried 5 ayes 0 nays

**5. PUBLIC COMMENTS/ACTION ITEM**

Dan Schoonover made a motion to open the floor to public comments.

Sue Leedle seconded the motion.

Motion carried 5 ayes 0 nays

Rosemary Badame asked how the engineers were hired, by contract or as employees. The board responded that the engineers did not have a contract and worked on an 'as needed' basis for an hourly rate.

William Radwell asked if the town ordinances came forward to the Village. The board responded that they did come to the village.

**6. MISCELLANEOUS/ACTION ITEMS**

The Board considered a reaffirmation for engineering services from Kapur & Associates.

**ACTION ITEM**

Bill Holder made a motion to approve the agreement with Kapur & Associates for engineering services for the village.

Tom Sullivan seconded the motion.

Motion carried 5 ayes 0 nays

**ACTION ITEM**

The board discussed nominations to the Ad Hoc Personnel Committee.

Ken Monroe made a motion to appoint Bill Holder as Chairman, Dan Schoonover as co-chair and Becky Gallagher, Douglas Mushel and Aaron Skilling as members.

Sue Leedle seconded the motion.

Motion carried                      5 ayes                                      0 nays

Dan Schoonover made a motion to appoint Bryan Haase and Alex Gifford to the Ad Hoc Personnel Committee.

Sue Leedle seconded the motion.

Motion carried                      5 ayes                                      0 nays

**7. MISCELLANEOUS/ACTION ITEM**

Charter Ordinance #1 was introduced for consideration. This ordinance establishes the administrative section of the village code.

Bill Holder made a motion waive the first reading of Charter Ordinance 1 and pass it to the second reading.

Tom Sullivan seconded the motion.

Motion carried                      5 ayes                                      0 nays

Bill Holder made a motion to waive the second reading of Charter Ordinance 1 and adopt.

Tom Sullivan seconded the motion.

Motion carried                      5 ayes                                      0 nays

Roll call vote:

|                |     |             |     |
|----------------|-----|-------------|-----|
| Ken Monroe     | aye | Bill Holder | aye |
| Tom Sullivan   | aye | Sue Leedle  | aye |
| Dan Schoonover | aye |             |     |

**8. MISCELLANEOUS/ACTION ITEM**

The board considered the petition for annexation of the Town.

Bill Holder made a motion to authorize the signing of the petition for annexation of the Town of Bloomfield.

Tom Sullivan seconded the motion.

Motion carried                      5 ayes                                      0 nays

Roll call vote:

|                |     |             |     |
|----------------|-----|-------------|-----|
| Ken Monroe     | aye | Bill Holder | aye |
| Tom Sullivan   | aye | Sue Leedle  | aye |
| Dan Schoonover | aye |             |     |

**9. ADJOURNMENT/ACTION ITEM**

Sue Leedle made a motion to adjourn at 7:28 PM.

Dan Schoonover seconded the motion.

Motion carried.                      5 ayes                                      0 nays

Respectfully submitted,

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Martie Wells, Clerk



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1. Meeting was called to order at 3:30 pm.
  2. Present: Ken Monroe  
Tom Sullivan (arrived at 3:40 pm)  
Bill Holder  
Sue Leedle  
Dan Schoonover
  3. The clerk verified that the agenda had been posted in compliance with statute.
  4. **ACTION ITEM**  
*Bill Holder* made a motion to go into closed session.  
*Dan Schoonover* seconded the motion.  
Motion carried 5 ayes 0 nays
  5. The Board discussed boundaries and strategies for the annexation of the Town of Bloomfield into the Village of Bloomfield.
  6. **ACTION ITEM**  
*Bill Holder* made a motion to return to open session.  
*Sue Leedle* seconded the motion.  
Motion carried 5 ayes 0 nays
  7. Members of the Lake Geneva City Council and staff were present to discuss matters relating the the annexation of the Town of Bloomfield. The city expressed concerns about the islands that currently exist being annexed into the village. Property owners or their representatives were present to discuss the possibility of leaving the land located at 120 and Hwy H out of the annexation. There was discussion about entering into an intergovernmental agreement in which the exchange of lands could be finalized after the annexation is finalized. It was agreed that the city attorney would draft a letter to owners of the 'island' properties asking them to annex into the city of Lake Geneva. This letter would be forwarded to the village attorney. If both municipalities are ok with the letter it will be sent to the property owners for consideration.  
At 4:15 pm the city representatives left the meeting.
  8. **ACTION ITEM**  
The Board reviewed the ward maps and descriptions for the village.  
*Bill Holder* made a motion to waive the first reading of Ordinance 2 and passed it to the second reading.  
*Ken Monroe* seconded the motion.  
Motion carried 5 ayes 0 nays  
*Bill Holder* made a motion to waive the second reading of Ordinance 2 and adopt it.  
*Tom Sullivan* seconded the motion.  
Motion carried 5 ayes 0 nays  
*Roll call vote:*  
*Ken Monroe* aye *Tom Sullivan* aye

*Bill Holder*

*aye*

*Sue Leedle*

*aye*

*Dan Schoonover*

*aye*

9. MOTION:

Sue Leedle made a motion to adjourn at 4:25 PM.

Dan Schoonover seconded the motion.

Motion carried. 5 ayes 0 nays

Respectfully submitted,

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Martie Wells, Clerk

- 
1. Meeting was called to order at 3:30 pm.
  2. Present: Ken Monroe  
Tom Sullivan  
Bill Holder  
Sue Leedle (arrived at 3:38 pm)  
Dan Schoonover
  3. Michelle Strauss from the Horton Group was present to discuss insurance for the Sanitary District. Ms. Strauss gave her credentials and explained the proposed coverage. She recommends putting the property into the Local Government Property Insurance Fund. A resolution will be required to do so. All current policies will be cancelled by the village.
  4. The Board met with Jim Marquardt and Paul Schneider of the Sanitary District. The objective is to bring the district into the village under the Public Works/Utility Commission. There will be a director of Public Works with a superintendent for Highway and one for Sanitation.  
Mr. Schneider touched on the subject of ongoing issues within the district.

**ACTION ITEM**

*Bill Holder* made a motion to bring the Pell Lake Sanitary District under the control of the Village of Bloomfield.

*Tom Sullivan* seconded the motion.

Motion carried                                  5 ayes                                  0 nays

5. Tim and Deanna Delamat, proprietors of Black Bull Fireworks were present to request a permit to set up a retail tent at Big Toy Storage at Hwy 12 and Pell Lake Drive. No action was taken at this time. The matter was moved forward to the agenda following the village elections in February.
6. MOTION:  
*Bill Holder* made a motion to adjourn at 4:44 PM.  
*Sue Leedle* seconded the motion.

Motion carried.                                  5 ayes                                  0 nays

Respectfully submitted,

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Martie Wells, Clerk



1. Meeting was called to order at 7:30 pm.

2. Present: Ken Monroe  
Tom Sullivan  
Bill Holder  
Sue Leedle  
Dan Schoonover

*Attorney Brian Schuk, Treasurer Pat Alvarez and Clerk Martie Wells were also present.*

3. The clerk verified the agenda had been posted in compliance with Wisconsin Statutes.

**4. MINUTES/ACTION ITEM**

*Bill Holder* made a motion to waive the reading of the January 9, 2012 minutes and approve.

*Tom Sullivan* seconded the motion.

Motion carried. 5 ayes 0 nays

**5. PUBLIC COMMENTS/ACTION ITEM**

*Dan Schoonover* made a motion to open the floor to public comments.

*Sue Leedle* seconded the motion.

Motion carried 5 ayes 0 nays

Paul Zarnstorff asked about picking up tires and if this will be part of the new recycling ordinance.

Rich Olenoski asked if tires were ok with rims?

Dan Aronson asked how to get rid of microwaves?

Bill Radwell asked if his address would change now that the new village was in place?

**6. TREASURER'S REPORT/ACTION ITEM**

Pat Alvarez gave the treasurer's report for January, 2012. The report is on file in the Clerk's office.

*Tom Sullivan* made a motion to receive and place on file the treasurer's report for January, 2012.

*Sue Leedle* seconded the motion.

Motion carried 5 ayes 0 nays

**7. BUILDING INSPECTOR'S REPORT**

The Building Inspector's report was given by Joe Mesler. The report is on file in the Clerk's office.

**8. MISCELLANEOUS/ACTION ITEM**

Bill Holder read Resolution 12-1 which puts the village property into the Local Government Property Insurance Fund.

*Bill Holder* made a motion to waive the second reading of Resolution 12-1 and adopt it.

*Tom Sullivan* seconded the motion.

Motion carried 5 ayes 0 nays

9. The Board reviewed Resolution 12-2 which pertains to the flood plain insurance. No action was taken on this item at this time.

**10. ADJOURNMENT**

*Bill Holder* made a motion to adjourn at 7:47 pm.

*Tom Sullivan* seconded the motion.

Motion carried.                      5 ayes                                              0 nays

Respectfully submitted,

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Martie Wells, Clerk

Village of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes

Special Minutes  
February 20, 2012

- ~~~~~
1. Meeting was called to order at 7:00 pm.
  2. Present: Ken Monroe  
Gary Grolle  
Bill Holder  
Doug Mushel

Also Present: Trustee-Elect: Sara Schulz (*term begins on 02/22/12*)

3. The agenda was posted in compliance with Wisconsin Statutes.

4. **JOINT COMMITTEES**

The Board discussed having joint committees with the town for highway, recycling, parks and lakes. No action was taken pending input from the Village Attorney.

5. **OFFICIALS WAGES**

The Board discussed the wages of the Village Board.

*Doug Mushel* made a motion to keep the same wages as the Town Board, as follows: \$5,000 annual salary for Trustee and \$8,500 annual salary for Village President, subject to review by the Village Attorney.

*Bill Holder* seconded the motion. Upon roll call vote:

Motion carried 4 ayes 0 nays 1 unseated

6. **APPOINTMENT OF TREASURER AND CLERK**

This matter was postponed until Personnel Committee meets and reports back to the full Board.

7. **OPERATION OF VILLAGE**

No discussion or action.

8. **CLERK'S OFFICE EXTRA HELP**

This matter was referred to the Personnel Committee.

9. **UPDATE ON SANITARY DISTRICT MATTERS**

Trustee Mushel updated the Board on matters pertaining to the Sanitary District absorption by the Village.

10. **ADJOURNMENT**

*Bill Holder* made a motion to adjourn at 7:47 pm.

*Gary Grolle* seconded the motion.

Motion carried. 4 ayes 0 nays 1 unseated

Respectfully submitted,

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Kenneth Monroe, President

Village of Bloomfield  
N1100 Town Hall Road  
PO Box 609  
Pell Lake, WI 53157

Minutes  
Special Minutes  
March 1, 2012

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1. Meeting was called to order at 3:30 pm.

2. Present: Ken Monroe
Gary Grolle
Bill Holder
Doug Mushel
Sara Schulz

Also Present: Pat Alvarez, Martie Wells, and Brian Schuk.

3. The agenda was posted in compliance with Wisconsin Statutes.

4. **SALARY & JOB DESCRIPTIONS FOR VILLAGE OFFICERS**

Pat Alvarez and Martie Wells individually appeared and addressed the Board regarding compensation due to the increased workload by the incorporation of the village.

5. **CLOSED SESSION: Employment/Employee Compensation**

Bill Holder made a motion at 3:56 p.m. to go into closed session to discuss considering employment and compensation for public employees over which the Village Board has jurisdiction and exercises responsibility pursuant to Wis. Stat. § 19.85(1)(c) (2009-2010).

Doug Mushel seconded the motion. Upon Roll Call:

Motion carried. 5 ayes 0 nays

The Board reconvened at 5:15 p.m.

6. **CLOSED SESSION: Annexation Petition**

Bill Holder made a motion at 5:15 p.m. to go into closed session to confer with legal counsel of the Village of Bloomfield, who is rendering an oral advice concerning strategy to be adopted by the Village Board with respect to the Annexation Petition filed with the Walworth County Circuit Court, pursuant to Wis. Stat. § 19.85(1)(g) (2009-2010).

Sara Schulz seconded the motion. Upon Roll Call:

Motion carried. 5 ayes 0 nays

The Board reconvened at 5:48 p.m.

7. **ADJOURNMENT**

Doug Mushel made a motion to adjourn at 5:48 pm.

Sara Schulz seconded the motion.

Motion carried. 5 ayes 0 nays

Respectfully submitted,

Kenneth Monroe, President

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1. Meeting was called to order at 7:40 pm.
 2. Present: Ken Monroe Absent:
Bill Holder
Doug Mushel
Sara Schulz
Gary Grolle

Attorney Brian Schuk, Treasurer Pat Alvarez, and Clerk Martie Wells were also present.

3. The clerk verified that the agenda had been posted in compliance with Wisconsin Statutes.

4. MINUTES/ACTION ITEM

Bill Holder made a motion to waive the reading and approve the minutes of the January 16th, January 30th and February 6th, 2012 meetings.

Doug Mushel seconded the motion.

Motion carried 5 ayes 0 nays

5. PUBLIC COMMENTS/ACTION ITEM

Bill Holder made a motion to open the floor to public comments.

Doug Mushel seconded the motion.

Motion carried 5 ayes 0 nays

Susan Bernstein addressed the board to congratulate them on their win and to ask that they consider a few items for future agendas; the first being a mission statement and an annual review of said statement. This statement would be posted and available to the public. She asked that the board maintain complete transparency. She also asked that the roster of all committees, members, vacancies and meeting dates be posted.

Bill Radwell brought up an incident of the snow plow on private property and whose responsibility it is if the plow hits the water shut off. President Monroe replied that the plow driver would be responsible.

Rita Marcinkus asked if the islands that were referred to in the annexation data are the same as bubbles. Trust ee Mushel explained that they are not.

Sandy Engelman asked if the village had a clerk and treasurer and attorney at this time. President Monroe replied that the attorney was under contract and that the board was working on the clerk and treasurer positions.

Rita Marcinkus asked if the village would hold annual meetings. No was the reply.

Dan Aronson asked if the village meetings will always follow the town meetings. President Monroe said that for now they would continue this way. They are waiting to see what happens with the annexation effort.

Rosemary Badame said that the Tombeau Benedict Lakes District will be meeting this Saturday and that Dan Schoonover was not available. She asked if any village board member would consider sitting in for him. Ken Monroe and Sara Schulz volunteered to attend the meeting.

6. Rich Olenoski asked for an update on the annexation. The board explained that they had filed the papers and that at this time a group of four property owners had filed as interveners and the City of Lake Geneva had also filed as

interveners. This will go to hearing on March 14, 2012. Sue Bernstein asked if there were any other potential interveners and what the impact of losing these parcels will have on the annexation. The attorney explained that it is an all or nothing matter. If we lose to either group the annexation is dead and that there is a period of time before it can be re-filed.

7. TREASURER'S REPORT/ACTION ITEM

The treasurer's report was given by Pat Alvarez. The report is on file in the clerk's office.

Bill Holder made a motion to receive and place on file the treasurer's report for February, 2012.

Sara Schulz seconded the motion.

Motion carried 5 ayes 0 nays

8. MISCELLANEOUS/ACTION ITEM

a. The board explained the flood plain resolution was necessary because as a village we are no longer part of the county flood plain program. In order for residents to acquire flood plain insurance the village must adopt a resolution and ordinance regulating flood plains.

Bill Holder made a motion to waive the first reading and pass Resolution 12-2 to the second reading.

Doug Mushel seconded the motion.

Motion carried 5 ayes 0 nays

Bill Holder made a motion to waive the second reading of Resolution 12-2 and adopt it.

Doug Mushel seconded the motion.

Motion carried 5 ayes 0 nays

b. President Monroe announced the appointment of trustees to committees.

Ken Monroe made a motion to appoint the following:

Administrative Committee

Bill Holder and Sara Schulz

Finance Committee

Gary Grolle and Bill Holder

Public Works Committee

Doug Mushel

Ken Monroe

Parks, Lakes and Recreation Committee

Sara Schulz

Recycle Committee

Sue Leedle

Planning Commission

Doug Mushel and Ken Monroe

Zoning administrator, village engineer and village attorney

Community Action and Communications Committee

Sara Schulz and Doug Mushel

Bill Holder seconded the motion.

Motion carried 5 ayes 0 nays

9. FINANCE/ACTION ITEM

Bill Holder made a motion to approve checks 1001 through 1018.

Doug Mushel seconded the motion.

Motion carried 5 ayes 0 nays

10. ADJOURNMENT

Bill Holder made a motion to adjourn at 8:10 PM.

Doug Mushel seconded the motion.

Motion carried. 5 ayes 0 nays

Respectfully submitted,

Martie Wells, Clerk

Village of Bloomfield
N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Minutes
March 21, 2012
Special Meeting

1. Meeting was called to order at 2:30 pm.

2. Present: Ken Monroe Absent:
Doug Mushel
Bill Holder
Sara Schulz
Gary Grolle

Clerk Martie Wells was also present.

3. The clerk verified that the agenda had been posted as required by statute.

4. ACTION ITEM

Bill Holder made a motion authorize the allocation of \$1500 for the purpose of advertising for a clerk/treasurer.

Doug Mushel seconded the motion.

There was discussion regarding the cap of \$1500 for this project. It possibly could go beyond the proposed cap.

Doug Mushel withdrew his second to the motion.

Bill Holder withdrew his motion to allocate \$1500 for the purpose of advertising for a clerk/treasurer.

Bill Holder made a motion to allocate \$2000 for the purpose of advertising for a clerk/treasurer.

Sara Schulz seconded the motion.

Motion carried 5 ayes 0 nays

5. ADJOURNMENT

Bill Holder made a motion to adjourn at 3:34 PM.

Gary Grolle seconded the motion.

Motion carried. 5 ayes 0 nays

Respectfully submitted,

Martie Wells, Clerk

Village of Bloomfield
N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Minutes
April 2, 2012
Special Meeting

1. Meeting was called to order at 11:30 a.m.

2. Present: Ken Monroe Absent: None
Bill Holder
Sara Schulz
Doug Mushel
Gary Grolle

Attorney Brian Schuk and Clerk Martie Wells were also present.

3. Trustee Holder verified that the agenda had been posted in compliance with Statutes.

4. ANNEXATION PETITION/ACTION ITEMS

Village Attorney Brian Schuk discussed the Resolution, Petition for Annexation, and amended legal description. Discussion ensued.

Bill Holder made a motion to approve the Annexation Petition with the discussed changes set forth at this meeting held on April 2, 2012.

Doug Mushel seconded the motion.

Roll Call Vote 5 ayes 0 nays Motion carried.

5. ADJOURNMENT

Bill Holder made a motion to adjourn at 11:50 a.m.

Sara Schulz seconded the motion.

Voice Vote 5 ayes 0 nays Motion carried.

Respectfully submitted,

Martie Wells, Clerk

Village of Bloomfield
N1100 Town Hall RD, P.O. Box 609
Pell Lake, WI 53157

Minutes -- Finance Committee April 12, 2012 Meeting

1. The meeting was called to order at 10:05 a.m. in the Town Hall by Chair Gary Grolle.
2. Present, in addition to the Chair, were William Holder, Becky Gallagher, Martie Wells and Pat Alvarez.
3. The notice of meeting and agenda were verified as posted in compliance with statute.
4. Discussion of current policies and procedures governing Village finances confirmed there were no written policies and procedures taken from the Town of Bloomfield or created by the Village which were adopted and issued by the Village board since the Village's incorporation December 20, 2011. Ms. Wells and Ms. Alvarez, however, described the past practices followed by the Town and Village for investing funds, backing up data, reviewing and approving expenses and performing other day-to-day tasks involving Town or Village finances. Ms. Wells and Ms. Alvarez recommended continued, regular review and approval of bills by department heads and the Finance Committee, plus changing the Village's chart of accounts now to those preferred by the state to save the Village money later this year.
5. Discussion of the 2012 budget confirmed there is now only a budget for the Town, not Village, of Bloomfield and most, but not all, income and expense line items are split 77% to the Village, 23% to the Town. Ms. Wells suggested General Administration, as an example, is not, but could be, split. She also cautioned the Committee that due to the number of previously unexpected elections set for 2012, the Elections 600 account will be well over budget. Ms. Wells and Ms. Alvarez were asked to provide the Committee a printout of the full-year 2011 actual income and expenses and year-to-date 2012 actual income and expenses (using the approved Town budget) to assist the Committee and Village board in managing current finances as well as beginning to plan for the 2013 budget cycle.
6. Discussion of a 2013 Village budget confirmed there might have to be one budget contemplating annexation of the remainder of the Town effective in 2012 and another in case the annexation is effective in 2013 instead. Ms. Wells recommended more detailed breakouts of income and expenses either way. It was unclear whether and how the Village budget will address the former Sanitary District budget. It was agreed that combining the Clerk and Treasurer positions will require an independent audit, which should be taken into account when changing accounting practices and preparing the 2013 budget.
7. Upon motion made by Mr. Holder, seconded by Ms. Gallagher and unanimously approved, the meeting was adjourned at 10:50 a.m.

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Regular Board Meeting

Meeting Minutes
May 7, 2012
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1. Call to Order

The meeting was called to order by Village President Monroe at 7:25 p.m.
Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Mushel, Schulz, and President Monroe. Absent: Trustee Holder. Others present: Town Board Members, Village Clerk/Treasurer Howard, and Village Attorney Brian Schuk.

3. Pledge of Allegiance

Village President Monroe led the Pledge of Allegiance.

4. Minutes for Approval

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve agenda items 4a-4c as follows by omnibus vote:

- a. 04/02/2012 Regular Meeting Minutes
- b. 04/11/2012 Special Joint Town/Village Meeting Minutes
- c. 04/17/2012 Special Joint Town/Village Meeting Minutes

The voice vote was unanimous and the motion carried.

5. Opportunity for Citizens to Address the Board

The following individuals addressed the Board during public comment: Steven Harvey, Steve (CAVE owner), Dan Aronson, Whitney Holtz, and Susan Bernstein.

6. New Business (Discussion & Possible Action)

a. FINANCES

1) Disbursements

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to Approve the Disbursements Report dated 04/30/2012 in the amount of \$ for check numbers 1037-1054. The voice vote was unanimous and the motion carried.

2) Treasurer's Report

Village Treasurer Howard gave the Treasurer's Report that was prepared by the Town Treasurer.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to Receive and File the Treasurer's Report as of 04/30/2012. The voice vote was unanimous and the motion carried.

b. APPOINTMENTS

1) Election Officials

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to appoint Election Officials per list on file in the Office of the Town Clerk for a term ending 12/31/2012. The voice vote was unanimous and the motion carried.

2) Public Works Committee

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to appoint Ken Bauman to the Public Works Committee. The voice vote was unanimous and the motion carried.

c. ORDINANCE: Flood Plain Ordinance

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to waive the second reading and adopt Ordinance No. 2012-O-03, a Flood Plain Ordinance. Discussion ensued. The Clerk was directed to attach the map, publish and send copies to FEMA and DNR. The voice vote was unanimous and the motion carried.

d. RESOLUTION: CMAR

Trustee Mushel reported that the approval is required for the operation of the Pell Lake Sanitary District.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to approve Resolution No. 2012-R-03, a Resolution Adopting the Department of Natural Resources 2011 Compliance Maintenance Annual Report (CMAR). The voice vote was unanimous and the motion carried.

e. BOARD OF REVIEW

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to set the date for Board of Review for June 4, 2012 and adjourn until July 17, 2012 at 1:00 p.m. The voice vote was unanimous and the motion carried.

f. OPERATOR LICENSES

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to with the Administrative Committee and Grant Operator Licenses to the following individuals:

a) Kimberly Fleming (Jan. 17)

Village of Bloomfield

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

Regular Board Meeting

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b) Jessica Mennella (March 20)

c) Mary Gaede (March 20)

d) Kenneth Dade (March 20)

The voice vote was unanimous and the motion carried.

g. BOAT RACES

The boat racing sponsor's representatives were in attendance and provided the Board with a general outline of the event pertaining to police protection, parking, washroom facilities, and certificate of insurance. Parks Committee Member Rich Olenoski requested that the sponsor clean the weeds around the beach area after the races at no cost to the Village.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to approve the Boat Races for June 2 and 3 on Pell Lake with the following conditions:

a) Adequate certificate of insurance be provided

b) Adequate washroom facilities

c) Designated parking areas

d) Clean-up after the races.

Discussion ensued pertaining to no parking signage and enforcement. Officer Wilbur reported that vehicles would be towed. Upon the conclusion of discussion, the motion was amended by the maker and agreed to by the second to strike the parking restrictions. The voice vote was unanimous and the motion carried.

h. TEMPORARY ROAD CLOSURE

Village President Monroe reported that the family of a Badger High School graduate was requesting a temporary road closure for a graduation party.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to approve the temporary road closure of a portion of Lake Shore Drive from Pell Lake Road to Grove Road on June 2, 2012 from 2:00 p.m. until 8:00 p.m. The voice vote was unanimous and the motion carried.

i. DNR CLOSURE REVIEW FEE

Village President Monroe reported on the history of the well located at the Darling Road bridge and the DNR closure requirements.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to approve payment of \$750 to the DNR for closure review of the Nippersink Creek/Darling Road well site. Upon voice vote, the vote was: 3 ayes, 1 nay (*with Trustee Mushel voting nay*). The motion carried.

j. VILLAGE PLANNER

Village of Bloomfield

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

Regular Board Meeting

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May 7, 2012

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Trustee Mushel reported on the status of reviewing potential land use planners that are necessary for annexation efforts. He reported that four (4) firms were interviewed and he would recommend that Graef be hired on an hourly basis given their experience in the annexations. Attorney Brian Schuk stated that certain elements would be required to be successful and the planner would be required to testify.

Village Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to hire Graef planners on an hourly basis between \$97 and \$140 per hour. Discussion ensued. A billing contract was requested. Upon voice vote, the vote was: Ayes 3, Abstain 1 (*with Trustee Schulz abstaining to vote based on lack of information*). The motion carried.

7. Reports & Correspondence

- a. Judge's Report: Report given at Town Board Meeting.
- b. Fire Department: Report given at Town Board Meeting.
- c. Public Works Report: Notice was given of a special meeting to discuss this year's street program and personnel issues.
- d. Finance Report: Trustee Grolle gave the report on the Finance Committee's prior configuration as well as updates on the accounting, programs, budgets, and reporting.
- e. Parks & Lakes Report: Report given at Town Board Meeting.
- f. Plan Commission: No report.
- g. Communications Report: Trustee Schulz reported that she is working with the Lake Geneva Regional News on the "What's Happening" section for our area. She requested that information be emailed to her. Trustee Schulz reported on the status of the Village's website and request for design proposals. Trustee Schulz reported on the League of Wisconsin Municipalities upcoming officer training.
- h. Building Report: The building report was given by Inspector Joe Mesler on this month's activity. He stated that a Village Planner would be useful in preparing a Comprehensive Plan.
- i. Police Report: Officer Kennedy's report was given during the Town Board Meeting.
- j. Correspondence: None.

Public Comment: The following individuals participated in public comment, Susan Berstein, Ryan Bishop, and Rosemary Badame.

Village of Bloomfield

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

Regular Board Meeting

Meeting Minutes

May 7, 2012

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8. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Schulz to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Village Board

Special Meeting Minutes
May 15, 2012
Page 1 of 3

1. Call to Order

The meeting was called to order by Village President Ken Monroe at 11:00 a.m. Bloomfield Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were physically present: Trustees Grolle, Holder, Schulz, and President Monroe. Trustee Mushel was present by electronic participation. Absent: none.

3. Closed Session

This item was stricken from the agenda.

4. Petition for Annexation

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to approve a Petition for Annexation, which is attached hereto and incorporated into these minutes by reference. Upon Roll Call, the vote was: Ayes: Trustees Holder, Grolle, Schulz, Mushel, and President Monroe. Nays: none. Village President Monroe declared the motion carried.

Village Clerk and Notary Public Howard gave the Board the oath and signatures were executed on the petition.

Trustee Mushel left the meeting.

5. Highway Personnel

Village President Monroe enlightened the Board on the need to consider the emergency hiring of an additional full-time town highway worker. Discussion ensued regarding part-time employee Shane Bishop. It was the consensus of the Board to agree to the town's hiring Shane Bishop to this new position.

6. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Grolle to adjourn the meeting at 11:14 a.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

STATE OF WISCONSIN CIRCUIT COURT WALWORTH COUNTY

In the matter of the) **Petition for Annexation**
Annexation of Territory) **Referendum Order**
of the Town of Bloomfield) Case No. _____
to the Village of Bloomfield) Case Code 30703

Petitioner alleges to the Court that:

1. Petitioner is a municipal corporation known as the Village of Bloomfield, located in Walworth County, State of Wisconsin.

2. The following described territory is situated in the Town of Bloomfield, Walworth County, Wisconsin, and is contiguous to the boundaries of the Village of Bloomfield:

All of Section 1 through and including section 36, being in Township 1 North, Range 18 East, Township of Bloomfield, Walworth County, State of Wisconsin, excluding those lands that are currently part of the City of Lake Geneva, Village of Bloomfield or Village of Genoa City.

3. On April 2, 2012, the Village Board, Petitioner, by a vote of more than 2/3 of its members adopted a resolution declaring its intention to apply to the above-named court for an order directing an annexation referendum in the above-described territory, a certified copy of which resolution is attached hereto as Exhibit 1 and made a part of this petition as if fully set forth herein.

4. The scale map was prepared by the Village Engineer and filed with the Village Clerk on December 20, 2011. A copy of the map is attached as Exhibit 1 as Exhibit A and incorporated into this petition.

5. On April 5, 2012, the Village Attorney at the direction of the governing body, Petitioner, caused the resolution to be published in the Lake Geneva Regional News, a newspaper having general circulation in the above-described territory proposed for annexation. An affidavit of such publication is attached as Exhibit 3 and incorporated into this petition.

6. On April 3, 2012, the Village Attorney of the petitioner served a copy of the resolution and scale map upon the clerk of the Town of Bloomfield, Walworth County, Wisconsin, by registered mail and filed an affidavit of mailing with the governing body of the petitioner, which affidavit is attached as Exhibit 3 and incorporated into this petition.

Wherefore, petitioner respectfully requests the court to order a referendum election as provided in sec. 66.0219 of the Wisconsin Statutes in the above-described territory on the question of whether such territory shall be annexed to the Village of Bloomfield, Wisconsin, and for such other relief as the court shall find petitioner is entitled to.

Village of Bloomfield

By: *Kenneth H. Housar*

By: *William W. H.*

By: *Sara Schuly*

By: *[Signature]*

By: *Douglas J. Marshall*

The above petitioners, being sworn, on oath say that they are the Village Trustees, respectively, of the Village of Bloomfield, Wisconsin, and are duly authorized to file this petition on its behalf and they further swear that the facts stated in this petition are true to their knowledge.

Subscribed and sworn to before me
this 15 day of May, 2012.

Cynthia L. Howard
Notary Public

Walworth County, Wisconsin
My commission expires: 5-19-2013



1. Call to Order
The meeting was called to order by Village President Ken Monroe at 7:58 p.m. Village Clerk/Treasurer Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and Village President Monroe. Absent: none. Others present: Town Chairman and Board of Supervisors, Village Clerk/Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
Village President Ken Monroe led the Pledge of Allegiance.
4. Minutes for Approval
Board Action
A motion was made by Trustee Mushel and seconded by Trustee Holder to waive the reading and approve Items 4a-4c as follows by omnibus vote:
 - a. 04/02/2012 Special Meeting Minutes
 - b. 05/07/2012 Regular Meeting Minutes
 - c. 05/15/2012 Special Meeting MinutesUpon voice vote, the motion carried.
5. Opportunity for Citizens to Address the Board
The following individuals participated in public comment: Susan Bernstein, Frank Chesen, and Tim Delimat.
6. New Business (Discussion & Possible Action)
 - a. FINANCES
 - 1) Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to approve the Disbursements Report dated 05/31/2012 in the amount of \$46,325.85, check numbers 1055 through 1079. Upon voice vote, the motion carried.
 - 2) Treasurer's Report
This item would be considered at a special meeting.
 - 3) Water Utility Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to approve the Bloomfield Water Utility Disbursements Report dated May 31, 2012 in the amount of \$468,820.92, subject to backup and/or explanation of Check #12120 for \$322,779.99. The voice vote was unanimous and the motion carried.
 - 4) Wage Rates Schedule
Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve Wage Rates Schedule A, excluding the Bloomfield Water Utility employees. Discussion ensued regarding area rates for election workers. The voice vote was unanimous and the motion carried.

b. APPOINTMENTS

1) Election Officials

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to appoint election officials per list on file in the Office of the Village Clerk, striking Sara Schulz (conflict of office), Rosemary Badame, and Sandy Engelman per their respective requests, for a term ending on 12/31/2012. Upon voice vote, the motion carried.

2) President Pro-Tem

A motion was made by Trustee Holder to appoint Trustee Mushel as President Pro-Tem. Discussion ensued. Attorney Brian Schuk stated that by appointing a President Pro-Tem, the Village can continue to operate, have signature authority and chair meetings. Motion failed due to lack of a second.

A motion was made by Trustee Schulz to table the appointment. Attorney Brian Schuk advised the Board on Parliamentary Procedures for meetings. Discussion ensued. Trustee Grolle seconded the motion. Further discussion ensued. The voice vote was inaudible. Upon roll call, the vote was: Ayes 1, Nays 3 (*with Trustees Holder, Grolle, and President Monroe voting nay*), Abstain 1 (*with Trustee Mushel abstaining to vote*). The motion failed.

c. ORDINANCES

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to waive the first and second readings and adopt the following Ordinances per agenda items 6c1-6c4, as follows:

- 1) Ordinance No. 2012-O-04, an Interim Payables Ordinance
- 1) Ordinance No. 2012-O-05, a Committee Ordinance
- 2) Ordinance No. 2012-O-06, an Operator License Ordinance
- 3) Ordinance No. 2012-O-07, an Election Workers Split Shift Ordinance

Discussion ensued. Trustee Mushel called the question. Upon voice vote, the motion carried (*with Trustee Grolle voting nay*).

d. (*This item was intentionally left blank.*)

e. RESOLUTIONS

1) Dissolution of Pell Lake Sanitary District

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to adopt a Resolution ratifying the Dissolution of the Pell Lake Sanitary District. No further action was taken on this motion.

An amended motion was made by Trustee Grolle and seconded by Trustee Schulz to adopt Resolution No. 2012-R-04, a Resolution ratifying the Dissolution of the Pell Lake Sanitary District, as modified to replace "hereby" with "thereby". Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

2) Bank Depositories & Signatories

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt a Resolution authorizing Bank Depositories and Signatories.

An amended motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt Resolution No. 2012-R-05, a Resolution authorizing Bank Depositories and Signatories, as modified to strike "President Pro-Tem" and name assignment. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

3) Pre-Tax Premiums

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt Resolution No. 2012-R-06, a Resolution authorizing Pre-tax Premiums. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

4) Flexible Benefit Plan

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt Resolution No. 2012-R-07, a Resolution authorizing a Flexible Benefit Plan. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

5) Inclusion under the Wisconsin Retirement System

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt Resolution No. 2012-R-08, a Resolution of Inclusion under the Wisconsin Retirement System. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

6) Amend Budget & Pay off Loan for the Pell Lake Sanitary District

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive the second reading and adopt Resolution No. 2012-R-09, a Resolution authorizing a Budget Amendment and Approval to pay off the Pell Lake Sanitary District Loan to the US Dept. of Agriculture, Rural Development in an amount not to

exceed \$333,602.26 by means of a transfer of funds from the LGIP3 Water Debt Reserve Account to the General Checking Account. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

f. LICENSES & PERMITS

1) Operator Licenses

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant six (6) Operator Licenses per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/30/2014. The voice vote was unanimous and the motion carried.

2) Liquor & Cigarette Licenses

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant one (1) new and eight renewal Liquor Licenses and three (3) Cigarette Licenses, as presented per list on file in the Office of the Village Clerk, for the current 07/01/2012 – 06/30/2012 licensing period, subject to satisfactory police department background check, ancillary paperwork, and payment of fees. The voice vote was unanimous and the motion carried.

3) Direct Sellers Permits

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to grant two (2) Direct Sellers Permits (*for ice cream vendors*) as presented per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/30/2013. The voice vote was unanimous and the motion carried.

4) Fireworks Permits

Public Comment: The following representatives from Black Bull Fireworks participated in public comment: Tim Belman, and college student workers.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve one (1) Fireworks Permit to Black Bull Fireworks, as presented, for the current licensing period to expire on 06/30/2013. The voice vote was unanimous and the motion carried.

g. VILLAGE PLANNER CONTRACT

Trustee Mushel provided the Board with information pertaining to his recommendation for a Village Planner out the three firms interviewed. Discussion ensued about billing rates and ownership of data.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to hire Graef-Usa Planners, contingent upon billing quarterly, Village ownership of data, and change in terminology of the contract. Discussion ensued about being overseen by the Public Works Committee and varying billing rates. Attorney Schuk stated that hiring a planner is important to the annexation process. Upon voice vote, the motion carried.

h. HILLTOP SNOWPLOWING

Trustee Mushel reported that out of 27 homes, only 4 paid their respective shares of the Hilltop Snowplowing last year. The unpaid charges will be assessed to the corresponding unpaid property owners on their respective tax bills next year.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to concur with the Public Works Committee's recommendation to approve Hilltop Snowplowing for the 2012-2013 season, provided that charges are assessed to the corresponding property owners on their respective tax bills.

Public Comment: The following individuals participated in public comment: Susan Bernstein.

Board Action Continued on Previous Motion

Upon voice vote, the motion carried.

i. 2012 ROADS PROGRAM

Trustee Mushel reported on the bids from Scott Construction and Fahrner Asphalt Sealers.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to concur with the Finance Committee and Public Works Committee's recommendation to award the overall low-bidder for the 2012 Sealcoating Project to Scott Construction, Inc., subject to an acceptable Certificate of Insurance and Village approval as one award, and that the Village's portion of the project is for Townline Road in the amount of \$16,696.00 and Lyons Road in the amount of \$9,298.00. Upon voice vote, the motion carried.

j. POWER BOAT RACING

Village President Monroe reported on the request to reschedule Power Boat Races due to a weed problem. Discussion ensued about the DNR permit and reviews by Police & Fire Departments.

Public Comment: The following individual participated in Public Comment: Kip Trunpulis.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to permit the Power Boat Races to be rescheduled to June

23 – June 24, 2012, provided that the same conditions apply as their original approval. Upon voice vote, the motion carried.

7. Reports & Correspondence

a. Committee Reports:

- 1) Municipal Court: Judge Schlitz reported for the Municipal Court.
- 2) Building: Inspector Joe Mesler reported on the number of permits that were issued for the month.
- 3) Administrative: No report.
- 4) Parks & Lakes: Report given at Town Board Meeting.
- 5) Recycling: No report.
- 6) Plan Commission: No report.
- 7) Communications Committee: Trustee Schulz reported on the committee's work on the website. She reported the new meeting date schedule for this committee.
- 8) Public Works/Highway/Utility: Report given at Town Board Meeting.

8. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Schulz to adjourn the meeting at 9:21 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The meeting was called to order by President Ken Monroe at 2:05 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, Bloomfield Water Utility (BWU) Director Jim Marquardt and BWU Bookkeeper Connie Colon.

3. Closed Session – No Discussion or Action

4. Reconvene Into Open Session – No Discussion or Action

5. Wage Rate Schedule A-1

The Board had a roundtable discussion about the BWU employees pay rates and benefits. Clerk/Treasurer Howard reported that the BWU employees were not contributing the required 5.9% and that according to Wisconsin Retirement System (WRS) the employees would have to pay their portion by the end of the calendar year. BWU Director Marquardt stated that there was a misunderstanding of Act 10 by their accountant. He confirmed the fact that the employees should have been contributing for 2012. Discussion ensued about the past trade-off for WRS employer paid benefits in lieu of normal and customary annual raises by the BWU employees while operating as the Pell Lake Sanitary District.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve Wage Rate Schedule A-1, retroactive to January 1, 2012. The voice vote was unanimous and the motion carried.

6. Employee Benefits – No Discussion or Action

7. Temporary Election Clerk

Clerk/Treasurer Howard stated that she would like the Village to consider hiring a part-time, temporary Election Clerk to assist the Clerk's Office for the remainder of 2012. Discussion ensued. President Monroe reported that he would be moving a computer from the Police Department for the use by the Election Clerk.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to hire a temporary election clerk for 20-hours per week, except for the 2 weeks prior to the Presidential Election which shall be 40 hours per week, at a rate of \$12.00 per hour without benefits until January 1, 2013. The voice vote was unanimous and the motion carried.

8. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting at 2:40 p.m.

Respectfully submitted,

Cynthia L. Howard, Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Special Board Meeting

Meeting Minutes
June 28, 2012
Page 1 of 2

1. Call to Order
The meeting was called to order by Village President Monroe at 2:17 p.m. Village Clerk/Treasurer Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: None. Others present: Town Board Chairman Schoonover, Town Supervisor Sullivan, Village Clerk/Treasurer Howard, and Village Attorney Brian Schuk.
3. Verification of Agenda Posting
Village Clerk/Treasurer Howard verified that the agenda was posted as required by Wis. Stats.
4. Operator Licenses
 - a. Board Action
A motion was made by Trustee Holder and seconded by Trustee Grolle to concur with the Administrative Committee and grant sixteen (16) Operator Licenses per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/14/2014. The voice vote was unanimous and the motion carried.
 - b. Board Action
A motion was made by Trustee Holder and seconded by Trustee Schulz to concur with the Administrative Committee and grant three (3) Operator Licenses per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/14/2014, subject to necessary paperwork and satisfactory background checks. The voice vote was unanimous and the motion carried.
 - c. Board Action
A motion was made by Trustee Holder and seconded by Trustee Mushel to waive action by the Administrative Committee and grant eight (8) Operator Licenses per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/30/2014, subject to satisfactory necessary paperwork and satisfactory background checks. The voice vote was unanimous and the motion carried.
5. Direct Sellers Permits:
 - a. Board Action
A motion was made by Trustee Holder and seconded by Trustee Schultz to concur with the Administrative Committee and grant three (3) Direct Seller Permits per list on file in the Office of the Village Clerk. The voice vote was unanimous and the motion carried.

Village of Bloomfield

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

Special Board Meeting

Meeting Minutes

June 28, 2012

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b. Board Action

A motion was made by Trustee Holder and seconded by Trustee Schultz to concur with the Administrative Committee and DENY one (1) Direct Seller Permit per list on file in the Office of the Village Clerk. Discussion followed regarding the application submitted by Dex Hetland which was recommended by the Police Chief for the denial. Upon conclusion of said discussion, the voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Mushel to adjourn the meeting at 2:25 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Regular Board Meeting

Meeting Minutes
July 2, 2012
Page 1 of 3

1. Call to Order
The meeting was called to order by Village President Monroe at 7:24 p.m. Village Clerk/Treasurer Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Mushel, Schulz, and President Monroe. Absent: Trustee Holder. Others present: Town Board Members, Village Clerk/Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
Village President Monroe led the Pledge of Allegiance.
4. Minutes for Approval
President Monroe reported that the clerk was instructed to work on the financials, as a priority, therefore the minutes have not been completed.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to table consideration of the minutes until August. The voice vote was unanimous and the motion carried.

5. Opportunity for Citizens to Address the Board
The following individuals addressed the Board during public comment: Susan Bernstein, William Radwell, Rita Marcinkus, and Jim Jones.
6. New Business (Discussion & Possible Action)

- a. FINANCES

- 1) Disbursements

- Board Action

- A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the Disbursements Report dated 06/30/2012 in the amount of \$81,842.27 (excluding payroll & payroll liabilities). The voice vote was unanimous and the motion carried.

- 2) Treasurer's Report

- Board Action

- A motion was made by Trustee Grolle and seconded by Trustee Holder to table action on this matter. The voice vote was unanimous and the motion carried.

- 3) Bloomfield Water Utility Disbursements

- Board Action

- A motion was made by Trustee Mushel and seconded by Trustee Holder to table action on this matter. The voice vote was unanimous and the motion carried.

- b. RESOLUTIONS

1) WE Energies

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to approve Resolution No. 2012-R-10, as amended, a Resolution to grant Wisconsin Electric Power Company permission to continue distribution and sale of natural gas within the Village of Bloomfield. The voice vote was unanimous and the motion carried.

c. LICENSES & PERMITS

1) Operator Licenses

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to waive action by the Administrative Committee and grant five (5) Operator Licenses per list on file in the Office of the Village Clerk, for the current licensing period to expire on 06/30/2014, subject to satisfactory background checks and required paperwork. The voice vote was unanimous and the motion carried.

7. Reports & Correspondence

- a. Communications Committee: Trustee Schulz reported that the committee heard presentations from website designers. She announced the next meeting date and time as July 23 at 6pm.
- b. Public Works Committee: Trustee Mushel reported that the committee met on June 28 and discussed subdivision weed cutting, bonds for highway permits, the Water Utility's Audit Report, and the proposed Village Hall building modifications. Trustee Mushel announced the next meeting date and time as July 26 at 2:30 pm at the Wastewater Treatment Plant.

Public Comment: The following individual participated in public comment: Rita Marcinkus.

- c. Administrative Committee: Trustee Holder announced that the committee meets on the fourth Tuesday of each month at 2:30 pm.
- d. Finance Committee: Trustee Grolle reported that the backlog of elections has slowed down the efficiency of bringing the Village's financial reporting up to speed. Trustee Grolle reported that the committee would be working with the Public Works Committee on moving the Water Utility personnel, integrating equipment, technology and facilities.
- e. Joint Committee Reports: Reports given at Town Board Meeting.
- f. Police Department Report: Report given at Town Board Meeting.

Village of Bloomfield

N1100 Town Hall Road

PO Box 609

Pell Lake, WI 53157

Regular Board Meeting

Meeting Minutes

July 2, 2012

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- g. Fire Department Report: Notice was given of a special meeting to discuss this year's street program and personnel issues.

Public Comment: The following individuals participated in public comment, Rich Olenoski & Susan Bernstein.

8. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Schulz to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 7:02 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
President Ken Monroe led the Pledge of Allegiance.
4. Approval of Agenda
Board Action
A motion was made by Trustee Holder and seconded by Trustee Grolle to approve the agenda as written. The voice vote was unanimous and the motion carried.
5. Minutes for Approval
It was the consensus of the Board to table action on the minutes until they become available.
6. Opportunity for Citizens to Address the Board
The following individuals addressed the Board during public comment: Rosemary Badame, Frank Chesen, Rich Olenoski, and Susan Berstein.
7. New Business (Discussion & Possible Action)
 - a. FINANCES
 - 1) Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Schulz to Approve the Disbursements Report dated 07/31/2012 in the amount of \$116,341.07. The voice vote was unanimous and the motion carried.
 - 2) Bloomfield Water Utility Disbursements
Board Action
It was the consensus of the Board to table action on this item until the reports become available.
 - 3) Treasurer's Report
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to Receive and File the Treasurer's Report as of 07/31/2012. The voice vote was unanimous and the motion carried.
 - 4) Financial Statements
Trustee Grolle spoke about the new chart of accounts and the column heading "budget". Discussion ensued and it was

recommended to amend the column heading to "unapproved budget". Trustee Mushel requested that the Finance Committee review the financial statements areas where the expenses exceed revenue.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the Financial Statements as of 07/31/2012, as amended. The voice vote was unanimous and the motion carried.

- b. Other: None.

8. Reports & Correspondence

- a. Committee Reports:

- 1) Ad-hoc: No report.
- 2) Administrative: No report.
- 3) Communications & Community Action: Trustee Schulz thanked Jan Hammerstrom for volunteering to be on the committee. She reported that there would be a website presentation at the next meeting. She asked that this matter be considered additionally by the Finance Committee.
- 4) Finance: No report.
- 5) Parks, Lakes & Recreation: President Monroe reported on the status of cleaning the lake by the D.N.R. He reported that the longstanding piers were being removed by its owner after Labor Day. He suggested that the Village and Sportsmen Club split the cost of purchasing the pier from the owner.
- 6) Public Works/Highway/Utility: Trustee Mushel reported on the items being discussed by the committee.
 - a) He reported that some of the road signs in Nippersink don't match the plat. He recommended a Resolution renaming the roads as-is and changing the highway report with the State.
 - b) In regards to the Hilltop snowing, it was reported that this year's snowplowing would go directly on the tax bill as a special charge since there were collection problems previously. In addition, the committee would like to see Hilltop roadwork done to bring the roads up to Village standards so that the Village could entertain the ideas of accepting the roads dedication in the future.
- 7) Recycling: The report was given by the Town.

- b. Other Reports:

- 1) Building: Report available for viewing.
- 2) Planning & Zoning: It was reported that the committee could not proceed at its last meeting due to lack of a quorum. There was discussion only about shoreline zoning by the attorney and planners.
- 3) Municipal Court: Report available for viewing.
- 4) Police: Report available for viewing.
- 5) Fire: Report available for viewing.

Village of Bloomfield
N1100 Village Hall Road
PO Box 609
Pell Lake, WI 53157

Regular Board Meeting
Meeting Minutes
August 6, 2012
Page 3 of 3

9. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Grolle to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order

The meeting was called to order by President Ken Monroe at 7:40 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.

3. Closed Session

Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to move into closed session, pursuant to Wis. Stats. 19.85(1), specifically: (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

A motion was made by Trustee Grolle and seconded by Trustee Mushel to move into closed session, pursuant to Wis. Stats. 19.85(1), specifically: (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried and the Board convened into Closed Session.

4. Reconvene Into Open Session

Board Action

At 8:30 p.m., a motion was made by Trustee Grolle and seconded by Trustee Mushel to reconvene into Open Session. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.

5. Business (Discussion & Possible Action)

a. Annexation of Town of Bloomfield

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to ask the Courts for Mediation. Upon Roll Call, the vote was: Ayes 3, Nays 2 (*with Trustee Grolle and President Monroe voting nay*). The motion carried.

b. Amendment to Intergovernmental Agreement

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to table action on this matter. The voice vote was unanimous and the motion carried.

c. Building Modifications and/or Consider Architectural & Engineering Design Services by Kehoe, Henry & Associates

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to move forward to request an amended proposal by the architect to consider a building addition by use of Impact Fees and

Village of Bloomfield
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PO Box 609
Pell Lake, WI 53157

Special Joint Board Meeting

Meeting Minutes

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Bloomfield Water Utility Building Funds. The voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting at 8:45 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 3:05 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary. The Town was unable to meet due to a lack of a quorum.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Town Chairman Schoonover, Town Supervisor Leedle, Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Closed Session
Board Action
A motion was made by Trustee Mushel and seconded by Trustee Schulz to move into closed session, pursuant to Wis. Stats. 19.85(1), specifically: (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and that members of the Town Board were invited to attend this Closed Session. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried and the Board convened into Closed Session.
4. Reconvene Into Open Session
Board Action
At 4:19 p.m., a motion was made by Trustee Mushel and seconded by Trustee Schulz to reconvene into Open Session. Upon Roll Call, the vote was: 5 ayes, 0 nays. The motion carried.
5. Business (Discussion & Possible Action)
 - a. Unemployment Claim
Board Action
A motion was made by Trustee Holder and seconded by Trustee Mushel to provide the Village's assistance for the Town's unemployment hearing. The voice vote was unanimous and the motion carried.
 - b. Horton Group Insurance
The Town's renewal policy was discussed by the Village Board since the Village is reimbursing them at a rate of 77.0786% per the Intergovernmental Agreement. Discussion ensued about the coverage of one inoperable squad car, lowering of deductible amounts, naming the Village as additionally insured, and raising the employee dishonesty coverage.
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to recommend that the Town of Bloomfield accept the insurance proposal by the Horton Group. The voice vote was unanimous and the motion carried.

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6. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Mushel to adjourn the meeting at 4:27 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 7:16 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve the agenda as written. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to waive the reading of the minutes and approve the following minutes, as revised:
 - a. 06/04/2012 Regular Meeting Minutes
 - b. 06/19/2012 Special Meeting Minutes
 - c. 06/28/2012 Special Meeting Minutes
 - d. 07/02/2012 Regular Meeting Minutes
 - e. 08/06/2012 Regular Meeting Minutes
 - f. 08/06/2012 Special Meeting Minutes
 - g. 08/27/2012 Special Meeting MinutesThe voice vote was unanimous and the motion carried.
7. Comment period by members of the public concerning items on the agenda
The following individuals addressed the Board during public comment: Rita Marcinkus and Bill Gaede.
8. New Business (Discussion & Possible Action)
 - a. FINANCES:
 - 1) General Fund Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the General Fund Disbursements Report dated 08/31/2012 in the amount of \$124,481.30. The voice vote was unanimous and the motion carried.
 - 2) Bloomfield Water Utility Disbursements
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the Bloomfield Water Utility Disbursements Reports:

- a) Dated 06/30/2012 in the amount of \$502,421.92
- b) Dated 07/31/2012 in the amount of \$47,370.88
- c) Dated 08/31/2012 in the amount of \$60,389.97

The voice vote was unanimous and the motion carried.

3) Treasurer's Report

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to Receive and File the Treasurer's Reports as of 07/31/2012 and 08/31/2012, excluding the Bloomfield Water Utility Funds. The voice vote was unanimous and the motion carried.

4) Financial Statements

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the Financial Statements as of 08/31/2012. The voice vote was unanimous and the motion carried.

b. ORDINANCES:

President Monroe presented the proposed Ordinance requested by the Bloomfield Genoa City Fire Department. Discussion ensued. One revision correcting the name of the Fire Department was recommended.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to pass Ordinance No. 2012-O-08 as amended, an Ordinance authorizing the Fire Department to levy charges for report copies. The voice vote was unanimous and the motion carried.

c. LICENSES & PERMITS:

Board Action

A motion was made by Trustee Holder and seconded by Trustee Schulz to grant two (2) Operator Licenses to expire on 06/30/2014 to Rachel Rohde and Michelle DiMeo, subject to administrative and police department reviews. The voice vote was unanimous and the motion carried.

d. Other:

1) Website Designer

Board Action

A motion was made by Trustee Schulz and seconded by Trustee Grolle to table action on this matter. The voice vote was unanimous and the motion carried.

2) Change November Regular Meeting Date

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to change the Village Board's regular meeting date from Monday, November 5, 2012 to Monday, November 12, 2012. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

a. Committee Reports:

- 1) Ad-hoc: Trustee Holder reported that the Ad-hoc Committee disbanded and forwarded any future action to the Administrative Committee.
- 2) Administrative: Trustee Holder reported that the Committee is reviewing and discussing the emergency operating plan, burn ordinance, and employee grievance policy, job descriptions, and conduct. He stated that the next meeting would be held on the fourth Tuesday at 2:30 p.m.
- 3) Communications & Community Action: Trustee Schulz reported that the committee is still working on the website.
- 4) Finance: Trustee Grolle reported that the financial statements were revised to reflect "unapproved budget", over budget items would be reviewed by the Committee, and the budget process has started for the upcoming year.
- 5) Parks, Lakes & Recreation: President Monroe reported on the status of the lake clean-up project, volunteers, and guest speaker/subcontractor. President Monroe thanked Park Member Rich Olenoski and Frank Chessen for the signage work and suggested that the highway department offer them some black dirt.
Public Comment: The following individual participated in public comment: Bill Gaede.
- 6) Public Works/Highway/Utility: Trustee Mushel reported that their August meeting was canceled and their next meeting would be held on the fourth Thursday at 2:30.
- 7) Recycling: Trustee Schulz asked that the Town's report be submitted into the record, *which is attached hereto and incorporated into these minutes by reference*, regarding the Clean Sweep program to be held on October 5 and 6. President Monroe reported that Leslie Nelson is resigning from the Committee.

b. Other Reports:

- 1) Building: Trustee Mushel read the report, as amended to read the correct dollar amounts.
- 2) Planning & Zoning: The Village's Planning & Zoning Commission has a meeting scheduled next week.
- 3) Municipal Court: Village Attorney Schuk read the Municipal Court's report.
- 4) Police: Report available for viewing.

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10. Adjournment

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A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting at 7:37 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 9:18 a.m. Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Mushel, Schulz, and President Monroe (*Trustee Grolle arrived during Closed Session at 9:22 a.m.*) Absent: Trustee Holder. Others present: Village Clerk-Treasurer Howard, Village Attorney Brian Schuk, and members of the Town Board.
3. Approval of Agenda
Board Action
A motion was made by Trustee Mushel and seconded by Trustee Schulz to approve the agenda as written. The voice vote was unanimous and the motion carried.
4. Retired Judge Kennedy to address the mediation process. Presentation was underway while waiting for a quorum. Retired Judge Kennedy was invited to mediate the case with all parties. He addressed the audience and commended the local officials for their role as decision makers in the community. He stated his desire to help the parties come to some agreement without continued and costly litigation. He advised of the day's process of having brief conferences with the attorneys and delivering concessions between the parties. The parties were excused to enter into closed session for their individual municipalities in their separate quarters.
5. Closed Session
Board Action
A motion was made by Trustee Mushel and seconded by Trustee Schulz to participate in mediation with all parties necessarily interested in the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85 (1)(e) of the Wisconsin Statutes as the competitive and bargaining process that is inherent with the mediation process requires closed session, and §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies throughout the mediation process. Upon Roll Call the vote was: 3 ayes, 0 nays, 2 absent. The motion carried.
6. Return to Open Session
Board Action
At 1:27 p.m. a motion was made by Trustee Mushel and seconded by Trustee Grolle to go into open session to ratify the decisions that resulted from mediation. Upon Roll Call the vote was: 4 ayes, 0 nays, 1 absent. The motion carried.

Board Action
A motion was made by Trustee Mushel and seconded by Trustee Grolle to exclude from the Petition for Annexation the school and church properties which were interveners to the case, *which are hereto and incorporated into*

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these minutes by reference. Upon Roll Call, the vote was: 4 ayes, 0 nays, 1 absent. The motion carried.

7. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Schulz to adjourn the meeting at 1:28 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 7:24 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve the agenda as written. The voice vote was unanimous and the motion carried.
6. Minutes for Approval
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to waive the reading and approve the minutes form 09/10/2012. The voice vote was unanimous and the motion carried.
7. Comment period by members of the public concerning items on the agenda
The following individuals addressed the Board during public comment: Rita Marcinkus, Susan Bernstein, and Phil Olenoski.
8. New Business (Discussion & Possible Action)
 - a. FINANCES:
 - 1) General Fund Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the General Fund Disbursements Report dated 09/30/2012 in the amount of \$280,827.25. The voice vote was unanimous and the motion carried.
 - 2) Bloomfield Water Utility Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the Bloomfield Water Utility Disbursements Reports dated 09/30/2012 in the amount of \$68,619.76. The voice vote was unanimous and the motion carried.
 - 3) Treasurer's Report
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Schulz to Receive and File the Treasurer's Reports as of

09/30/2012, as amended. The voice vote was unanimous and the motion carried.

4) BWU ACH Customer Payments
Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to table action on this matter per the request of the Utility Department. Discussion ensued and it was reported that some questions were raised by the Finance Committee. The voice vote was unanimous and the motion carried.

b. PLANNING & ZONING:
Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to authorize the re-zoning of N1178 Clover Road (&PLO1722) from B1 (Local Business District) to R4 (Multiple Family Residence) as requested by Appleseed Properties LLC. Discussion ensued. President Monroe explained the unique property and reported on the Plan Commission action. The voice vote was unanimous and the motion carried.

c. WEBSITE:
Board Action

A motion was made by Trustee Schulz and seconded by Trustee Mushel to table action on the website due to an accidental omission from the Finance Committee agenda. The voice vote was unanimous and the motion carried.

9. Reports & Correspondence

- a. Administrative: Trustee Holder reported that the next committee meeting would review and discuss the employee manual.
- b. Communications & Community Action: Trustee Schulz reported that the committee is working on the design of the first 5 pages of the new website.
- c. Finance: Trustee Grolle reported on the budget process and bank reconciliations.
- d. Parks, Lakes, and Recreation: Chairman Monroe reported that the July 4 billings were mailed out to those that placed ads without payment. He discussed lake management clean-up costs as prepared by firms from Wausau, Germantown, with no response from firms in Crystal Lake, Illinois and Minnesota.

Public Comment: Rosemary Badame participated in public comment regarding the need for permits and oversight by the DNR.

President Monroe reported that the Village has agreed to pay for ½ of the cost of the pier, with the other ½ paid by the sportsmen's club.

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- e. Planning & Zoning: Trustee Mushel reported on the progress of the draft Shoreline Ordinance.
- f. Public Works/Highway/Utility: Trustee Mushel reported that at their last meeting on 09/27/2012, the committee reviewed architectural fees for a proposed building renovation project which was tabled pending funding, a proposed sewer rate increase based on the Utility Department's accountant, proposed online water and sewer payments, draft safety policy, employee manuals, use of police impact fees, and operating capacity of the Utility Department.
- g. Recycling: No report.

10. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting at 7:43 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

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1. Call to Order

The meeting was called to order by President Monroe at 7:45 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz and President Monroe. Absent: none. Others present: Village Clerk Howard, Village Attorney Brian Schuk, and all members of the Town Board.

3. Approval of AgendaBoard Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to approve the agenda. The voice vote was unanimous and the motion carried.

4. Consideration of Recycling Grant

Supervisor Leedle explained the position of the Department of Natural Resources (DNR) to prepare one report for both municipalities under the filing of the Town #640002.

Board Action

It was the consensus of the Boards to approve the report as provided, which is attached hereto and incorporated into these minutes by reference.

5. Consideration of Intergovernmental Agreement

Attorney Schuk provided the Boards a draft copy of the proposed changes to the Intergovernmental Agreement between the two municipalities. Items addressed where streamlining use of account numbers, employee payroll, payment of accounts payable, use of frozen fund balances, shared franchise revenue, and split of election costs.

Board Action

5.1 A motion was made by Trustee Grolle and seconded by Trustee Mushel to amend the Intergovernmental Agreement. Discussion ensued about joint departments due to Act10 police department withholdings and joint municipal court as judge is carrying out a 4-year term. Village Trustee Holder stated that the idea is to have an ease of Operation during the transition. Village Trustee Mushel requested a longer term of two years. A loss of tax revenues due to foreclosures by the county and lack of collection of special assessments was briefly discussed.

5.2 A motion was made by Trustee Grolle and seconded by Trustee Mushel to amend the previous motion that the agreement shall expire in two years. The voice vote was unanimous and the motion carried.

5.1 Vote: The voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

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Respectfully submitted,

Cynthia L. Howard
Recording Secretary

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1. Call to Order

The meeting was called to order by President Ken Monroe at 5:33 p.m.

Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz and President Monroe. Absent: none. Others present:

Village Clerk-Treasurer Howard, Village Attorney Brian Schuk, and members of the Town Board.

3. Approval of Agenda

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to approve the agenda. The voice vote was unanimous and the motion carried.

4. Closed Session

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to go into closed session regarding the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies. Upon Roll Call, the vote was: 5 ayes, 0 nays. Motion carried.

5. Return to Open Session

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to return to open session. Upon roll call, the vote was: 5 ayes, 0 nays. The motion carried, the closed session meeting was adjourned at 6:26 p.m. No further action was taken in open session.

6. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Schulz to adjourn the meeting. The meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

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1. Call to Order

The meeting was called to order by President Ken Monroe at 6:30 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz and President Monroe. Absent: none. Others present: Village Clerk Howard, Village Attorney Brian Schuk, and members of the Town Board.

3. Approval of AgendaBoard Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve the agenda. The voice vote was unanimous and the motion carried.

4. Results of Mediation: Walworth County Case 12 CV 623

Attorney Schuk reported to those in attendance the results of the unsuccessful mediation between the parties in litigation, which was mediated by retired judge Kennedy at the courthouse. A map of the municipal boundaries was displayed as a guide during the presentation outlining for the public the town limits before and after the initial annexation, mediation discussions, and settlements with the school and church interveners.

Trustee Mushel was given the floor to discuss the islands, Genoa City boundaries, future development and land comprehensive plan 2025. He explained that the Village offered a stipulation to Genoa City that the area to the west of Nippersink Creek could be re-annexed from the Village into Genoa City at the request of the property owner over the next ten years (*statutory limit*). He reported that Genoa City turned down the offer because they wanted 50 years, which is not allowed per the Wis. Stats. Trustee Mushel moved on to explain the mediation with the City of Lake Geneva. He reported on the islands (created by Lake Geneva), the boundaries, and similar offer to Lake Geneva (see Genoa City above). The Village was told that the Lake Geneva Board was divided and appears to be moving towards court. He stated that these were not exact quotes by retired judge Kennedy.

Chairman Schoonover reported his frustration on the protection of Bloomfield's rural character. Supervisor Sullivan stated that they turned down a good offer.

Trustee Mushel explained the initial incorporation efforts, Department of Administration hearing (DOA), and scaled back secondary filing for incorporation. He stated that the people should be able to decide where they want to be. Discussion continued regarding boundary lines expansion possibilities and litigation fees. He encouraged citizens of Lake Geneva and Genoa City to speak to their elected officials on the costs they have incurred relative to the litigation.

President Monroe stated that the Village has been working on this process for the past five years. He explained how the DOA shot down the first incorporation effort and how Lake Geneva and Genoa City have fought

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against us all the way through the process. He stated that the Village won with its incorporation and has continued with the annexation of the remainder of the town at the request of the people, including signed petitions. He said that the people should be able to vote to decide.

Chairman Schoonover reported that while circulating his candidacy papers, the people in the township asked him to make sure that the town gets annexed into the village.

Discussion ensued and the floor was opened up to the public. The following citizens participated in public comment: Brian Borst and Janet Hammarstrom.

Trustee Holder reported on an expired boundary agreement with Genoa City.

5. Special Assessments on Tax Foreclosure Properties (*Village only*)

Trustee Mushel explained the problems with tax foreclosures and a new policy by the county that drops special assessments on tax bills in their ownership due to tax foreclosures. The Village disagrees with this policy, which is believed to go against Wis. Stats. The Pell Lake Sanitary District Attorney Peter Ludwig stated that there is no case law and suggested that we contact the Attorney General.

Trustee Mushel recommended that we consider an Ordinance that future owners' of tax foreclosure properties must pay the special assessments that were taken off the tax bills by the county.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to contact Attorney Ludwig's office to prepare an Ordinance regarding repayment of special assessments by the future owner(s) of tax foreclosure properties. Discussion ensued. President Monroe stated that the Village asked for clarification from Wisconsin Towns Association. Upon voice vote, the motion carried.

6. Zoning Ordinance: Rezone N1178 Clover Road (*Village only*)

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to waive the first reading and pass the Rezoning N1178 Clover Road Ordinance to its second reading. The voice vote was unanimous and the motion carried.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to pass Ordinance No. 2012-O-09, an Ordinance authorizing the rezoning of N1178 Clover Road (&PL01722) from B1 to R4 zoning and authorizing a zoning map amendment for the subject property (Appleseed Properties, LLC). The voice vote was unanimous and the motion carried.

7. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Schulz to adjourn the meeting. The meeting was adjourned at 7:18 p.m.

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Respectfully submitted,

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Cynthia L. Howard
Recording Secretary

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1. Call to Order

The meeting was called to order by President Ken Monroe at 2:00 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, and President Monroe. Absent: Trustee Schulz. Others present: Village Clerk-Treasurer Howard, Village Attorney Brian Schuk.

3. Approval of AgendaBoard Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to approve the agenda. The voice vote was unanimous and the motion carried.

4. Closed SessionBoard Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to go into closed session regarding the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies. Upon Roll Call, the vote was: 4 ayes, 0 nays, 1 absent. Motion carried.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to return to open session. Upon Roll Call, the vote was: 4 ayes, 0 nays, 1 absent. The motion carried and the closed session meeting was adjourned at 2:29 p.m.

The Board reconvened into Open Session at 2:30 p.m., at which time the Town Board joined them for the balance of the meeting.

5. Businessa. Employee Manual

Trustee Holder distributed a time line for employee manual and reviewed the draft with the Boards. Discussion ensued about the proposed changes pertaining to at-will employees, employee responsible for personnel files, on the job safety, employee benefits, anniversary date, vacation time, supervisor's authority to direct employees to purchase supplies, and immigration which was moved under the hiring process, and rules of conduct was moved under disciplinary action.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to reverse the agenda order of items 5b and 5c. The voice vote was unanimous and the motion carried.

c. Amendment(s) to Intergovernmental Agreement: Bloomfield Genoa City Fire Agreement

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Bloomfield Genoa City Fire Commission Haase and Fire Chief Fred Schalow addressed the Boards urging them to continue with the shared department. Commissioner Haase explained section 21d of the agreement pertaining to termination of the contract by any party and the division of assets. The current costs are shared as follows: 23% Town of Bloomfield, 46% Village of Bloomfield, and 31% Village of Genoa City.

Trustee Grolle suggested some revisions to the agreement, which Attorney Schuk agreed. Discussion ensued relative to territory, borders and budget.

Chief Schalow reported that the department is already years behind in getting new equipment and pulling out the agreement would put a burden on the department as well as increased costs to Genoa City and the Village to staff the department.

Discussion continued regarding the make-up of the Board of Directors as, two (2) town officials, two (2) village officials, one (1) citizen member, and two (2) Genoa City village officials.

Supervisor Leedle headed the discussion about 2% dues and Act102 EMS funds that the town has been contributing to the department over and above the shared budget agreement.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Holder to accept the Amendments to the Intergovernmental Agreement for Fire and Rescue Services to include the requirement that Act102 EMS funds and 2% dues received by the participating municipalities be eligible for use by the joint department in addition to the shared budget dollars. The voice vote was unanimous and the motion carried.

- b. Amendment(s) to Intergovernmental Agreement: Town & Village
Clerk Howard recommended some changes to the agreement that would ease the transition between the municipalities, such as, the Village would assume employee payroll, collection of shared revenues, as it pertains to the Highway, Court, and Police departments. She stated that a decision should be made prior to approving budgets. Attorney Schuk suggested using joint departments to avoid a new collective bargaining agreement. Discussion ensued.

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to amend the Intergovernmental Agreement, as revised in the preceding discussion. The voice vote was unanimous and the motion carried.

- d. Phone System
Board Action

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A motion was made by Trustee Holder and seconded by Trustee Grolle to table discussion and further action on the phone system. The voice vote was unanimous and the motion carried.

e. Election Officials

Clerk Howard explained that additional inspectors were needed for the Presidential Election.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle, to approve the Election Officials per list on file in the Clerk's Office for a term ending 12/31/2012. The voice vote was unanimous and the motion carried.

6. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting. The voice vote was unanimous, the motion carried and the meeting was adjourned at 3:44 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 7:25 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz, and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
5. Approval of Agenda
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to approve the agenda as written. The voice vote was unanimous and the motion carried.
6. Comment period by members of the public concerning items on the agenda
The following individuals addressed the Board during public comment: Rita Marcinkus, Rosemary Badame, and Sergeant Kennedy. .
7. New Business (Discussion & Possible Action)
 - a. FINANCES:
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to:
 - 1) Approve the General Fund Disbursements Report dated 10/31/2012 in the amount of \$79,187.45.
 - 2) Approve the Bloomfield Water Utility Disbursements Report dated 10/31/2012 in the amount of \$74,660.48.The voice vote was unanimous and the motion carried.
 - b. RESOLUTION:
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Mushel to pass Resolution No. 2012-R-___, a Resolution regarding the Recycling Grant. The voice vote was unanimous and the motion carried.
 - c. LICENSES:
Board Action
A motion was made by Trustee Holder and seconded by Trustee Grolle to approve Operator Licenses to Daniel Roanhaus and Ramie Ross for a term ending 06/30/2014. The voice vote was unanimous and the motion carried.
8. Reports & Correspondence

- a. Administrative: Trustee Holder reported that the committee is working on the employee manual.
 - b. Communications & Community Action: Trustee Schulz reported that the committee is working on the website and should be on the upcoming finance agenda followed by the respective boards.
 - c. Finance: Trustee Grolle reported on the upcoming budget.
 - d. Parks, Lakes, and Recreation: Chairman Monroe reported on a upcoming Lake Benedict meeting.
 - e. Planning & Zoning: Trustee Mushel reported on the progress of the draft Shoreline Ordinance.
 - f. Public Works/Highway/Utility: Trustee Mushel reported on the progress of the draft safety policy, budgets, and response from the Attorney General regarding special assessments.
 - g. Recycling: No report.
9. Adjournment
A motion was made by Trustee Grolle and seconded by Trustee Schulz to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Special Joint Board Meeting

Meeting Minutes
November 12, 2012
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1. Call to Order

The meeting was called to order by President Ken Monroe at 7:43 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, Schulz and President Monroe. Absent: none. Others present: Village Clerk-Treasurer Howard, Village Attorney Brian Schuk, and members of the Town Board.

3. Approval of Agenda
Board Action

A motion was made by Trustee Holder and seconded by Trustee Mushel to approve the agenda. The voice vote was unanimous and the motion carried.

4. Closed Session
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to go into closed session regarding the annexation of the Town of Bloomfield, Walworth County case number 12 CV 623. This motion is authorized pursuant to §19.85(1)(g) of the Wisconsin Statutes the governing body will be conferring with legal counsel who will be giving legal advice and discussing strategies. Upon Roll Call, the vote was: 5 ayes, 0 nays. Motion carried.

5. Return to Open Session
Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to return to open session. The closed session meeting was adjourned at 8:54 p.m.

Open session reconvened and no further action was taken during open session.

6. Adjournment

A motion was made by Trustee Grolle and seconded by Trustee Schulz to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Special Joint Board Meeting

Meeting Minutes
November 26, 2012
Page 1 of 1

1. Call to Order

The meeting was called to order by President Ken Monroe at 1:16 p.m. Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Holder, Mushel, and President Monroe. Absent: Trustee Schulz. Others present: Village Clerk-Treasurer Howard, Police Chief Lloyd Cole, and members of the Town Board.

3. New Business

a. 2013 Preliminary Budget

Clerk Howard presented and reviewed the budget worksheet for both the town and village. Discussion ensued. The town requested to move excess dollars to the legal fees expense and present the budget with the allowable levy increase. Other minor corrections were made throughout the review. Clerk Howard explained the changes in the accounting systems, such as, the new locations for July 4 expenses, court expenses, etc. Employee sharing between the Utility and Highway departments was discussed but not considered in this budget. A request was made to include last year's mil rate as a comparison at the budget hearing.

Clerk Howard was excused from the meeting to tend to other town business. President Monroe and Supervisor Leedle took the minutes for the remainder of this meeting for their respective municipalities.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to set the Budget Hearing for December 7, 2012 at 7:00 p.m. The voice vote was unanimous and the motion carried.

A motion was made by Trustee Grolle and seconded by Trustee Holder to pass the preliminary budget as presented. The voice vote was unanimous and the motion carried.

b. 2012 Audit Firms

There was no discussion or action on this item.

4. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adjourn the meeting. The meeting was adjourned at 2:25 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

1. Call to Order
The meeting was called to order by President Ken Monroe at 7:25 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.
2. Roll Call
Upon Roll Call the following members were present: Trustees Grolle, Holder, and President Monroe. Absent: Trustees Mushel and Schulz. Others present: Village Clerk-Treasurer Howard, and Village Attorney Brian Schuk.
3. Pledge of Allegiance
President Ken Monroe led the Pledge of Allegiance.
4. Withdrawal from Agenda, if any
Board Action
A motion was made by Trustee Holder and seconded by Trustee Grolle to withdraw items c-1, e, and d6 from the agenda. The voice vote was unanimous and the motion carried.
5. Approval of Agenda
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to approve the agenda, as amended. The voice vote was unanimous and the motion carried.
6. Comment period by members of the public concerning items on the agenda
The following individuals addressed the Board during public comment: Rita Marcinkus, Dan Aronson, and Phil Olenoski.
7. New Business (Discussion & Possible Action)
 - a. APPOINTMENT:
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to appoint the Election Officials to a 2-year term ending 12/31/2014 per list on file in the Office of the Village Clerk. The voice vote was unanimous and the motion carried.
 - b. FINANCES:
 - 1) General Fund Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to Approve the General Fund Disbursements Report dated 11/30/2012 in the amount of \$96,324.07. Discussion ensued. The voice vote was unanimous and the motion carried.
 - 2) Utility Disbursements
Board Action
A motion was made by Trustee Grolle and seconded by Trustee Holder to approve the Bloomfield Water Utility Disbursements Report dated 11/30/2012 in the amount of \$57,004.06. The voice vote was unanimous and the motion carried.

c. ORDINANCES:

This item was withdrawn from the agenda.

d. RESOLUTION:

1) CUP for N2415 Jasmine (Lord)

Board Action

A motion was made by President Monroe and seconded by Trustee Holder to pass Resolution No. 2012-R-12, a Resolution authorizing the issuance of a Conditional Use Permit for &PL 00919, N2415 Jasmine Drive, Bloomfield (Jason and Jodene Lord). The voice vote was unanimous and the motion carried.

2) Lot Line Adjustments for N1133 Jonquil (Horn)

Board Action

A motion was made by President Monroe and seconded by Trustee Holder to pass Resolution No. 2012-R-13, a Resolution authorizing lot line adjustments to &PL 01791 and &PL 01792, commonly known as N1133 Jonquil (Theodore Horn Jr and Couradine Horn). Mr. Horn was in the audience and available to answer questions. The voice vote was unanimous and the motion carried.

3) Recycling Grant

Board Action

A motion was made by President Monroe and seconded by Trustee Holder to pass Resolution No. 2012-R-14, a Resolution authorizing a representative to submit an application to the DNR for financial assistance RE: Recycling Grant. The voice vote was unanimous and the motion carried.

4) Employee Manual

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to take no action and continue this matter for 60 days. Discussion ensued about the merger of the Pell Lake Sanitary District Employee Manual and the Town of Bloomfield Employee Manual. Trustee Holder reported that the 2008 Town Manual would be in place until a new plan is adopted. The voice vote was unanimous and the motion carried.

5) Public Depositories

President Monroe reported that the Village's primary bank is Talmer Bank and that a secondary bank is being proposed to provide adequate insurance coverage of the funds.

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to pass Resolution No. 2012-R-15, a Resolution regarding public depositories. The voice vote was unanimous and the motion carried.

6) Municipal Services

This item was withdrawn from the agenda.

7) 2013 Wage Rate Schedule
Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to pass Resolution No. 2012-R-16, a Resolution approving the 2013 Wage Rate Schedule. The voice vote was unanimous and the motion carried.

e. WEBSITE

This item was withdrawn from the agenda.

f. BUILDING RENOVATIONS

President Monroe stated that the intention is to move two office workers from the Utility Department to the Town Hall Building. In doing so, the municipality needs more room.

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to direct staff to collect proposals for interior building remodeling to bring back to the Board for consideration. The voice vote was unanimous and the motion carried.

g. PHONE SYSTEM

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to table action on the phone system pending more information. Discussion ensued about having one central phone line in lieu of paying \$50 per phone line for each department. Upon voice vote, the motion carried.

h. EMPLOYEE GROUP INSURANCE

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle that effective January 1, 2013 all covered employees shall be offered the same health, dental and vision benefits unless otherwise provided by labor agreement or individual contract. The voice vote was unanimous and the motion carried.

i. REFERRALS TO THE PLAN COMMISSION

Board Action

A motion was made by Trustee Holder and seconded by Trustee Grolle to forward the following matters to the Plan Commission: 1) Amendment to the Municipal Code RE: Communication Towers, and 2) Amendment to the Municipal Coder RE: Accessory Structures. The voice vote was unanimous and the motion carried.

8. Reports & Correspondence

- a. Administrative: Trustee Holder reported that phrases in red in the 2008 Employee Manual were not approved.
- b. Communications & Community Action: No report.
- c. Finance: Trustee Grolle reported on the banking institutions and audit.
- d. Parks, Lakes, and Recreation: Chairman Monroe reported on possible improvements to a Nippersink/Lake Tombeau parcel that

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N1100 Village Hall Road
PO Box 609
Pell Lake, WI 53157

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would like to make improvements in memory of a young boy who drowned. President Monroe announced that he is working on plans for improvements to McKay Park and will follow-up with the committee. Improvements would be made using impact fee dollars. President Monroe reported on the lake weeds.

- e. Planning & Zoning: No report.
- f. Public Works/Highway/Utility: No report.
- g. Recycling: No report.

9. Adjournment

A motion was made by Trustee Holder and seconded by Trustee Grolle to adjourn the meeting at 7:43 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

BUDGET HEARING

Meeting Minutes
December 7, 2012
Page 1 of 1

1. Call to Order

The meeting was called to order by President Ken Monroe at 7:17 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.

Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Mushel, Schulz, and President Monroe. Absent: Trustee Holder. Others present: Village Clerk-Treasurer Howard.

2. Open Public Hearing

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Schulz to open the public hearing. The voice vote was unanimous and the motion carried.

Public Comment

- A) Rita Marcinkus inquired about the spreadsheet cells "#DIV/0!". Treasurer Howard explained that the formula did not calculate the percentage because there was no prior year budget.
- B) Rosemary Badame inquired about the other income source. Treasurer Howard responded that it is coming from the Reserve Fund.
- C) Susan Bernstein inquired about the election assistant. Treasurer Howard responded that wages for an assistant were not included in the budget.
- D) Rosemary Badame inquired about intergovernmental revenues between the town and village, health savings account, and departmental employee counts. Treasurer Howard responded that the town would be reimbursing the village based on the equalized value ratio for the police, highway and court only on the budgeted dollars. She stated that election costs are split 50/50 and others that are solely for one municipality would be the responsibility of that municipality.
- E) Rich Olenoski inquired about public works.
- F) Susan Bernstein inquired about the absorbed Pell Lake Sanitary District costs and materials, such as, fuel and access to Utility Funds. Trustee Mushel and President Monroe responded to her inquires. The Utility Funds are governed by the PSC and are restricted to sewer and water use. They have a separate budget. The Village's General Fund has no borrowed dollars.
- G) Rita Marcinkus inquired about the lakes fund. Treasurer Howard responded that these dollars are for boat patrol. President Monroe responded that lakefront property owners need to form a district.
- H) Rich Olenoski inquired about employee time sheets and a time clock.

3. Close Public Hearing

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Schulz to close the public hearing. The voice vote was unanimous and the motion carried and the hearing was closed at 7:55 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

Village of Bloomfield

N1100 Town Hall Road
PO Box 609
Pell Lake, WI 53157

Special Board Meeting

Meeting Minutes
December 7, 2012
Page 1 of 1

1. Call to Order

The meeting was called to order by President Ken Monroe at 7:11 p.m.
Village Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Trustees Grolle, Mushel, Schulz, and President Monroe. Absent: Trustee Holder. Others present: Village Clerk Howard.

3. Tax Levy Resolution

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to adopt Resolution No. 2012-R-17, a Resolution adopting the 2012 Tax Levy to be collected in 2013. Upon Roll Call, the vote was: 4 ayes, 0 nays, 1 absent. The motion carried.

4. 2013 Budget Resolution

Board Action

A motion was made by Trustee Mushel and seconded by Trustee Grolle to adopt Resolution No. 2012-R-18, a Resolution adopting the 2013 Village of Bloomfield Budget. Discussion ensued about the Utility Budget to be considered by the Public Works Committee. Upon Roll Call, the vote was: 4 ayes, 0 nays, 1 absent. The motion carried.

5. Municipal Services Agreement

Board Action

A motion was made by Trustee Grolle and seconded by Trustee Mushel to pass Resolution No. 2012-R-19, a Resolution authorizing and approving the Intergovernmental Agreement between the village and Town of Bloomfield, *which is attached hereto and incorporated into these minutes by reference.* The voice vote was unanimous and the motion carried.

Public Comment: The following individuals participated in public comment: Rosemary Badame and Susan Bernstein.

6. Adjournment

A motion was made by Trustee Mushel and seconded by Trustee Schulz to adjourn the meeting. The meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary